



Joanne Roney OBE
Chief Executive
Telephone: 0161 234 3006
j.roney@manchester.gov.uk
PO Box 532, Town Hall
Extension, Manchester
M60 2LA

Tuesday, 25 September 2018

Dear Councillor / Honorary Alderman,

Meeting of the Council – Wednesday, 3rd October, 2018

You are summoned to attend a meeting of the Council which will be held at 10.00 am on Wednesday, 3rd October, 2018, in The Council Chamber, Level 2, Town Hall Extension.

1. The Lord Mayor's Announcements and Special Business

Including:

Presentations:-

The Our Healthier Manchester Update by Councillor Craig, Ian Williamson, Dr Ruth Bromley and Michael McCourt

and

The Manchester Together Archive (the spontaneous public memorials to the Manchester Arena Attack) by Amanda Wallace (Deputy Director, Galleries)

2. Interests

To allow members an opportunity to declare any personal, prejudicial or disclosable pecuniary interest they might have in any items which appear on this agenda; and record any items from which they are precluded from voting as a result of Council Tax or Council rent arrears. Members with a personal interest should declare that at the start of the item under consideration. If members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.

3. Minutes

To submit for approval the minutes of the meeting held on 11 July 2018.

Pages
7 - 20

4. Proceedings of the Executive

Pages
21 - 50

To submit for approval the minutes of the meetings held on 25 July and 12 September 2018, and in particular to consider the following recommendations:

Exe/18/078 Capital Programme Monitoring

To recommend that Council approve the in-year budget transfers over £0.5m between capital schemes to maximise use of funding resources available to the Council as set out in the appendix to these minutes. (**Appendix attached**).

Exe/18/079 Capital Programme Update

To recommend that the Council approve the following changes to Council's capital programme:

(a) ICT – New Intranet. A decrease in the capital budget of £0.270m in 2018/19 and £0.293m in 2019/20 and the transfer of these values to the revenue budget, funded by capital fund.

(b) Strategic Development - Lincoln Square. A capital budget allocation and transfer of £1.200m in 2018/19 from the Sustaining Key Initiatives budget, funded by borrowing.

5. Questions to Executive Members under Procedural Rule 23

6. Scrutiny Committees

To note the minutes of the following scrutiny committees:

Pages
51 - 112

Health – 17 July and 4 September 2018

Children and Young People – 17 July and 4 September 2018 (to follow)

Neighbourhoods and Environment – 18 July and 5 September 2018 (to follow)

Economy – 18 July and 5 September 2018

Communities and Equalities – 19 July and 6 September 2018

Resources and Governance – 19 July and 6 September 2018 (to follow)

7. Proceedings of Committees

To submit for approval the minutes of the following meetings and consider recommendations made by the committee:

Pages
113 - 164

Audit Committee – 31 July and 3 September 2018

Health and Wellbeing Board – 29 August 2018

Licensing Committee – 16 July 2018

Licensing and Appeals Committee – 16 July and 10 September 2018

Planning and Highways Committee – 26 July, 23 August and 20 September 2018 (to follow)

Constitutional and Nomination Committee – 1 October 2018 (to follow) and to also consider any recommendations contained in the minutes of that meeting that are to be available at the meeting

Personnel Committee – 25 July and 12 September 2018, in particular to consider:

PE/18/22 Her Majesty's Coroners Pay Award

- To recommend that the Council approve the increase in salary for the Senior Coroner from £105,000 with £20,000 additional performance payment to £130,000 in line with JNC guidance with continuance of the £20,000 payment to cover the provision of additional non statutory out of hours cover, back dated to 1 April 2018.
- To recommend that the Council approve the increase in salary for the Area Coroner from £75,000 to £100,000, backdated to 1 April 2018.

8. Business of the Combined Authority, Joint Authorities and Joint Committees

To receive answers to any questions raised in accordance with Procedural Rule 24 on the business of: (a) the Greater Manchester Combined Authority, (b) the Greater Manchester Fire and Civil Defence Authority, (c) the Greater Manchester Waste Disposal Authority, (d) the Transport for Greater Manchester Committee.

9. Key Decisions Report

The report of the City Solicitor is enclosed.

Pages
165 - 168

10. Notice of Motion: Mancunian Heritage

This council notes the large amount of work undertaken to protect Manchester's heritage, including protections for the 900 listed buildings, 34 conservation areas and 1 scheduled ancient monument contained within our city. It also notes that the Manchester Core Strategy makes provision for the council to ensure that development and progress across our city complements and enhances our historic environment.

What is understood by 'heritage' has changed in recent times, and there is much more focus on intangible heritage such as community history and collective memory. This council believes that communities have a huge role to play in protecting our heritage and publicising our history, and that Manchester City Council should work with residents, community groups, schools and other interested parties to identify and promote aspects of local history and heritage, at both ward and city level.

This council notes that there are best practice guidelines available from Historic England which Manchester City Council has used to protect much of our heritage with great success, but also that further, more Manchester-specific definitions of heritage can be adopted to ensure we are protecting not just the physical characteristics of our city, but the essence of what it means to be Manchester.

This council resolves that:

1. A working group be established to look further into aspects of heritage and community history
2. The above group leads a ward level heritage audit where buildings, structures or locations that are not listed or otherwise officially protected, but are important to the history of their community, are brought to the council's attention
3. That the council create and adopt a definition of "Mancunian Heritage" and work to protect our city's look, structure, and feel by "keeping it Manchester"

Proposed by Councillor Douglas, Seconded by Councillor Lovecy and also signed by Councillors Strong, Wheeler and Lyons

11. Notice of Motion: Parks Security

Council notes a number of recent incidents that have occurred within the city's parks, which have affected the security and safety of park users. Council also notes that such incidents may result in residents feeling reluctant to use the city's parks in the way they were intended. Manchester has a strong history of creating, acquiring and maintaining parks for the use and benefit of the city's residents (and visitors), and parks have long been a cornerstone of the social, physical, cultural and economic health of the city and its communities. As well as organised events, activities and sports, the presence of a park in a community can contribute in very tangible ways to the overall health, wellbeing, social cohesion, aspiration and skills of its users and stakeholders – as has been argued, affirmed and proven by many individuals and organisations over the 172-year history of public parks in Manchester.

Nevertheless, recent incidents in a number of our parks – and a growing perception of insecurity among park users – threatens to undermine the beneficial contribution our parks make to our communities. Council notes that this can only have a detrimental effect to our city. Concerns about safety have left many people reluctant to visit their local park, or to engage with the opportunities and services it offers. Without action and a reaffirmed commitment to the security and safety of park users, we risk facing further reduction in usage and engagement (particularly in smaller parks with few or no 'destination events'). The Council has a strong Parks Strategy, developed through both

public consultation and Scrutiny, but this strategy cannot succeed if people do not feel safe going into our parks.

Council calls upon the Executive and officers to undertake a review of security and safety arrangements for parks across the city, with a view to developing a refreshed strategy for park safety that will enhance and strengthen the implementation of the Parks Strategy. In addition, Council calls on the Executive and officer to look at ways of supporting user and stakeholder groups (including, but not limited to, Friends groups) who are often called on to deal with the consequences of incidents, and who are 'frontline' in assessing and reporting security concerns, and to develop and support channels for sharing best practice and multi-agency working to promote and maintain the safety and security of all our public parks.

Proposed by Councillor H Priest, Seconded by Councillor Riasat and also signed by Councillors Holt, Wills, Curley, Craig and Ahmed Ali

Yours faithfully,

A handwritten signature in black ink, appearing to be 'Joanne Roney', written in a cursive style.

**Joanne Roney OBE
Chief Executive**

Information about the Council

The Council is composed of 96 councillors with one third elected three years in four. Councillors are democratically accountable to residents of their ward. Their overriding duty is to the whole community, but they have a special duty to their constituents, including those who did not vote for them.

Six individuals with previous long service as councillors of the city have been appointed Honorary Aldermen of the City of Manchester and are entitled to attend every Council meeting. They do not however have a vote.

All councillors meet together as the Council under the chairship of the Lord Mayor of Manchester. There are seven meetings of the Council in each municipal year and they are open to the public. Here councillors decide the Council's overall strategic policies and set the budget each year.

Agenda, reports and minutes of all Council meetings can be found on the Council's website www.manchester.gov.uk

Members of the Council

Councillors:-

Akbar, Ahmed Ali, Azra Ali, Nasrin Ali, Sameem Ali, Shaukat Ali, Alijah, Andrews, Appleby, Barrett, Battle, Bridges, Chohan (Deputy Lord Mayor), Clay, Collins, Connolly, Cooley, Craig, Curley, M Dar, Dar, Davies, Douglas, Ellison, Evans, Farrell, Flanagan, Fletcher-Hackwood, Green, Grimshaw, Hacking, Harland, Hassan, Hewitson, Hitchen (Lord Mayor), Holt, J Hughes, Igbon, Ilyas, Jeavons, Johns, S Judge, T Judge, Kamal, Karney, Kilpatrick, Kirkpatrick, Lanchbury, Leech, Leese, J Lovecy, Ludford, S Lynch, J C Lyons, McHale, Midgley, Madeleine Monaghan, Mary Monaghan, R Moore, N Murphy, S Murphy, Newman, Noor, O'Neil, Ollerhead, C Paul, B Priest, H Priest, Rahman, Raikes, Rawlins, Rawson, Razaq, Reeves, J Reid, Riasat, Richards, Rowles, Russell, Sadler, M Sharif Mahamed, Sheikh, Shilton-Godwin, A Simcock, K Simcock, Smitheman, Stogia, Stone, Strong, Taylor, Watson, S Wheeler, White, C Wills, J Wilson and Wright

Further Information

For help, advice and information about this meeting please contact the Committee Officer:

Donald Connolly
Tel: 0161 234 3034
Email: d.connolly@manchestser.gov.uk

This agenda was issued on **Tuesday, 25 September 2018** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 6, Town Hall Extension (Mount Street Elevation), Manchester M60 2LA

Council

Minutes of the meeting on 11 July 2018

Present: The Right Worshipful the Lord Mayor Councillor June Hitchen – in the Chair

Councillors –

Akbar, Ahmed Ali, Azra Ali, N. Ali, Shaukat Ali, Andrews, Appleby, Barrett, Battle, Bridges, Chohan, Clay, Collins, Connolly, Cooley, Craig, Curley, M Dar, Y Dar, Davies, Douglas, Ellison, Evans, Farrell, Flanagan, Green, Grimshaw, Harland, Hassan, Hewitson, Holt, Hughes, Igbon, Ilyas, Jeavons, Johns, S Judge, T Judge, Kamal, Karney, Kilpatrick, Kirkpatrick, Lanchbury, Leech, Leese, Lovecy, Lynch, Lyons, Midgley, Madeleine Monaghan, Mary Monaghan, Moore, N. Murphy, S. Murphy, Newman, Noor, Ollerhead, Paul, B Priest, H Priest, Rahman, Raikes, Rawlins, Razaq, Reeves, Reid, Riasat, Richards, Rowles, Russell, Sadler, Sharif Mahamed, Sheikh, Shilton Godwin, A Simcock, K Simcock, Stogia, Stone, Strong, Taylor, Wheeler, White, Wills, Wilson and Wright.

CC/18/53 Urgent Business

The Lord Mayor informed the Council that she had consented to the minutes of the Constitutional and Nomination Committee on 9 July 2018 and the minutes of the Executive held on 11 July 2018 being submitted for consideration as urgent business.

CC/18/54 Lord Mayor's Special Business – City Solicitor

The Lord Mayor welcomed Fiona Ledden to her first Council meeting as City Solicitor.

CC/18/55 Lord Mayor's Special Business – National Health Service 70th Anniversary

The Lord Mayor paid tribute to the NHS which had reached its 70th Anniversary on 5 July 2018. The Lord Mayor expressed her gratitude to those working within the NHS for their dedication in providing the vital health and support services the Country relies on.

CC/18/56 Lord Mayor's Special Business – Presentation – Green and Blue Infrastructure Strategy

The Lord Mayor informed to the Council that the Authority's Green Blue Infrastructure Strategy had won the coveted Knowledge Exchange Category at the Chartered Institute of Ecology and Environment awards event that had taken place in London on 21 June 2018.

The Lord Mayor presented the award to Katrina Holt and Dave Barlow from the Council's Planning and Infrastructure Environment Team and congratulated the Team for their success.

The Mayor reported that two other projects were highly commended by judges by the Chartered Institute of Ecology and Environment relating to:

- The Citywide Clean Streams Urban Watercourse Reclamation Project, within the Stakeholder Engagement category; and
- Bridgewater Basin Floating Ecosystems, within the Small Conservation Project category.

CC/18/57 Lord Mayor's Special Business – One Minute Silence

The Lord Mayor invited those present at the meeting to observe a minute's silence in memory of the lives lost in the Srebrenica genocide which took place in 1985.

CC/18/58 Lord Mayor's Special Business – Bee of Hope

The Lord Mayor received a silver and gold metal "Bee of Hope" on behalf of the City from Councillor Carmine Grimshaw who had personally handcrafted the unique piece of art work in tribute to the memory of the 22 victims of the Manchester Arena attack.

CC/18/59 Lord Mayor's Special Business – Town Hall Project RIBA Stage 2 - Presentation

The Council received a presentation on the Town Hall Project from Sean McGonigle (Director of Trading Services), Fran Toms (Design and Heritage Lead) and Paul Candulent (Project Director). At the end of the presentation the Lord Mayor invited members to ask questions or make comment.

The Mayor thanked the officers for the presentation and Councillor Bernard Priest for his work and involvement in the Town Hall Project.

CC/18/60 Minutes

Decision

To agree the minutes of the meeting of the Council held on 16 May 2018 as a correct record.

CC/18/61 Proceedings of the Executive

The proceedings of the Executive on 30 May, 27 June and 11 July 2018 were submitted. The Council was asked to give particular consideration to the following recommendations:

Exe/18/059 Capital Programme – Proposed Increases Council to approve:

Highways – Mancunian Way Junction with Princess Road. A virement of £3.212million from the Highways Investment Fund, funded by borrowing.

Corporate Property – Hulme District Office. A virement of £1.228million from the Estates Transformation Fund, funded by borrowing.

Corporate Property - Estate Transformation Decant Budget. A virement from the capital budget to revenue of £3million, funded via Capital Fund.

Exe/18/064 Capital Programme – Proposed Increases Council to approve:

Parks and Leisure – Abraham Moss Leisure Centre. A decrease in the capital budget of £0.076million in 2018/19, £0.448million in 2019/20, £0.620million in 2020/21 and £0.206million in future years and the transfer of these values to the revenue budget, funded by capital fund.

Housing – Housing Affordability Fund - Empty Homes Scheme and Rent to Purchase. An increase to the capital budget of £1.6million funded by external contributions and a virement from the Equity Loans of £0.603million.

ICT – Communications Room Replacement Phase 2. A capital budget allocation and transfer of £4.197million in 2018/19, £0.758m in 2019/20 and £0.069million in 2020/21 from the ICT Investment Fund, funded by borrowing.

Strategic Development – Civic Quarter Heat Network. A capital budget increase of £3million in 2019/20 and £2million in 2020/21, funded by borrowing on an invest to save basis

Exe/18/069 Capital Programme – Proposed Increases Council to approve:

Strategic Development – Heron House Refurbishment. A capital budget increase of £2.0m in 2018/19, funded by borrowing.

Exe/18/072 Biomedical Investment - the translation and industrialisation of diagnostic biomarkers in Manchester (Part B) (Public Excluded) Council to approve:

An increase to the capital programme by £4m funded by borrowing for the Council to buy a £4m equity stake in the business, in return for 19.9% equity. This sum together with the associated financing costs of £0.7m is to be funded from Council resources in advance of receipt of the Oxford Road Life Sciences Enterprise Zone business rates income;

An increase to the capital programme by £7.3m through borrowing to provide a loan facility of up to £7.3m to the new vehicle on the terms set out in the report. This will be funded from Council resources in advance of receipt of the Oxford Road Life Sciences Enterprise Zone business rates; and

An increase to the capital programme by £10m to be met from Council resources funded by borrowing in advance of the Enterprise Zone business rates income being received to meet the above grant payment, noting that this element is not repayable to the Enterprise Zone as the grant itself is not repayable.

Decisions

1. To receive the minutes of the Executive held on 30 May, 27 June and 11 July 2018.
2. To approve the following changes to the Manchester City Council (MCC) capital programme:
 - a) Highways – Mancunian Way Junction with Princess Road. A virement of £3.212million from the Highways Investment Fund, funded by borrowing.
 - b) Corporate Property – Hulme District Office. A virement of £1.228million from the Estates Transformation Fund, funded by borrowing.
 - c) Corporate Property - Estate Transformation Decant Budget. A virement from the capital budget to revenue of £3million, funded via Capital Fund.
 - d) Parks and Leisure – Abraham Moss Leisure Centre. A decrease in the capital budget of £0.076million in 2018/19, £0.448million in 2019/20, £0.620million in 2020/21 and £0.206million in future years and the transfer of these values to the revenue budget, funded by capital fund.
 - e) Housing – Housing Affordability Fund - Empty Homes Scheme and Rent to Purchase. An increase to the capital budget of £1.6million funded by external contributions and a virement from the Equity Loans of £0.603million.
 - f) ICT – Communications Room Replacement Phase 2. A capital budget allocation and transfer of £4.197million in 2018/19, £0.758m in 2019/20 and £0.069million in 2020/21 from the ICT Investment Fund, funded by borrowing.
 - g) Strategic Development – Civic Quarter Heat Network. A capital budget increase of £3million in 2019/20 and £2million in 2020/21, funded by borrowing on an invest to save basis
 - h) Strategic Development – Heron House Refurbishment. A capital budget increase of £2.0m in 2018/19, funded by borrowing.

- i) Increase the capital programme by £4m funded by borrowing for the Council to buy a £4m equity stake in the business, in return for 19.9% equity. This sum together with the associated financing costs of £0.7m is to be funded from Council resources in advance of receipt of the Oxford Road Life Sciences Enterprise Zone business rates income;
- j) Increase the capital programme by £7.3m through borrowing to provide a loan facility of up to £7.3m to the new vehicle on the terms set out in the report. This will be funded from Council resources in advance of receipt of the Oxford Road Life Sciences Enterprise Zone business rates; and
- k) Increase the capital programme by £10m to be met from Council resources funded by borrowing in advance of the Enterprise Zone business rates income being received to meet the above grant payment, noting that this element is not repayable to the Enterprise Zone as the grant itself is not repayable.

CC/18/62 Questions to Executive Members under Procedural Rule 23

Councillor Akbar responded to a question from Councillor Moore relating to the actions taken in addressing litter and fly tipping in student areas at the end of the academic year.

Councillor Craig responded to a Question Councillor K Simcock regarding support those seeking asylum and refuge in the city.

Councillor N Murphy responded to a question from Councillor Kilpatrick on progress made in tackling crime since the publication of the Manchester Community Safety Partnership's Strategy.

Councillor Stogia provided a response to a Question from Cllr Kilpatrick relating to instances where the Council has withheld 5% of the fee for contractors resulting from the standard of road maintenance work.

Councillor Richards responded to a Question from Councillor Kilpatrick regarding affordable housing.

Councillor Akbar responded to a question from Councillor Kilpatrick concerning the response time of the council's arbor team following receipt of a report of a dangerous tree.

Councillor Bridges responded to a question from Councillor Kilpatrick regarding the Council's provision for care leavers.

Councillor Craig replied to a question from Councillor Leech regarding the impact the reduction in the sexual health budget has had on the provision of services in south Manchester.

Councillor Akbar replied to a Question from Councillor Leech concerning fly-tipping.

In response to a question from Councillor Leech regarding complaints received relating to elected members of the Council, the Monitoring Officer advised that the subject of the question related to the functions of the Standards Committee and not to an Executive function. A response could not be provided from an Executive Member.

Councillor Stogia replied to a question from Councillor Leech regarding the number of complaints received in respect of the quality of work during the 2017/2018 resurfacing programme.

Councillor S Murphy responded to a question from Councillor Leech regarding the Council's support for the Every Month campaign.

Councillor Stogia responded to a question from Councillor Leech regarding the start of red-line trials outside of schools.

Councillor Leese replied to a question from Councillor Leech regarding responses to requests made under the Environmental Information Regulations 2004 and Freedom of Information Act 2000.

CC/18/63 Scrutiny Minutes

The minutes of the following Scrutiny Committee meetings were submitted:

Health – 22 May and 19 June 2018
 Children and Young People – 21 May and 19 June 2018
 Neighbourhoods and Environment – 23 May and 20 June 2018
 Economy – 23 May and 20 June 2018
 Communities and Equalities – 24 May and 21 June 2018
 Resources and Governance – 24 May and 21 June 2018

Councillor Newman spoke in respect of minute ESC/18/26 Delivering the Our Manchester Strategy from the meeting of the Economy Scrutiny Committee held on 20 June 2108 regarding anti-social parking in residential areas of the Woodhouse Park.

Decision

To receive those minutes.

CC/18/64 Proceedings of Committees

The minutes of the following meetings were submitted:

Audit Committee – 11 June 2018
 Constitutional and Nomination Committee – 9 July 2018
 Health and Wellbeing Board – 4 July 2018
 Licensing and Appeals Committee – 4 June 2018

Licensing Policy Committee – 5 July 2018
 Planning and Highways Committee – 31 May and 28 June 2018
 Standards Committee – 4 June 2018
 Personnel Committee – 30 May and 27 June 2018

In moving the minutes of the Constitution and Nomination Committee held on 9 July 2018 the Councillor Curley requested the Council to approve the appointment of Councillor H Priest as Chair of the Economy Scrutiny Committee.

The Council was asked to give particular consideration to the following recommendations:

PE/18/12 Corporate Services City Treasurer’s Senior Management

To recommend to Council the regrade of the role of Head of Revenues and Benefits, Customer and SSC to Director of Customer Services and Transactions, SS4 (£90,419 - £101,826).

PE/18/13 Greater Manchester Continuity of Service Protocol

To recommend that Council adopts the Greater Manchester Continuity of Service Protocol on a discretionary basis to allow continuity of service with the specified organisations to be extended to individuals in respect of service-based workforce terms, conditions and policies to support flexibility of movement and/or recruitment to difficult to fill posts.

CN/18/09 Proposed Revisions to the Constitution

To recommend that the Council approves the following:

Amendment of Rule 13.3 of the Council Procedure Rules in Part 4, Section A of the Constitution, by the deletion of paragraphs (h), (i), (j), (m) and (n) to ensure that the business of the annual meeting of the Council is restricted to ceremonial business, business necessary following the local government election of Members earlier in the month and constitutional matters;

Amendment of Article 11.3(b), in Part 2 of the Constitution, by the addition of the words “(or an officer with relevant delegated authority)” after the word “Council”;

Delegation to the Head of Planning, Building Control and Licensing – “In consultation with the Chair of the Planning and Highways Committee, to make arrangements with another local authority for the Council to discharge that other authority’s non-executive functions relating to cross-boundary planning matters affecting the local authority areas of both the Council and that other authority.”

CN/18/10 Membership of Council Committees and Representation on Joint Boards and Joint Committees

To suspend Procedural Rule 25.1 to allow the following decisions which involve reconsideration of a decision taken by the Council within the previous six months.

To make the following changes in appointments to Committees and Joint Committees of the Council:

Chairs and Deputies

To recommend to Council the appointment of the following members as chairs of committees and scrutiny committees for the next municipal year:

Audit Committee	Cllr Ahmed Ali
-----------------	----------------

Membership of Committees

Decision

To recommend to Council the following changes in appointments to Committees and Joint Committees of the Council:

Committee	Member removed	Member appointed
Communities and Equalities Scrutiny Committee		Councillor Andrews
Health Scrutiny Committee	Councillor Karney	Councillor Clay
Economy Scrutiny Committee		Councillor Davies Councillor Hacking Councillor Noor
Neighbourhoods and Environment Scrutiny Committee		Councillor Hewitson
Children and Young People Scrutiny Committee		Councillor Sadler
Licensing Policy Committee		Councillor McHale
Personnel Committee		Councillor Sheikh

Decisions

1. To agree to regrade of the role of Head of Revenues and Benefits, Customer and SSC to Director of Customer Services and Transactions, SS4 (£90,419 - £101,826).
2. To agree to adopt the Greater Manchester Continuity of Service Protocol on a discretionary basis to allow continuity of service, with the specified organisations, to be extended to individuals in respect of service-based

workforce terms, conditions and policies to support flexibility of movement and/or recruitment to difficult to fill posts.

3. To accept and approve the amendment made to the minutes of the Constitutional and Nomination Committee held on 9 July 2017 recommending the appointment of Councillor H Priest as Chair of the Economy Scrutiny Committee.
4. To approve the amendment of Rule 13.3 of the Council Procedure Rules in Part 4, Section A of the Constitution, by the deletion of paragraphs (h), (i), (j), (m) and (n) to ensure that the business of the annual meeting of the Council is restricted to ceremonial business, business necessary following the local government election of Members earlier in the month and constitutional matters.
5. To approve the Amendment of Article 11.3(b), in Part 2 of the Constitution, by the addition of the words “(or an officer with relevant delegated authority)” after the word “Council”.
6. To approve the delegation to the Head of Planning, Building Control and Licensing – “In consultation with the Chair of the Planning and Highways Committee, to make arrangements with another local authority for the Council to discharge that other authority’s non-executive functions relating to cross-boundary planning matters affecting the local authority areas of both the Council and that other authority”.
7. To approve the suspension of Procedural Rule 25.1, to allow the decisions which involve reconsideration of a decision taken by the Council within the previous six months.
8. To approve the appointment of Councillor Ahmed Ali as Chair of Audit Committee.
9. To approve the changes to the membership of Committee’s as detailed above.

[Councillor Evans declared a personal interest in minute PH/18/51 of the Planning and Highways Committee held on 31 May 2018, for the reason his son is the chair of Norbrook Youth Club]

CC/18/65 Business of the Combined Authority, Joint Authorities and Joint Committees

The Lord Mayor reported that a question had been received regarding business of the Combined Authority, Joint Authorities and Joint Committees.

The Leader of the Council responded to a question from Councillor Leech regarding bus franchising.

CC/18/66 Urgent Key Decisions

The Council noted the report of the City Solicitor on key decisions that had been exempted from call-in.

Decision

To note the report.

CC/18/67 Motion – Child Criminal Exploitation**Motion proposed and seconded:**

This council notes the work done by the course run by the Factory Youth Zone called Junior Choices funded and supported by the Rank Foundation and Onside. Two fundamentally vital children's supporters and charities enabling youth zones like the one in Harpurhey to be built in collaboration with Local councils all over the country.

The term 'County Lines' has been coined to represent the movement of drugs, guns and money. Vulnerable children are moved around the city and the country from as young as 11 years old used and abused. It is estimated there are a thousand highly organised groups estimating to be delivering drugs across the UK. Each line it is estimated uses children and generates £5,000 per day. Crime pays at the cost of these vulnerable children. This is an issue we have seen across Greater Manchester/ North Manchester and is a clear example of what we now are calling Child Criminal exploitation.

The government insists that it is tackling the problem and earlier this year pledged £3.6M to develop a new 'County Lines' initiative. In contrast the Children's society has a lottery bid of £3m to spend over the next 3 years in Greater Manchester alone to fight against Child Criminal exploitation.

Factory Youth Zone has taken the lead so far in Manchester flagging up how serious this issue is organising a conference at F.C. United 3 years ago. We know poverty is the main driving force especially in Harpurhey and Wythenshawe. Communities know this is happening and accept it. Deprived poor children are targets for the people behind Child Criminal Exploitation. It is a massive safeguarding issue now for MCC. Much needs to be done, a working group chaired jointly by Manchester City Council and GMP has been set up this year and is working with other agencies and partners. Early help are working with families at crisis point. Joined up working is crucial.

Junior Choices has been piloted and successful in North Manchester, heads of local primary schools have been asked for names of children to attend the course age 9 to 12. It runs for 12 weeks. Demand outweighs availability. Great work has been done. Paintings produced and displayed being just one positive outcome.

Questionnaires from the Junior Choices families, children and schools have been evaluated by Manchester Metropolitan University, this shows an 86% success rate of the children not being exploited by criminals, with their behaviour improving both at school and at home.

1. Council ask that we work with partners to find solutions to tackle the criminal activity.
2. Council commits to engage with Greater Manchester Mayor Andy Burnham to use MCC lead and work across GM to eradicate Child Criminal Exploitation from GM.
3. Council call on the government for funding to stop Child Criminal Exploitation, we need funding to protect and safeguard our children and young people.
4. Council recognises that we need a strategy and initiative in all areas of the City to protect our children.

Resolution

The motion was put to Council and voted on and the Lord Mayor declared that is was carried.

Decision:

1. To ask that we work with partners to find solutions to tackle the criminal activity.
2. To commit to engage with Greater Manchester Mayor Andy Burnham to use Manchester City Council lead and work across Greater Manchester to eradicate Child Criminal Exploitation from Greater Manchester.
3. To call on the government for funding to stop Child Criminal Exploitation, we need funding to protect and safeguard our children and young people.
4. To recognise that a strategy and initiative is needed in all areas of the City to protect our children.

[Councillor Collins declared a personal and prejudicial interest in this item for the reason that she serves as a board member of Manchester Youth Zone, Northwards Housing and the Foster Care Association and took no part in consideration of the item.]

CC/18/68 Motion – Charter against modern slavery

Motion proposed and seconded:

This council notes although Slavery was abolished in the UK in 1833, there are more slaves today than ever before in human history. Figures from the International Labour Organisation (ILO) suggest that there are more than 40 million people in modern slavery across the world, with nearly 25 million held in forced labour. There were 3805 victims of modern slavery identified in the UK in 2016. A rising number but still well below the 10,000 and 13,000 potential victims estimated by the Home Office.

Modern Slavery is happening nationwide. Traffickers and slave masters use whatever means they have at their disposal to coerce, deceive and force individuals into a life of abuse, servitude and inhuman treatment. This can include sexual and criminal exploitation.

This council believes that action needs to be taken to raise awareness of modern slavery and the fact that it is happening all over the UK. That the current support for victims is not sufficient and needs to go beyond the 45 days they are currently given by the government. That council s have an important role to play in ensuring their contracts and supplies don't contribute to modern day slavery and exploitation.

Manchester City Council will:

1. Ensure its corporate procurement team is trained to understand modern slavery through the Chartered Institute of Procurement and Supply's (CIPS) online course on Ethical Procurement and Supply.
2. Require its contractors to comply fully with the Modern Slavery Act 2015, wherever it applies with contract termination as a potential sanction for non-compliance.
3. Challenge any abnormally low-cost tenders to ensure they do not rely upon the potential contractor practising modern slavery.
4. Highlight to its suppliers that contracted workers are free to join a trade union and are not be treated unfairly for belonging to one.
5. Publicise its whistle-blowing system for staff to blow the whistle on any suspected examples of modern slavery.
6. Require its tendered contractors to adopt a whistle-blowing policy which enables their staff to blow the whistle on any suspected examples of modern slavery.
7. Review its contractual spending regularly to identify any potential issues with modern slavery.
8. Highlight for its suppliers any risks identified concerning modern slavery and refer them to the relevant agencies to be addressed.

9. Refer for investigation via the National Crime Agency's national referral mechanism any of its contractors identified as a cause for concern regarding modern slavery.
10. Report publicly on the implementation of this policy annually.

Resolution

The motion was put to Council and voted on and the Lord Mayor declared that it was carried.

Decision:

Manchester City Council will:

1. Ensure its corporate procurement team is trained to understand modern slavery through the Chartered Institute of Procurement and Supply's (CIPS) online course on Ethical Procurement and Supply.
2. Require its contractors to comply fully with the Modern Slavery Act 2015, wherever it applies with contract termination as a potential sanction for non-compliance.
3. Challenge any abnormally low-cost tenders to ensure they do not rely upon the potential contractor practising modern slavery.
4. Highlight to its suppliers that contracted workers are free to join a trade union and are not to be treated unfairly for belonging to one.
5. Publicise its whistle-blowing system for staff to blow the whistle on any suspected examples of modern slavery.
6. Require its tendered contractors to adopt a whistle-blowing policy which enables their staff to blow the whistle on any suspected examples of modern slavery.
7. Review its contractual spending regularly to identify any potential issues with modern slavery.
8. Highlight for its suppliers any risks identified concerning modern slavery and refer them to the relevant agencies to be addressed.
9. Refer for investigation via the National Crime Agency's national referral mechanism any of its contractors identified as a cause for concern regarding modern slavery.
10. Report publicly on the implementation of this policy annually.

This page is intentionally left blank

The Executive

Minutes of the meeting held on 25 July 2018

Present: Councillor Leese in the Chair

Councillors: Akbar, Bridges, Craig, N Murphy, S Murphy, Ollerhead, Rahman, Richards and Stogia

Also present as Members of the Standing Consultative Panel:

Councillors: Sharif Mahamed, Ilyas, S. Judge, Leech, Midgley, Sheikh, Taylor

Exe/18/073 Minutes

Decision

To approve the minutes of the meeting held on 11 July 2018 as a correct record.

Exe/18/074 Northern Gateway - Draft Strategic Regeneration Framework

The area then defined as the “Northern Gateway” extended in a north-eastern arc from Victoria Station, taking in the neighbourhoods of NOMA, the Lower Irk Valley, New Cross and Collyhurst. This area covered 155 hectares, running from the City Centre to the intermediate relief route (Queen’s Road). It was bisected by the key arterial roads to Rochdale and Oldham, and the main trans-Pennine rail line and northern metrolink routes.

Plans for the regeneration of this area have been under consideration for some years. Approval had been given in September 2015 to identify and appoint a private sector investor and delivery partner to work alongside the council to unlock and deliver the significant residential potential of an area (Minute Exe/15/099). In March 2017 it was reported that the development partner had been found – the Far East Consortium International Ltd (Minute Exe/17/065). In March 2018 we noted the progress that was being made in the production of a draft SRF and Masterplan for the area (Minute Exe/18/028).

A report now submitted by the Strategic Director (Development) explained in detail the proposals set out in the draft of the Strategic Regeneration Framework. That draft document had been developed such that it was now appropriate for the proposals to be the subject of public consultation. A copy of the Executive Summary of the Framework was appended to the report.

This regeneration would lead to the creation of 15,000 new homes over a 15 to 20 year period. The objectives for the area as set out in the report were:

Building Residential-led City Neighbourhoods: creating inter-connected and sustainable neighbourhoods that offer a balanced mix of housing types and tenures

Delivering Social and Community Infrastructure: to deliver sustainable and liveable neighbourhoods to support the population growth planned for the area, incorporating education, health services, retail, parks, sports and leisure.

A Sustainable Movement Framework and Improving Transport Connectivity across the Northern Gateway and Beyond: to ensure that neighbourhoods are well connected and served by good quality pedestrian, cycle and public transport routes.

Creating Manchester's City River Park and create a network of linked green open spaces: harnessing the natural assets of the River Irk and the Irk Valley to create an exemplar series of connected green spaces from Angel Meadow to Queen's Park – and linked across through Sandhills to Collyhurst Village.

Urbanising Rochdale Road: Rochdale Road is a primary arterial route into and out of the city centre but it currently acts as a physical barrier restricting cross-movement and connectivity of pedestrians, cyclists and vehicles.

Building on the best of what is already there: the character of the Northern Gateway is profoundly influenced by the area's existing assets: the post-industrial legacy of railway structures and the remaining buildings of significance and/or architectural quality.

Promoting Place Management and Design Quality: the neighbourhoods will form an active part of the extended city centre, with each reflecting their own distinct character and identity, and high quality public realm.

Planning for a Low Carbon Future: neighbourhoods that can thrive in Manchester's Zero Carbon future, in accordance with the ambition reflected in the Our Manchester Strategy and the Manchester Climate Change Strategy 2017-2050.

The report explained that the intention was now for an extensive period of consultation over August and September, with a report on the outcome of the consultation to be reported later in 2018.

The report considered in March 2018 had also explained that consideration had been given to bringing forward a first phase of residential development within the Collyhurst area, which could be delivered in a 2 to 3 year period. This report explained that in order to progress that idea, the Council had been in dialogue with Government and Homes England regarding a funding contribution towards supporting this initial phase of housing development. In March 2018 the Government had announced a commitment to provide £10.25m for Collyhurst. This resource, together with Housing Revenue Account investment, would enable a first phase of development, comprising homes for market sale and up to 110 housing units for social rent to be delivered in Collyhurst. Options for the location of this first phase were being drawn up for consideration by councillors in advance of detailed consultations being undertaken with local residents as part of the wider SRF consultation.

We noted that the Economy scrutiny Committee had also considered these proposals at a recent meeting and had endorsed the recommendation in the report (Minute ESC/18/30).

Decisions

1. To endorse the draft Northern Gateway Strategic Regeneration Framework as a basis for public consultation.
2. To note that the outcomes of the consultation exercise will inform a final version of the SRF to be brought back to a future meeting of the Executive for approval and adoption.
3. To note that proposals for a first phase development area in Collyhurst will be consulted upon as part of the SRF consultation exercise with a formal planning application expected to be submitted within the next 12 months.

Exe/18/075 First Street Development Framework Update 2018

In July 2012 we had considered and endorsed the revised and updated First Street Development Framework (Minute Exe/12/082). In July 2015 we considered a report that provided an update on the implementation of that Framework and which had proposed a number of revisions to it (Minute Exe/15/087). We had agreed then that there should be public consultation on these proposed changes. In November 2015 we had considered the outcome of that consultation and approved the updated First Street Development Framework (Minute Exe/15/125).

A report submitted by the Strategic Director (Development) explained that the development proposals for the area had continued to evolve as more and more of the original proposals were implemented. Therefore a further revised draft Development Framework had been prepared. The 2015 Framework had identified four core areas:

- First Street North - anchored by the major new cultural facility, HOME, and providing the footfall and amenities to attract occupiers to the rest of the site.
- First Street Central - a new office destination, providing flexible accommodation targeted at a range of commercial occupiers.
- First Street South – the opportunity to provide a quality residential offer to enhance and reinforce the wider neighbourhood, providing footfall and spending power.
- Creative Ribbon – the opportunity to build on the existing cultural facilities in the area, and the anchor provided by HOME, to further grow the creative business sector, and establish First Street as a new cultural district within the city centre.

The draft Development Framework now being proposed sought to update the development principles for the First Street Central area only. Those of the other three areas were unchanged from 2015. It was explained that plots 9 and 10 of the

masterplan were expected to form the next phase of development in the area and had been subject to further viability and design analysis. An increased scale and density of commercial development was now proposed on these two plots with buildings of up to 17 storeys on plots 9a and 10a, and 10-12 storeys on plots 9b. This would increase the density of office provision within First Street Central from 2.1 million to 2.47 million square feet, maximising the potential growth and employment benefits to be derived from the site.

The intention was for there to be a period of public consultation on these revised proposals, with the outcome of that consultation being reported to a future meeting. That was agreed.

Decisions

1. To endorse in principle the draft Development Framework for the First Street area.
2. To request the Chief Executive undertake a public consultation exercise on the Development Framework with local stakeholders, and report on comments received to a future meeting.

Exe/18/076 Financial Support for Care Leavers Including a Council Tax Discount

The Council has the discretion to reduce Council Tax liability for individuals or prescribed groups. This discretion is exercised in accordance with section 13 A (1) (C) of the Local Government Finance Act 1992. Under that discretion, in July 2017 we had agreed to provide up to 100% discount of the Council Tax that is due to care leavers who live in the city aged 18, 19 and 20 years, up to the date of their 21st birthday (Minute Exe/17/106). A policy to that effect had been approved at that time.

A report now submitted by the City Treasurer proposed revisions to this scheme. It explained that since the present approach had been agreed there had been further proposals that existing provision should be extended up until the date of the care leaver's 25th birthday. Those included:

- Legislation coming into force from April 2018, requiring all councils to have a documented care leavers' offer, including the right to ask for a personal assistant up until aged 25; and
- the inclusion of this in the Executive priorities (Minute Exe/18/061) and GM Mayoral priorities for the year ahead; and
- on-going work across Greater Manchester on an improved offer to care leavers.

The intention was for this change to be implemented by all ten of the unitary councils in the Greater Manchester area by means of a common protocol developed jointly by all the Councils. The report detailed how such a change could be incorporated into the Council's policy and explained that the likely cost could be managed within the existing budget provision for providing these discounts. The report also set out an equality impact assessment of the proposed change. That concluded that this proposal would result in more favourable treatment being applied to care leavers

living in the city in order to advance equality of opportunity, with the overall aim of removing financial barriers, resulting in increased opportunities for employment, education and or training as well as increase financial well-being and inclusion.

We noted that the Resources and Governance Scrutiny Committee had also considered these proposals at a recent meeting and had endorsed the recommendation in the report (Minute RGSC/18/39).

Decisions

1. To support the proposal set out in the proposed Greater Manchester protocol.
2. To agree that the following changes be made to Manchester City Council policies:

For any bills or charges relating to the 2018/19 financial year, the Council will award a Council Tax discount to care leavers of up to 100% of the Council Tax that is due, subject to the following points:

- The discount will apply until the care leaver reaches their 25th birthday.
- If the care leaver is joint and severally liable or becomes a member of a household where an exemption or discount is in place, such as a Single Person Discount or Student Exemption, the presence of the care leaver should be ignored so that the exemption/discount is not affected.
- Care leavers up to their 25th birthday are included as a specific vulnerable group in the Council's discretionary financial support policies including the Welfare Provision Scheme, the Discretionary Council Tax Support Scheme and the Discretionary Housing Payment scheme.
- For the purposes of this report, a care leaver is defined as an individual whom any Council has Corporate Parent responsibilities for. The care leaver should be resident in the Manchester area and have been in the care of a local authority (looked after) for at least 13 weeks since the age of 14 and who was in care on their 16th birthday.
- This decision is effective from the beginning of the 2018/19 financial year and, as such, any awards would be backdated to 1 April 2018 where appropriate. Care leavers who become responsible for Council Tax after this date will be granted the discount from the date of occupation.
- The Council has discretion to backdate the care leavers discount to April 2017 and this discretion is delegated to the Director of Customer Services and Transactions or their nominated representative. Each request will be considered on its own merits.

3. To note and approve the new policy document to support this scheme that was appended to the report.

Exe/18/077 Global Revenue Monitoring Report to end of May 2018

A report was submitted to provide a summary of the position of the 2018/19 revenue budget at the end of May 2018. The report gave details of the projected variances to budgets, the position of the Housing Revenue Account, Council Tax and business

rate collection, revised prudential borrowing indicators, and the state of the Council's contingency funds. Projecting forward from the position at the end of May 2018 it was forecast that by the year-end in March 2019 the revenue budget would be overspent by £13.749m. The report explained that the projected overspend was predicted to mainly arise in the children and adult social care budgets. More children than predicted were requiring residential placements, and external foster care placements had remained static rather than the planned-for decrease. In the adult social care budgets there was an increase in need with more costly care driven by a number of people with more complex needs, national living wage, discharge from hospital and continuing health care pressures.

It was explained that the Strategic Management Team had drawn up a budget recovery plan that included a range of measures in the current financial year to control spending and future commitments. The council was to work closely with colleagues in Manchester Health and Care Commissioning to determine the position across Health and Social Care. The work would also consider any unapplied one-off resources for this financial year and how these could be deployed. That plan was expected to reduce the projected over-spend to between £5m and £7m. Further actions would be identified for the remainder of the projected overspend.

The report proposed a number of budget virements to reallocate funds between areas of the Council's work. These were agreed:

- £10.352m for the transfer of responsibility for Health Visitors from Children's Services to Public Health.
- £4.193m for the transfer of the Performance, Research and Intelligence budgets from Corporate Services to Chief Executive's due to the change in reporting arrangements approved by the Personnel Committee (Minute PE/18/16).
- £3.066m adjustment between Children's Services and Adult Services in respect of business support costs to correctly apportion the cost across both directorates.
- £1.036 for the increase in the vacancy factor from 2.0% to 2.5% across all Directorates' pay budgets.
- £250K transfer for additional annual leave savings income target transferred from Cross Cutting Savings to Chief Executives budgets.
- £362K transfer of budget for Lord Mayor's and Civic functions from Executive Team to Communications Team.

When setting the 2018/19 budget the Council has agreed to hold some funds for contingencies, and other money that was to be allocated throughout the year. The report proposed the use of some of these budgets to be allocated and some of the contingency funds. These were agreed:

- The budget had proposed a shift in the use of external foster care and an increase in use of internal foster carers, Special Guardianship Orders, and the numbers of adoptions. A part of those changes was to be a more attractive offer for internal foster carers, an increase in-house foster care rates by 2%. That would require a further £306k, to be funded from the budget to be allocated for pay inflation.
- £710k allocation for the annual fee increase for homecare and residential care and £235k annual fee increase for nursing providers. Also, £4.26m allocated from the Real Living Wage funding for the increase in fee paid to homecare providers so they can pay staff the real living wage. A further £475k allocated from the non-

pay inflation budget to cover the costs of the non-framework homecare provision, where the framework was not able to provide the hours required.

- £490k from the Waste Contingency for additional street cleaning resource outside the contract with Biffa to address service requests in relation to fly tipping, dog fouling and hazardous waste, and an increase in street cleansing activity attributable to rough sleepers.

The report also addressed use of the Council reserves. It explained that the draw-down of £1.995m of reserves had been requested. These were approved:

- Enterprise Zone (EZ) Reserve – £75K each year for five years to fund a Growth Manager post.
- English Partnership Reserve - £346k for the demolition of two buildings, Former Hall and Rogers Warehouse and 366/368 Ashton New Road
- Town Hall Project Reserve – An additional £1.574m drawdown in addition to the £2.879m approved in the 2018 budget.

The report also explained that notification had been received in relation to specific external grants, the use of which had not confirmed as part of the 2018/19 budget setting process. Approval was given to the use of these funds:

- £199k for the Intelligent Urban Energy Marketplace for the period August 2018 to February 2021 to build on the work undertaken in the Triangulum project and the deployment of electronic vehicles by the University of Manchester and Manchester Metropolitan University as well as supporting the adoption of electronic vehicles by Manchester City Council.
- £30K from the Skills for Care Workforce Innovation Fund to benefit the Health and Social Care system to contribute the development and delivery of a system-wide strengths-based development programme.
- £418K Sleeping Rough Grant to support the three key areas of the City's new Homelessness strategy; increasing prevention, improving temporary and supported accommodation and increasing access to settled homes.

Decisions

1. To note the report.
2. To approve the proposed virements as set out above.
3. To approve the use of budgets to be allocated and contingency as set out above.
4. To approve the use of reserves in addition to that already planned of £1.995m, which includes the Town Hall Reserve as set above.
5. To approve the use of additional grants as set out above.

Exe/18/078 Capital Programme Monitoring

The City Treasurer's report informed us of the revised capital budget 2018/19 to 2023/24 taking account of agreed and proposed additions to the programme, profiling

changes, and the latest estimates of forecast spend and resources for the 2018/19 capital programme. The report explained the major variations to forecast spend, and any impact that variations had on the five-year Capital Programme.

Appended to the report was a schedule of projects within the overall capital programme where the allocations needed to be revised and funding allocations vired between projects. The appendix showed the virement needed for each scheme and each project. We agreed to recommend to the Council the proposed virements greater than £500,000, as set out in the appendix to these minutes. The virements of less than £500,000 we approved.

Also appended to the report was a full schedule of all projects within the Capital Programme which set out the agreed budget for each project from 2018/19 to 2023/24.

Decisions

1. To recommend that Council approve the in-year budget transfers over £0.5m between capital schemes to maximise use of funding resources available to the Council as set out in the appendix to these minutes.
2. To note that approval of movements and transfers to the full capital programme, including projects on behalf of Greater Manchester, will reflect a revised total capital programme budget of £602.4m and a latest full year forecast of £579.5m. Expenditure to date is £54.5m.
3. To agree that the capital budget be amended to reflect movement in the programme, attributable to approved budget increases and updates to spending profiles.
4. To approve the in-year budget transfers below £0.5m between capital schemes to maximise use of funding resources available to the Council as set out in the appendix to these minutes.
5. To note that capital resources will be maximised and managed to ensure the capital programme 2018/19 remains fully funded and that no resources are lost.
6. To note that approval of movements and transfers to the Manchester City Council capital programme will reflect a revised capital programme budget of £457.0m and a latest full year forecast of £437.7m. Expenditure to date is £33.2m.
7. In relation to projects carried out on behalf of Greater Manchester, to agree that the capital budget be amended to reflect movement in the programme, attributable to approved budget increases and updates to spending profiles.
9. To note that approval of movements and transfers to the Greater Manchester capital programme will reflect a revised capital programme budget of £145.4m against a latest full year forecast of £141.8m. Expenditure to date is £21.3m.

Exe/18/079 Capital Programme Update

A report concerning requests to increase the capital programme was submitted. We agreed to recommend two changes to the Council and approved ten other changes under delegated powers. These changes would increase Manchester City Council's capital budget by £1.346m in 2018/19, and decrease the capital budget by £0.374m in 2019/20.

The report also addressed the provision of homes for homeless families. In March 2018 we had approved capital expenditure of £5m that would attract match funding from seven Registered Housing Providers to deliver approximately 70 units of settled accommodation across the city for larger families currently in temporary accommodation (Minute Exe/18/045). The Council's intention at that time had been to secure the first charge on the property for its 35% contribution to each purchase. However, these properties were to be included on the respective Registered Provider's balance sheet with a charge against a property applied by the Registered Provider's funders. We therefore agreed that the Council would hold a second charge on properties in the circumstance where the Registered Provider had applied a charge on the property to secure funding. The risks this created were explained in the report, as was the mitigation that would be applied.

Decisions

1. To recommend that the Council approve the following changes to Council's capital programme:
 - (a) ICT – New Intranet. A decrease in the capital budget of £0.270m in 2018/19 and £0.293m in 2019/20 and the transfer of these values to the revenue budget, funded by capital fund.
 - (b) Strategic Development - Lincoln Square. A capital budget allocation and transfer of £1.200m in 2018/19 from the Sustaining Key Initiatives budget, funded by borrowing.
2. To approve the following changes to Council's capital programme:
 - (a) ICT - IRIS Migration. A decrease in the capital budget of £0.014m in 2018/19, and the transfer to the revenue budget, funded by capital fund.
 - (b) ICT – GDPR. A decrease in the capital budget of £0.080m in 2018/19 and £0.081m in 2019/20 and the transfer to the revenue budget, funded by capital fund.
 - (c) Growth and Neighbourhoods - Age Friendly Benches. An increase to the capital budget of £0.018m in 2018/19, funded by a Section 106 contribution.
 - (d) Adult Education – Greenheys Toilets. An increase to the capital budget of £0.67m in 2018/19, funded by Revenue Contribution to Capital (RCCO).

(e) Growth and Neighbourhoods – Somme Memorial. A virement of £0.030m in 2019/20 from the Parks Investment Programme, funded by borrowing.

(f) Housing – Disabled facilities Grant. An increase to the capital budget of £0.578m in 2018/19, funded by external grant.

(g) Redrow Housing. An increase to the capital budget of £0.300m in 2018/19, funded by capital receipts from property sales.

(h) Children’s – Schools Capital Maintenance. A capital budget allocation and transfer of £0.111m in 2018/19 from Schools Capital Maintenance Unallocated budget, funded from external grant.

(i) Our Town Hall - Coroners Audio Visual Equipment. An increase to the capital budget of £0.069m in 2018/19, funded by a £0.069m Revenue Contribution to Capital.

(j) Strategic Development - Brazennose House. An increase to the capital budget of £0.678m in 2018/19, funded by £0.650m capital receipts and £0.028m capital fund.

3. To note and agree that the Council's contribution for the Settled Accommodation for Homeless Families scheme will be a second charge, with the Registered Provider funder taking the first legal charge.

Exe/18/080 Chorlton – New Development Opportunities

In July 2017 we had considered three potential opportunities to promote new residential growth within the Chorlton area (Minute Exe/17/101). Those were the site of the former Leisure Centre in Chorlton; the Chorlton Cross Shopping Centre; and a site on Ryebank Road that had been once part of the Manchester Metropolitan University estate. At that time we had agreed the steps needed for the Council to dispose of the former Leisure Centre site. We had also endorsed both the draft Chorlton Cross Development Framework and the draft Ryebank Road Development Framework for further public consultation, stressing that the consultation had to be successful and engage the community, residents and business in the area, and involve the local councillors.

The Strategic Director (Development) now submitted a report on the outcome of the consultation on the two draft Development Framework documents. The report also provided an update on the consultation on plans for residential development on the site of the former Leisure Centre.

The report explained the different media and events that had been employed as part of the consultations, including the website, emails, the local press, leaflets and flyers, and ‘drop-in’ consultation events. In total there had been over 1,260 responses received.

The report examined the response for each site. For the Precinct Shopping Centre the general themes of the responses were described as being:

- a majority of respondents indicated that there was a need for new homes within Chorlton and that there was a need to make provision for affordable homes within any new provision;
- there was support for the Precinct redevelopment to be a mixed use development of new residential and new retail;
- there was strong support for the Precinct to be the subject of new investment and regeneration;
- similarly, there was strong support for existing retail businesses to be retained and that there should be a mix of independent and national retailers within any new development; and
- support for new improved car parking and provision for cyclists was also raised.

For the Ryebank Road proposals the themes of responses were described as being:

- a majority did not agree with promoting the development as set out in the draft Framework;
- the potential for highways issues in the locality to be exacerbated by the proposed development were raised by a significant number of respondents;
- the impact of the proposed development on Longford Park, including increased use of the Park, the relationship between the boundary of the Park and the development site, and the maintenance of the Park;
- a significant proportion of respondents did not support the proposals to link the residential development into Longford Road with the preferred approach being a dual road connection onto both Longford Road and Ryebank Road to the north of the site;
- the conservation of green space and the protection of the Nico Ditch which runs through the Ryebank Road site was also raised;
- the impacts of new homes on local facilities such as local school places and access to GP Patient Lists was also flagged as a concern;
- a majority of respondents did not support the proposals for 70 homes on this site; and
- that any planning application process should be informed by a meaningful participatory based approach involving local resident groups.

For the former Leisure Centre site, the consultation responses were characterised as being:

- a significant proportion of those responding wished to see the building used for a community use or for a leisure use; and
- in respect of housing an affordable housing offer was supported with social rented being the one form of affordable housing that was highlighted.

As well as the analysis of the site-specific responses, the report explained that some overall themes had clearly been seen in the consultation replies that applied across the whole area. Those were:

- the development of new homes in Chorlton;
- the impact of housing growth on school places and on access to primary care services;

- the impact of residential development on the highways system and car parking; and
- the need to secure a vibrant retail offer that sustains and enhances the functioning of Chorlton as a place to live, work and visit.

The report explained that the views expressed in the public consultation had made it clear that if new homes were to be delivered in Chorlton then any residential development must respond to the issue of housing affordability. Any development must also address the need for the delivery of key place-making services to respond to population growth, particularly for school places and primary health care.

To seek to secure some affordable housing development in the area the report proposed that Leisure Centre site offered a good opportunity to bring forward new homes for predominantly social rent. To achieve that the site's land value would be invested into the Council's Housing Affordability Fund to subsidise the provision of a social rent housing offer. Other sources of grant from Homes England would be sought as well as any Section 106 contributions that could be secured from the other two housing development in the local area.

The report also proposed that the land at Withington Road, previously approved by for extra-care housing (Minute Exe/15/126), now be set aside for a new primary school. This site would only be brought forward for a new school if there was an anticipated shortage of schools places in the Chorlton / Whalley Range network of schools sufficient to warrant investment in a new primary school.

With regard to the provision of new primary care services in the Chorlton area, it was proposed that the redevelopment of the Leisure Centre site should also provide for a health-related ground floor use in a new building.

In respect of the Development Framework for the Ryebank Road housing development, the report set out the proposed responses to the issues raised by the consultees. Specific mitigation measures were going to be required to address the impacts of new residential growth on the highways in and around the site. The intention was for the Development Framework to continue to support the development of about 70 larger family homes on the site, as had been proposed in the draft. There would be access provided from Longford Road and from the northern section of Ryebank Road in Trafford borough, but these two access points would not be connected for vehicle traffic, only for cycle and pedestrian through access. That would be subject to an agreement with Trafford Council. Other highways mitigation measures would also be considered as part of the any planning application process.

Recognising the significance of the site's setting next to Longford Park, the final version of the Framework would also seek to protect, enhance and create a parkland setting for the new homes. Measures to protect mature tree planting and introduce a new layer of vegetation to enhance the existing must be delivered as part of any development. The quality of the public realm on-site along with the how development on the site relates to and responds to the surrounding area, including the physical relationship with Longford Park, had to be reflected in the final version of the Framework and any subsequent planning application.

For the Development Framework for the Shopping Precinct, the report explained that discussions with the site's owners, Greater Manchester Property Venture Fund (GMPVF), had confirmed that the Fund would not be redeveloping the Precinct until after March 2021. Before then the Fund would procure a development partner and then bring forward a planning application, probably in late 2019 up to mid-2020. The Fund's intention was to maintain the occupancy of the Precinct as much as possible and for as long as possible prior to redevelopment commencing. The Fund had no predetermined views on the mix of business types for the ground floor and was open to a mix of occupiers including local independent traders and national multiple retailers. The mix of uses would reflect the market conditions at the time of the redevelopment as the fund aspired to maintain a viable and vibrant mix of occupiers. The Fund had stated that the mix and nature of the residential development had also not yet been confirmed. It too would respond to the market conditions prevailing at the time of the development, therefore the Framework would reflect the anticipated mix of apartments and houses, although the mix of sales and rental was not set. The Fund had also acknowledged that any proposals would need to address the Council's affordable housing policy that was extant at the time of a planning application.

The meeting was addressed by Councillor Hacking, a ward councillor for the Chorlton Ward. Councillor Hacking referred to Councillor Strong's address to the meeting in July 2017 which had emphasised the need for meaningful consultation on the development proposals and which had called for the concerns of residents to be listened to and addressed. Councillor Hacking thanked those who had planned and taken part in the consultation and all the residents and business that had given up some of their time to respond. He also thanked the other two Chorlton ward councillors who had also been heavily involved. He asked for a fuller report on the outcome of the consultations to be produced and made available, although he recognised the work that would be involved in doing that given the number of responses received. He said the report showed that the plans for the sites had advanced from the proposals first set out in the draft Development Frameworks, but that there was still more progress that was needed as each of these schemes was taken forward:

- there was still some local opposition to any housing development on the Ryebank Road site;
- whilst welcoming the site owner's proposal for a participatory development process, there should be a rethink of the type and tenure of the housing proposed for the Ryebank Road site and that residents and local housing groups should be involved as early as possible in the development of the plans, with the owner and ward councillors having a meeting early on the process;
- there had to be a viable plan to mitigate the problems that could be caused by an increase in traffic in the Ryebank Road area; and
- the need to provide more affordable and social housing for rent across all three of the proposed developments.

In discussing the report there was a general welcome from members for the degree of the participation in the consultation by local residents and businesses in Chorlton. The proposal for the use of the former Leisure Centre site for social rented homes was regarded as providing a very important contribution to the availability of affordable housing in Chorlton. It was hoped that an appropriate and balanced mix of

types, sizes and tenures of housing would now come forward for the other two sites. The need to address the concerns about potential traffic problems was acknowledged.

Given the changes that were to be made to the draft Development Frameworks to take into account the responses to the issues raised in the consultation, it was agreed that the approval of the final Development Framework documents be delegated to the Director.

Decisions

1. To approve the approach set out in the report that the Chorlton Leisure Centre site should be brought forward for affordable housing predominantly social rent and that consideration should be given to a primary and community healthcare facility being incorporated into the development.
2. To approve that the City Council owned land on Withington Road be held for a new Primary School.
3. To note the comments received from stakeholders and delegate authority to the Strategic Director (Development), in consultation with the Executive Member for Housing & Regeneration, to approve the final version of the Chorlton Cross Shopping Centre Development Framework with the intention that it will become a material consideration in the Council's decision making as a Local Planning Authority.
4. To note the comments received from stakeholders and delegate authority to the Strategic Director (Development), in consultation with the Executive Member for Housing & Regeneration, to approve the final version of the Ryebank Road Development Framework with the intention that it will become a material consideration in the Council's decision making as a Local Planning Authority.

Exe/18/081 Eastlands Management Company

Consideration was given to a report that sought approval to establish an Eastlands Management Company in partnership with Manchester City Football Club to deliver estate management services on the Etihad Campus. This proposal to establish an Eastlands Management Company would build on the existing partnership arrangements already in place with the Eastlands Strategic Development Company Ltd, and which were approved in March 2012 (Minute Exe/12/050). The new arrangement was intended to be a subsidiary company within this partnership structure.

This company was to facilitate the implementation of elements of the Eastlands Regeneration Framework that was approved in December 2017 (Minute Exe/17/151). The report explained that over recent months the City Council and City Football Group had reviewed a range of options to bring forward a single responsible vehicle for estate management services across the Etihad Campus. This work had

concluded that the simplest way forward would be to reactivate the existing Sport City Management Company and to rename it the Eastlands Management Company. In doing so the geographical remit of this Company would be extended to cover all of the public realm areas of the Etihad Campus including those parts of Alan Turing Way and Ashton New Road that pass through the Campus.

This role of the company would be:

- overseeing the maintenance of the common domain on behalf of the Campus partners;
- supporting the activity of the Campus partners;
- supporting the development of the Campus;
- supporting the delivery of events on the Campus;
- supporting co-working and cooperation between the Campus partners;
- providing for excellent communication across the Campus partnership;
- marketing the Etihad Campus partnership;
- maximising income from the Campus estate; and
- working to minimise community impacts arising from Campus events.

The report described the governance arrangements that would be put in place and the respective roles of the partners in the joint company.

Decisions

1. To agree to the establishment of the Eastlands Management Company through the reactivation and renaming of the existing, dormant, Sport City Management Company on the basis as set out in Section 4 of the report. The arrangements will be finalised subject to final due diligence and tax advice.
2. To delegate authority to the Chief Executive to nominate the two Directors as the first Directors of the Eastlands Management Company Board pursuant to section 323 of the Companies Act 2006.
3. To agree that the provision of the Company Secretary function of the Eastlands Management Company Board shall be provided by the Council and authorise the City Solicitor to make the necessary arrangements to provide the Company Secretariat.
4. To delegate authority to the Chief Executive, the City Treasurer and the City Solicitor in consultation with the Deputy Leader and the Executive Member for Finance and Human Resources to:
 - negotiate and agree the detailed terms of the Shareholders Agreement and Articles of Association of the Eastlands Management Company and such other ancillary contractual and other documentation required to give effect to the proposal;
 - agree the 2018/19 Business Plan and operational budget for Eastlands Management Company; and
 - agree any deployment arrangements with regard to two members of Manchester City Council staff affected by these arrangements.

5. To authorise the City Solicitor to take all steps and complete all transactions expedient to give effect to the above resolutions.
6. To agree that giving effect to the above resolutions will promote the social, economic and environmental wellbeing of Manchester.

Exe/18/082 The Manchester College Estate (Part A)

In November 2017 we had considered the Estates Strategy of Manchester College, noting the college's plans for the development of a new city centre Manchester College Campus Centre of Excellence to focus on creative and digital, business, financial and professional services (Minute Exe/17/140). A report submitted to this meeting sets out more detail on the plans for the Manchester College to develop a new City Centre Campus in a prominent city centre location. The specific site under consideration was commercially sensitive so could not be disclosed at this time.

Decisions

1. To support in principle Manchester College's plans to acquire a city centre site in order to deliver a new Manchester College Centre of Excellence Campus focusing on Creative & Digital and Business, Financial & Professional Services.
2. To note that the College has committed to work with the Council to ensure that new development proposals comply with and support approved planning policies for the City Centre and for specific sites.
3. To authorise the City Solicitor and City Treasurer to enter into the detailed contractual and commercial negotiations for the transactions as set out in the confidential report attached at Part B of this agenda (Minute Exe/18/085 below).

Exe/18/083 The Eastlands Regeneration Framework: Update (Part A)

As referred to above, the Eastlands Development Framework had been approved in December 2017 (Minute Exe/17/151). Those plans had included Manchester Metropolitan University's intention to establish the Manchester Metropolitan Institute of Sport within a new Sports and Innovation Zone on the Etihad Campus. A report now submitted by the Strategic Director (Development) provided an update on developments associated with the Sports and Innovation Zone including seeking approval of a Masterplan for the Sports and Innovation Zone. The report also set out progress on acquiring land interests within the Edwin Road Industrial Estate which were required to deliver the Zone.

Since the December 2017 the Rugby Football League had confirmed their intentions to consolidate their existing offices in Leeds and Salford onto the Etihad Campus within the Sport and Innovation Zone.

The report also explained that since December 2017 good progress has been made on land assembly for the development of the Zone. All key interested parties were engaged with the Council and it seemed likely that that businesses were likely to extinguish their business and retire; seek to find new premises for their business without support from the Council or were wanting to work pro-actively with the Council to find suitable premises for their business and their employees. The second report below provided more detail on individual acquisitions.

Appended to the report was a draft of a Framework Masterplan for the Zone. This set out the preferred location for the Manchester Metropolitan Institute of Sport, at the north stand of the regional athletics arena, together with options for the location of the House of Sport to accommodate existing and future National Governing Bodies. The draft also set out a number of options for the future redevelopment of the Edwin Road Industrial Estate area to provide up to 1,000 student accommodation bed spaces together with the potential for providing a modest amount of accommodation for athletes, subject to further consultation with existing and future National Governing Bodies. The proximity of the student accommodation to the Manchester Metropolitan Institute of Sport would provide a safe and attractive campus environment and the intention was for the area to have priority for pedestrians and cyclists. The options showed a variety of traffic calming proposals, all of which included a proposal to stop up New Viaduct Street to create a safe link between the academic and sports facilities around the Etihad Stadium to the student village area.

The intention was for there to be public consultation on this draft, with the outcome reported to a future meeting. That was agreed.

We noted that the Economy scrutiny Committee had also considered these proposals at a recent meeting and had endorsed the recommendation in the report (Minute ESC/18/32).

Decisions

1. To welcome the decision of Rugby Football League, Rugby League's governing body, to relocate their Headquarters onto the Etihad Campus helping to deepen and broaden the range of international and national sports organisations based there.
2. To note the progress being made to assemble land within the Sports and Innovation Zone as set out in Section 3 of the report.
3. To endorse the draft Masterplan for the Etihad Campus Sport and Innovation Zone as a basis for consultation with residents, organisations and businesses, landowners and other statutory stakeholders who would be affected by these proposals.

Exe/18/084 Exclusion of the Public

A recommendation was made that the public be excluded during consideration of the next items of business.

Decision

To exclude the public during consideration of the following items which involved consideration of exempt information relating to the financial or business affairs of particular persons and public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Exe/18/085 The Manchester College Estate (Part B) (Public Excluded)

Further to the report considered earlier, a report explained in detail the LTE Groups' proposals to finance, acquire, develop and operate a new city centre campus site for Manchester College. The funding of the site was to include loans from the Council to the College. The arrangement of those loans, security and repayment terms were all described in the report, and would be subject to a further report in September.

Decisions

1. To support in principle Manchester College's plans to acquire land within the site in the city centre, in order to deliver a new Manchester College Centre of Excellence Campus focusing on Creative & Digital and Business, Financial and Professional Services.
2. To note that the Manchester College will promote a new Development Framework for the site, the new Framework to take into account the new development already being brought forward elsewhere on the site, as well as the Strategic Regeneration Framework under consultation for the Great Ducie Street area which is immediately adjacent to the site.
3. To note that LTE Group will be making a submission for Greater Manchester Combined Authority (GMCA) skills capital funding on 10 August, with the final decision due late September or early October.
4. To authorise the City Solicitor, City Treasurer and Strategic Director (Development) in consultation with the Executive Member for Finance and Human Resources, to progress detailed contractual and commercial negotiations for the transactions set out in the report.
5. To note that the final terms of the commercial arrangements will be proposed to the Executive in September and, if supported, will be considered by the Council in October.

Exe/18/086 The Eastlands Regeneration Framework: Update (Part B) (Public Excluded)

A report submitted by the Strategic Director (Development) set out in detail the land transactions being pursued as part of the assembly of the land needed for the Sports

and Innovation Zone and the implementation of the Eithiad Campus redevelopment as part of the Eastlands Regeneration Framework (Minute Exe/18/083 above). The overall capital requirements to acquire the sites were described in the report, as was the potential loss of revenue as lease holders vacated sites the presently occupied and paid the Council ground rent for. The report explained that in all these negotiations Officers had endeavoured to work collaboratively with business owners to agree terms beneficial to all parties and to mitigate where possible disruption to business continuity. Where possible officers would work to provide suitable relocation options to retain jobs in the local area catchment within fit for purpose buildings let on modern fundable leases. Some landowners had elected to take an up-front premium to then secure their own relocation, and others had taken the opportunity to exit for their own personal or business reasons.

We noted that the Economy scrutiny Committee had also considered these proposals at a recent meeting and had endorsed the recommendation in the report (Minute ESC/18/34).

Decisions

1. To note the progress being made to assemble land within the Sports and Innovation Zone.
2. To approve the acquisition by the Council of the long leasehold and freehold interests identified in the body of the report.
3. To delegate authority to the Strategic Director Development with the City Solicitor and City Treasurer in consultation with the Leader and the Executive Member for Finance and Human Resources] to agree and finalise the detailed terms for the property acquisition and commercial arrangements as outlined in the report.
4. To note the proposal to fund capital acquisition costs, associated capital fees and revenue holding costs from the existing Strategic Acquisitions budget, the latter of which would require a funding switch from capital to revenue funded by Capital Fund.
5. To authorise the City Solicitor to conclude and complete all documents and agreements necessary to give effect to the land transactions and commercial agreement set out in the report.

Exe/18/078 - Capital Programme Monitoring Capital Programme in-year budget transfers	2018/19 Virement	2019/20 Virement
Public Sector Housing		
Northwards - External Work		
External cyclical works phase 3a	-95	
Riverdale estate - External work and ECW (Phase 3 &4)	-18	
Charlestown, Clifford Lamb Court - External wall insulation and window replacement	-3	
Collyhurst Environmental programme	50	
Updating of Electricity Northwest distribution network phase 2 to multi storeys, maisonettes and retirement blocks	7	
Ancoats Anita St and George Leigh external cyclical works ph 3b	28	
Cheetham Halliwell Lane external cyclical works ph 3b	-3	
Harpurhey Lathbury & 200 Estates external cyclical works ph 3b	10	
Moston Mill estate (excl timber framed) external cyclical works ph 3b	-100	
Environmental works	13	
Harpurhey Shiredale Estate externals	15	
Moston Miners Low Rise externals	20	
Newton Heath Limestone Drive externals	-19	
Replacement door entry Clifford Lamb Ct and Monsall multi storey blocks	1	
External cyclical works ph 3b Harpurhey - Jolly Miller Estate ph 3b	79	
External cyclical works ph 3b Moston Estates (Chauncy/Edith Cliff/Kenyon/Thorveton Sq)	10	
External cyclical works ph 3b Ancoats Smithfields estate	-83	
External cyclical works ph 4b Charlestown Chain Bar low rise	98	
External cyclical works ph 4b Charlestown Chain Bar Hillingdon Drive maisonettes	3	
External cyclical works ph 4b Crumpsall Blackley Village	30	
External cyclical works ph 4b Higher Blackley South	-22	
External cyclical works ph 4b Newton Heath Assheton estate	71	
External cyclical works Ph 4b Newton Heath Troydale Estate	-159	
External cyclical works Ph 5 New Moston (excl corrolites)	-41	
Environmental improvements Moston corrolites	40	
Charlestown - Victoria Ave multistorey replacement door entry systems	5	244
ENW distribution network phase 4 (various)	9	91
Dam Head - Walk up flates communal door renewal	69	4
Delivery Costs	55	2
Northwards - Internal Work		
2 and 4 blocks heating replacement with Ground source heat pumps - Phase 1	-86	
Decent Homes mop ups phase 8 and voids	115	
One off rewires, boilers, doors, insulation etc	15	
Retirement blocks lift programme	2	
Multi-storey lift replacement	8	
Boiler Replacement at Cheetham Hill Local Services Office	1	
Lift replacement / refurbishment programme	-108	

Exe/18/078 - Capital Programme Monitoring Capital Programme in-year budget transfers	2018/19 Virement	2019/20 Virement
Replacement warden call to Edward Grant Court	1	
Fire precaution works - installation of fire seal box to electric cupboards on communal corridors in retirement blocks	7	
Community Room emergency lighting at Victoria Square	3	
Decent Homes mop ups ph 9 and decent homes work required to voids	-17	
One offs such as rewires, boilers, doors, insulation	127	
Whitemoss Road and Cheetham Hill Road Local Offices - Improvements	-233	
Ancoats - Victoria Square lift replacement	215	50
Job 40502 Aldbourne Court/George Halstead Court/Duncan Edwards Court works	241	13
Install intercom systems to replace buzzers (various)	172	9
Crumpsall - Bennet Rd flats fire upgrade works	12	1
Collyhurst - Rainwater pipes/guttering rectification work	92	196
Boiler replacement programme - Job 40491	861	333
Kitchen and Bathrooms programme	1,700	3,310
Decent Homes mop ups phase 10 and voids	254	746
One off work - rewires, boilers, doors	100	200
Fire precautions multi storey blocks	500	2,000
Installations of sprinkler systems - multi storey blocks	2,000	3,759
Delivery Costs	1,186	1,237
Northwards - Off Debits/Conversions		
Delivery Costs		12
Improvements to Homeless accommodation city wide	-240	237
Plymouth Grove Women's Direct Access Centre	22	
Delivery Costs	73	54
Northwards - Acquisitions		
Stock Acquisitions	-17	
Delivery Costs	19	
Northwards - Adaptations		
Disabled Adaptations	145	
Adaptations - Northwards	75	
Adaptations - 18/19	280	720
Northwards Housing Programme 2017/18	-7,595	-13,218
Total Public Sector Housing (HRA) Programme	0	0
Children's Services Programme		
Basic Need Programme		
Fulmead CC	-75	
Basic need - unallocated funds	75	
Schools Maintenance Programme		
Abbott Primary School Fencing	11	
Armitage CE Primary	160	
Higher Openshaw Comm School - Renew Boiler	126	
Cheetwood PS - Rewire	499	
Schools Capital Maintenance -unallocated	-796	

Exe/18/078 - Capital Programme Monitoring Capital Programme in-year budget transfers	2018/19 Virement	2019/20 Virement
Education Standalone Projects		
Boxgrove Daycare Nursery	-164	
Community Minded Ltd	28	
Early Education for Two Year Olds	136	
Total Children's Services Programme	0	0
ICT Capital Programme		
ICT Infrastructure & Mobile Working Programme		
Mobile Device Refresh	-42	
Data Centre UPS Installation	-11	
Corporate Reporting Tool (Business Objects)	-42	
Internet Resilience	-189	
ICT Investment Plan	284	
Total ICT Programme	0	0
Total CAPITAL PROGRAMME	0	0

The Executive

Minutes of the meeting held on 12 September 2018

Present: Councillor Leese (Chair)

Councillors: Akbar, Bridges, Craig, N Murphy, S Murphy, Ollerhead, Stogia, Richards

Present as Members of the Standing Consultative Panel:

Councillors: Karney, Sheikh, Midgley, Ilyas, Taylor and S Judge

Apologies: Councillor Rahman, Leech and M Sharif Mahamed

Also present: Councillors: A Simcock

Exe/18/87 Minutes

Decision

To confirm as a correct record the minutes of the meetings on 25 July 2018.

Exe/18/88 Proposals for a Resident Parking Policy

A report submitted by the Operational Director of Highways proposed a new resident parking policy for the city so that resident parking schemes could contribute to making the city an even more attractive place to live, work and visit. The report explained the importance of their being a balance between residents being able to park a car close to their property, or have deliveries made, and the other demands on the road space. The other demands varied across the city so there needed to be a common approach to the design of residents' parking schemes that also responded to local differences in a sensitive and appropriate way.

The report proposed that future resident parking schemes be based on a set of common key principles:

- a) The operation of resident parking schemes needs to be self-financing. The City Council should not commit future revenue support to such schemes.
- b) There should be broad consistency across schemes so that the design of schemes aimed at tackling similar problems should not differ e.g. in the case of schemes designed to tackle parking around hospital sites.
- c) Schemes should be introduced in an equitable way so that there is appropriate financial support for residents who would be disproportionately affected by the impact of a charging scheme.
- d) There needs to be clear evidence of majority support in the area concerned for the introduction of a scheme as well as clearly established evidence of need.
- e) Enforcement of resident parking schemes should be fit for purpose. (A review of scheme enforcement is to take place looking at ways to increase / improve enforcement).

- f) Schemes need to be appropriate and proportionate to the parking issues being faced by residents in any given area.
- g) Any visitors' permits made available as part of scheme design need to be linked to a specific vehicle and not be transferable.
- h) It will be important to consider the 'knock-on' implications for adjoining areas in terms of displacement as part of any assessment.

The report explained that in addition to the four parking schemes already being developed (Rusholme, North Manchester General Hospital, Hathersage Road Area, and St George's) there were eight other locations across the city that had been identified as being in need of some form of residential parking scheme. The report explained the issues that would need to be considered in order for these eight other schemes to be developed in accordance with the above principles: including the first of being self-financing, with residents living within the area of a scheme paying for their own and visitor permits for their vehicles.

The meeting was addressed by Councillor A Simcock, a ward councillor for the Didsbury East ward. Councillor Simcock spoke as the Council's representative on the Christie Hospital Council of Governors, and also as the Chair of the Christie Hospital Neighbourhood Forum. He asked that the proposed extension of the Christie Hospital residents parking scheme be considered as the fifth named scheme already under development rather than one of the eight other schemes that were to be developed in accordance with the principles being proposed in the report. He explained the rationale for seeking that change, describing the significance of that scheme to the Strategic Planning Framework for the Christie Hospital site that had been approved by the Executive in 2013 (Minute Exe/13/161). The Christie Hospital had already agreed to finance the capital cost of the scheme and the extent of the area to be included had been provisionally agreed, extending into four council wards. The elected councillors for those wards had made progress with the scheme an election pledge in the May 2018 local election. He explained that a number of significant development schemes at the hospital were dependent on the extended parking scheme being approved.

We also noted that the Neighbourhoods and Environment Scrutiny Committee had also considered the report at a recent meeting (Minute NESC/18/38). The committee had not endorsed the recommendations made in the report and had put forward other recommendations for the Executive to consider.

Having considered the views expressed by the Scrutiny Committee, and being mindful of the need to do more to help residents cope with parking problems in their neighbourhoods whilst not adding to the Council's revenue budget pressures, we agreed that the principles set out the report be used as the basis of further work, and that the four scheme already underway should proceed. We also agreed to accept an additional principle that had been suggested by the Scrutiny Committee - Local business such as the Universities, Hospitals and the Etihad Stadium, that were seen to impact on residents parking as a result of their expansion should contribute and pay for residents parking schemes.

Decisions

1. To note the comments and recommendations of Neighbourhoods and Environment Scrutiny Committee.
2. To endorse in general, as the basis for further work, the key principles for future Residents' Parking Scheme as set out above, with the exception of (g) for visitor permits.
3. To add a further principle that residents of an area should not be asked to meet the revenue costs of any proposed scheme and where the need for the scheme arose primarily from a site, facility or institution that was sited in the neighbourhood and was creating the demand for parking, that the institution or facility should instead be asked to support the operation of that scheme.
4. To agree to proceed with the four schemes already under development: being Rusholme, North Manchester General Hospital, Hathersage Road area, and St Georges.
5. To ask the Chief Executive to carry out an assessment of all existing schemes and those in (4) above and where appropriate seek external revenue funding for those schemes.
6. To agree to consider means to reduce the revenue operating costs of existing and future schemes.
7. To agree that any other future schemes should not require the any increase in the existing revenue provision for Residents' Parking Schemes.

Exe/18/89 Manchester Homeless Strategy

In November 2013 we had adopted the "Manchester Homelessness Strategy 2013 – 2018" that set out the Council's priorities to address and prevent homelessness for the next five years (Minute Exe/13/154). In November 2017, as part of the work on the Homelessness and the City Centre Review, we had agreed proposals for the 2013 strategy to be revised to address a number of matters including the implications of the Homelessness Reduction Act 2017 (Minute Exe/17/139).

A report now submitted by the Strategic Lead for Homelessness explained that the Council had undertaken the City Centre Review (Minute Exe/17/024) which had brought about additional investment for services for people who were rough sleeping. During late 2017 an in-depth review of the wider causes of homelessness in Manchester had been undertaken. That had included analysis of the available resources within the service to address the impact of the Homelessness Reduction Act. The Homeless Reduction Act had come into effect in April 2018. That had widened the access to prevention services for all households at risk of losing their home. Whilst that enabled the Council to support people who might be at risk of homelessness it also resulted in an increase in demand for services, and a requirement for closer partnership working.

A new strategy for addressing and reducing homelessness in Manchester had been developed through the Manchester Homelessness Partnership (MHP). The Partnership had been established in 2015 to bring together those with a personal insight into homelessness and the organisations working to reduce homelessness. The Partnership had since provided a radically different approach to how services were designed and commissioned, and had been instrumental in the development of the new strategy.

The report set out the how the partnership had developed this strategy. The strategy was to focus on three key aims:

- making homelessness a rare occurrence: increasing prevention;
- making any experience of homelessness as brief as possible: improving temporary and supported accommodation; and
- making sure homelessness a non-recurring experience: increasing access to settled homes.

The report also described the plans for the implementation of the strategy and the Council's participation in that. It also set the new strategy in the context of the work being done across Greater Manchester. It was highlighted that this new strategy was to be for the whole city, so adopted by the Partnership as a whole, rather than a document produced and adopted solely by the Council. A copy of the document was appended to the report.

Decision

To endorse the proposed Strategy and commend it to the Manchester Homeless Partnership Board.

Exe/18/90 Proposed Changes to the Council Tax Support Scheme

In October 2016 we had considered and endorsed for public consultation a revised Council Tax Support (Minute Exe/16/126). In January 2017 we considered the outcome of the consultation and agreed to adopt a new support scheme (Minute Exe/17/012). The City Treasurer now submitted a report proposing further changes to the Council's Council Tax Support (CTS) Scheme, with the intention that these would also be subject to a period of public consultation. The basis of these proposed changes was to seek to ensure that that the scheme remained fit for purpose as working age residents in receipt of welfare benefits were moved onto Universal Credit (UC).

The report explained the challenges to the current scheme of Council Tax Support that were going to arise from the changeover to Universal Credit. One of the most significant of those being that it was not 'universal' and so Council Tax Support would need to be administered outside of and separately from UC. Under the current CTS scheme the entitlement to CTS was influenced by the entitlement to other benefits. As UC was set up so that the level of benefit could fluctuate, depending on a person's earnings, there was the possibility of a lot of administrative processing to deal with fluctuating levels of CTS benefits, making the scheme less straightforward for residents and more expensive for the Council to operate.

The report set out a package of proposed changes to the current scheme to mitigate the consequences of claimants moving onto Universal Credit, including the introduction of a banding structure for level of support based on ranges of excess weekly income. It was hoped that these bands would accommodate much of the fluctuation in UC levels without there needing to be a matching fluctuation in the Council Tax Support.

We noted that the Resources and Governance Scrutiny Committee had also considered the Treasurer's report at a recent meeting (Minute RGSC/18/46). The Committee had supported the proposed changes to the CTS Scheme. It had also recommended that other possible changes to some aspects of the current scheme be considered for inclusion in the consultation on the changes set out in the report. These additional changes related to the support to families with three or more children.

It was agreed that the changes proposed in the report should be consulted upon. It was also agreed that the further changes recommended by the Resources and Governance Scrutiny Committee should be considered by the City Treasurer, and if possible without causing undue delay, included in the consultation. Authority was therefore delegated to the City Treasurer to decide on the contents and timing of the consultation.

Decisions

1. To endorse the proposals contained in the report and that there should be formal consultation on those proposals.
2. To note the comments and recommendations of the Resources and Governance Scrutiny Committee.
3. To delegate authority to the City Treasurer in consultation with the Executive Member for Finance and Human Resources to finalise the consultation proposals and the timing of the consultation, either on the basis as set out in the report, or also adding further proposals as put forward by the Resources and Governance Scrutiny Committee if those could be incorporated without the consultation being unreasonably delayed.
4. To note that the outcome of the consultation will be reported back to a future meeting.

Exe/18/91 The Transport for Greater Manchester Committee

A report submitted by the City Solicitor explained that the Greater Manchester Combined Authority (GMCA) was proposing to change the constitution of its Transport for Greater Manchester Committee (TfGMC). The intention was to reduce the size of the committee from its present size of 33 members down to 23. In order to achieve that the GMCA had devised proposals for how the 10 districts in Greater

Manchester would appoint or Nominate Councillors to sit on the committee, and for the Greater Manchester Mayor to also nominate a person to sit on the committee.

As the TfGMC would be exercising some executive and non-executive functions the change would require the support of the executive and of the Council of each of the 10 districts. The actual appointment and nomination of Manchester City Councillors to the new committee would be done by the Council, on the advice of the Constitutional and Nomination Committee. The report asked for the Executive to agree to the governance changes that arose from these proposals.

Decisions

1. To agree the reduction in size of the Transport for Greater Manchester Committee (TfGMC) to 23 members.
2. To agree that each of the 10 Greater Manchester district councils shall:
 - appoint one member to the TfGMC (save for Manchester City Council which shall appoint two members); and
 - nominate one further member to be appointed to the TfGMC by Greater Manchester Combined Authority (GMCA) to ensure political balance.
3. To agree that the GMCA shall appoint one member.
4. To agree that the Mayor of Greater Manchester shall nominate one further member to be appointed to the TfGMC by the GMCA.
5. To agree that the TfGMC Operating Agreement be amended to reflect the above changes.
6. To agree that the TfGMC Terms of Reference be amended to ensure that they reflect the Mayor of Greater Manchester's current transport powers.
7. To agree that the Operating Agreement and Terms of Reference of the TfGMC be further reviewed in 2019/20 when the final Mayoral transport powers are agreed by Order.

Exe/18/92 Capital Programme Update

A report concerning requests to increase the capital programme was submitted. We approved five changes under delegated powers. These changes would increase Manchester City Council's capital budget by £3.533m in 2018/19 and by £0.508m in 2019/20.

Decisions

To approve the following changes to the City Council's capital programme:

1. Highways – SEMMMS A6 Scheme. An increase in the capital budget of £2.962m in 2018/19, funded by Department for Transport grant (DfT).

2. Highways – Large Patching Programme. An increase in the capital budget of £0.439m in 2018/19, funded by Department for Transport grant via Greater Manchester Combined Authority (GMCA).
3. Highways – School Crossings Programme. An increase in the capital budget of £0.132m in 2018/19, funded by external contributions from Transport for Greater Manchester (TfGM).
4. Highways – MSIRR Great Ancoats Improvement Scheme. An increase in the capital budget of £0.308m in 2019/20, funded by external contributions from Transport for Greater Manchester (TfGM).
5. Corporate Services – Band on the Wall Loan. An increase in the capital budget of £0.2m in 2019/20, funded by capital fund.

This page is intentionally left blank

Health Scrutiny Committee

Minutes of the meeting held on 17 July 2018

Present:

Councillor Farrell – in the Chair

Councillors Battle, Clay, Curley, Holt, Mary Monaghan, O’Neil, Reeves, Riasat, Wills and Wilson

Councillor Craig, Executive Member for Adults, Health and Wellbeing

Nick Gomm, Director of Corporate Affairs, Manchester Health and Care Commissioning

Lynne Stafford, Chief Executive, The Gaddum Centre

Ed Dyson, Executive Director of Planning and Operations, Manchester Health and Care Commissioning

Peter Blythin, Director of the single hospital service programme

Jo Purcell, Deputy Director of Strategy, Northern Care Alliance

Apologies: Councillors Lynch, Paul and Smitheman

HSC/18/30 Minutes

The minutes of the Health Scrutiny Committee meeting of 19 June 2018 were submitted for approval. Councillor O’Neil requested that his apologies be recorded.

Decision

To approve the minutes of the meeting held on 19 June 2018 as a correct record subject to the above amendment.

To note the minutes of the Public Health Task and Finish Group meeting held on 26 June 2018.

HSC/18/31 The Our Manchester Carers Strategy

The Committee considered the report of the Executive Director Strategic Commissioning that provided Members with the interim “Our Manchester Carers Strategy”. The report set out the initial measures to drive service improvements and the on-going development of this strategy on a co-produced basis in partnership with Manchester’s Carers, their support organisations and the wider Manchester Community.

The Executive Director Strategic Commissioning referred to the main points of the report which were:-

- Describing the context for the development of the strategy;
- Findings from Manchester Carers Services Review;

- A description of the Statement of Intent that would form the basis of the Manchester Carer Charter and would underpin the forward development of support services;
- Strategic Objectives;
- The Our Manchester Carers Action Plan;
- Information on the establishment of an Our Manchester Carers Partnership Group;
- Development of an Our Manchester Carers Charter;
- Development of a “Single Point of Contact” and revised assessment process; and
- A timeline and schedule for the development of the underpinning framework that would support the Our Manchester Carers Strategy.

The Committee also received a presentation from the Chief Executive, The Gaddum Centre entitled the ‘Manchester Carers Services Review and Strategic Approach to developing an Our Manchester Carer Friendly City’. The presentation was accompanied by a number of short videos that described a range of carer’s experiences.

Some of the key points that arose from the Committee’s discussions were:-

- Welcoming the report and supporting the approach adopted to develop the interim “Our Manchester Carers Strategy”;
- A Communications Strategy, including the use of Social Media, similar to the Fostering and Adoption campaign should be designed to promote the importance of carer’s and the services and support that is available to them;
- The impact of welfare reform on carers and the provision of Welfare Advice services;
- The importance of support for carers within specific community groups, e.g. the LGBT community;
- Had any research been undertaken to study the impact on a carers mental health for those caring for people with mental health condition;
- Did Manchester Move recognise caring as work;
- What groups made up the Carers Network;
- What were the time lines for delivering this strategy;
- Respite care appeared to be hard to access and inconsistent;
- Employers played an important role in supporting those staff with caring responsibilities; and
- Who would be responsible for training volunteers?

The Chief Executive, The Gaddum Centre informed the Members that the Carers Network comprised of the twenty organisations commissioned to provide carers support in Manchester. She described that the Network had a website and an active Twitter account and encouraged partners to retweet their messages. She said that affiliated groups could attend meetings of the Network, and the intention was to expand the Network and provide outreach to establish links with traditionally hard to reach communities. She said that a recent event had been held with the LGBT Foundation to identify carers.

The Chief Executive, The Gaddum Centre described The Our Manchester Carers Strategy as a sound foundation to deliver improved services and support for carers in Manchester. She said that volunteers would be trained by Team Leaders in the local teams. She further informed Members that work was currently ongoing at a Greater Manchester level to develop an Employers Charter to recognise the role of carers.

In response to the question asked regarding research undertaken regarding the mental health of carers who cared for a person with mental health she said that she would investigate this and notify the Committee.

The Executive Member for Adults, Health and Wellbeing said that strategy recognised the important role that carers delivered across the city and she was committed to delivering this important piece of work. She said that the strategy had been developed with the voice of the carer at its centre and she welcomed the comments from the Health Scrutiny Committee. She said that a bespoke communications strategy would be instigated when the strategy was formerly launched. She commented that austerity and welfare reform had a significant and detrimental impact on carers, and the increased demand on advice services reflected the roll out of Universal Credit. She said that Manchester Health and Care Commissioning had recently invested £0.5m to install dedicated phone lines in GP practices so that people could contact the Citizens Advice Bureau directly for help and support.

The Executive Member for Adults, Health and Wellbeing said that she acknowledged the comments made regarding respite care and options were being considered as to how this was to be delivered and improved in the future. She also informed the Committee that she would investigate the question raised by Member regarding Manchester Move to ensure that carers were recognised as workers. She further informed the Committee that work was emerging to respond to specific groups, such as extra care housing for older LGBT citizens.

Decisions

The Committee:-

1. Welcomes the report and supports the co-design of the strategy with the voice of carers at the centre of this; and
2. Requests that an update report be submitted for consideration at an appropriate time.

HSC/18/32 Single Hospital Service progress report

The Committee considered the report of the Executive Director of Planning and Operations Manchester Health and Care Commissioning (MHCC) that provided Members with an update on the delivery of the Single Hospital Service (SHS).

The Executive Director of Planning and Operations, MHCC referred to the main points of the report which were:-

- A description of the strategic context of the SHS;
- The benefits achieved following the establishment of the Manchester University Hospitals NHS Foundation Trust (MFT) in 2017;
- An update progress with transfer of North Manchester General Hospital NHS Trust (NMGH) into MFT and the associated strategy.

Some of the key points that arose from the Committee's discussions were:-

- What impact would the financial deficit at Pennine Acute Trust (PAT) have on the Manchester University Hospitals NHS Foundation Trust?
- Did the recent reports of the closure of an operating theatre represent asset stripping at NMGH;
- Would transport be provided between hospital sites following the transfer of North Manchester General Hospital NHS Trust (NMGH) into MFT;
- Patients would need to be reassured that NMGH was a safe hospital;
- Members expressed their frustration at the pace of the transfer of NMGH into MFT;
- Members reported that they and their constituents regularly encounter poor experiences at NMGH; and
- Staffing levels continued to be an issue at NMGH and the impact this had on continuity of care and patient confidence in the site.

The Executive Director of Planning and Operations, MHCC said that the PAT would model how much of the financial deficit would be attributed to NMGH. He said that increased efficiencies would be achieved at the site following the merger by improving the estate and reducing the reliance on agency staff. He said that the merger of NMGH into the SHS would continue to make MFT an attractive place to work for health professionals. He said that there was no evidence of asset stripping at the site and any change would have to be agreed by commissioners. He said that the requirement of NHS Improvement that this transaction, and the Fairfield, Rochdale and Royal Oldham hospitals transfer to the Salford Royal would be simultaneous had added to the complexity of this piece of work.

The Deputy Director of Strategy, Northern Care Alliance said the operating theatres that had been closed recently had been necessary and had impacted on a small number of patients. She said that the Leadership Team at NMGH were dedicated to improving the site and acknowledged that communications needed to be improved so as to reassure the local population. The Executive Director of Planning and Operations, MHCC reassured the Committee that irrespective of the planned merger, due to be completed by April 2020, the site would continue to be challenged to improve. He said this was evidenced by the findings of the recent CQC inspection.

In response to the Members comments that communications needed to be improved so that local Members and residents were aware of any developments at NMGH in a timely manner, the Executive Member for Adults, Health and Wellbeing suggested that the Committee received a bi monthly update as part of the Health and Wellbeing Update report. Members endorsed this recommendation.

A Member requested that a report be added to the work programme that provided information on the financial implications of the SHS, and in particular what impact the

deficit at North Manchester General Hospital would have on the Manchester Locality Plan.

Decisions

The Committee:-

1. Notes the report and the progress described on the delivery of the Single Hospital Service;
2. Requests that a bi monthly update be provided to the Committee via the Health and Wellbeing report; and
3. Requests that a report be added to the work programme that provides information on the financial implications of the Single Hospital Service, and in particular what impact the deficit at North Manchester General Hospital would have on the Manchester Locality Plan.

HSC/18/33 Overview Report

A report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

A Member requested that a report on the actions taken with Care Homes following a rating of Inadequate or Requires Improvement by the Care Quality Commission be included on the work programme.

Decision

To note the report and approve the work programme subject to the above amendment.

Health Scrutiny Committee

Minutes of the meeting held on 4 September 2018

Present:

Councillor Farrell – in the Chair
 Councillors Clay, Curley, Holt, Mary Monaghan, O’Neil, Paul, Riasat, Wills and Wilson

Councillor Craig, Executive Member for Adults, Health and Wellbeing
 Councillor Midgley, Assistant Executive Member for Adults, Health and Wellbeing

Nick Gomm, Director of Corporate Affairs, Manchester Health and Care
 Commissioning
 Dr Martin Bewley, Speciality Registrar in Public Health

Apologies: Councillors Reeves and Smitheman

HSC/18/34 Minutes

Decision

To approve the minutes of the meeting held on 17 July 2018 as a correct record.

HSC/18/35 Our Manchester Homecare

The Committee considered the report of the Executive Director Strategic Commissioning and Director of Adult Social Care that described a proposed new model of homecare – ‘Our Manchester Homecare’. The report explained that in order to achieve the ambition, it was important that the model met the needs of people who used our services and help supported family carers.

The Executive Member for Adults, Health and Wellbeing stated that the new model was therefore:

- focussed on the outcomes that matter to people;
- strengths based, starting with the positive what people could do for themselves and supporting people build or maintain skills and confidence;
- place-based: matched to the footprint of Integrated Neighbourhood Teams;
- centred on continuity of care: the top priority of people using homecare; and
- predicated on building a trusted partnership with homecare providers.

The Executive Member for Adults, Health and Wellbeing referred to the main points of the report which were:-

- Describing the context of homecare: what it was; who received it and the associated costs;
- The case for change;

- Recent developments;
- How the new model was different and a description of the key features of Our Manchester homecare;
- Personalisation and personal budgets;
- Finance and Cost Benefit Analysis;
- How social value would be achieved through the procurement of Our Manchester homecare;
- Equality Analysis; and
- Next steps.

Members supported the move away from a 'time task' model of care and a more person centred approach to homecare and sought clarification of what would happen if the allocated 'budget' of hours were not used by the individual in receipt of care. Members commented that the allocation of hours needed to be consistent and allocated fairly to everyone who received care. Members asked how these changes would be communicated to those in receipt of care.

Members discussed the figures that presented a breakdown of who received care in Manchester and sought clarification on how this was to be addressed to ensure there was an equality of allocations.

Members noted and supported the procurement activities that were described in the report and in particular welcomed the inclusion of the voluntary and community sectors.

Members discussed the issue of subcontracting of care and sought an assurance that any such arrangements would be vigorously monitored and all staff would be paid the Manchester Living Wage as a minimum, noting that this was important to ensure the continuity of care and reduce levels of staff turnover.

Members sought further information on the proposed savings that were to be achieved through the new model of care.

The Executive Member for Adults, Health and Wellbeing advised that the new approach would better meet the needs of those in receipt of care and for staff delivering care. She said that people in receipt of care had been fully consulted upon, in addition to carers, service providers and a range of health professionals, and had been involved with the coproduction of this new model

The Executive Director Strategic Commissioning and Director of Adult Social Care said the new model would enable people to remain in their own homes, supported by and close to their friends, family and community. She said the current model was too rigid and needed to change. She described the new approach as offering flexibility and consistency in the care provided with a person centred, strength based approach that better met the needs of the individual.

The Executive Director Strategic Commissioning and Director of Adult Social Care described that the commissioning of services would address the issue of inequality of care across the population of the city. She said that the establishment of integrated

Neighbourhood Teams would help develop a local knowledge of the community and establish links with those in the community who may not currently access care.

The Executive Director Strategic Commissioning and Director of Adult Social Care commented that the 'budget' of hours was agreed following conversations with the individual and assessed on their needs and the subsequent support plan was focused on outcomes. The hours were flexible and the support plans could be reviewed with the individual at any time to best meet their needs. In response to a Members comment regarding the emerging care needs for the Trans Community she said she acknowledged this and it would be considered.

In response to the concerns expressed regarding sub-contracting the Executive Director Strategic Commissioning and Director of Adult Social Care advised that any contact awarded to a primary lead provider of care would specifically dictate the terms of any subsequent subcontracting arrangements. She said contracts would be robustly monitored and reviewed on annual basis and that these reviews would include the views of individuals in receipt of care.

The Executive Member for Adults, Health and Wellbeing said that subcontracting arrangements would allow for local, not for profit organisations to bid in local neighbourhoods and this would strengthen the offer and provide local innovations to deliver care. She said the new model would recognise caring not as a job but rather a career of choice that offered career progression and this would contribute to the continuation of care.

The Executive Director Strategic Commissioning and Director of Adult Social Care advised that communication with individuals regarding the changes would be managed in an appropriate manner.

In response to the comments raised regarding budgets the Executive Member for Adults, Health and Wellbeing said that funding remained a challenge however the delivery of an improved model of home care was central to the ambitions and delivery of an integrated health and social care system.

Decision

The Committee endorse the proposed new model of homecare for the people of Manchester.

HSC/18/36 Manchester Public Health Annual Report 2018

The Committee considered the Public Health Annual Report 2018 submitted by the Director of Population Health and Wellbeing and Director of Public Health. The 2018 report had a single issue focus on air quality.

The Director of Public Health referred to the main points of the report which were:-

- Providing a description of pollution and the sources of this;
- The impact of poor air quality on health;

- Inequality and air pollution;
- A description of national and local policies and strategies to address air quality;
- Air quality in Manchester and its local health and economic impact;
- Actions at a Greater Manchester (GM) level, including the GM Low Emissions Strategy / Air Quality Action Plan; and
- Actions citizens could take to improve air quality.

Members commented that whilst they welcomed the report too much emphasis was placed on the actions of the individual and not enough attention on the role of businesses and other organisations that contributed to poor air quality.

Members commented that other factors, including those that the Council could seek to influence, for example road traffic management were absent from the report.

A Member commented on the wider impacts of poor air quality on the local population, stating that social isolation, loneliness and childhood obesity could be attributed to poor air quality. He said that improved connectivity across the city was important to improve rates of active travel stating that he welcomed the announcement that Transport for Greater Manchester (TFGM) plan to deliver 1000 miles of walking and cycling routes and 1400 new crossing points. He said that public transport needed to be improved and Green Travel Plans could be easily established for schools and partner organisations. Members further commented that public transport links between hospitals needed to be improved, action needed to be taken to address vehicles idling, in particular taxis and walking routes established.

The Member noted that the Neighbourhoods and Environment Scrutiny Committee regularly received reports around the issue of climate change and emissions and requested that the Chair enquired if the Executive Member for the Environment, Planning and Transport would be willing to address the Health Scrutiny Committee at an appropriate time to inform the Committee on the actions taken within her portfolio that addressed the issue of poor air quality. The Members supported this recommendation.

A Member discussed the issue of second hand tobacco smoke and the health implications of this and asked for an update on what was being done to address this.

A Member commented that the report was silent on the impact of the airport and associated car journeys to and from the site that have an impact on the health of the local population. He said the airport needed to be more accountable to the local population and enquiries should be made with local GPs to establish the levels of asthma and other respiratory conditions and compare these to other areas of the city.

The Assistant Executive Member for Adults, Health and Wellbeing said that there were many good examples of local actions, such as monitoring air quality around schools that could be done for little money, and were useful to raise awareness amongst residents and stimulate local actions and discussions to address the issue of poor air quality.

The Director of Public Health said that work was ongoing to improve active travel that would impact on people's health and recognised that there was a tension between

encouraging residents to be more active whilst the air quality was poor. He reported that the Health Schools Team did work with schools to develop active travel plans and updates on this activity would be reported to the Committee at an appropriate time. He said that all partners on the Health and Wellbeing Board had been challenged to demonstrate what they had done to support and deliver similar schemes. He responded to the comments made on the impact of second hand tobacco some by advising the Committee that this area of activity would be considered by the Public Health Task and Finish Group as part of their ongoing enquiry.

The Director of Public Health said that the Council's Green and Blue Infrastructure was an example of a policy that sought to improve connectivity and improve walking routes. He also said that this was also being addressed using the Council's procurement policy to ensure the social value element included active travel. In response to the comments made regarding the airport and the impact on the local population's health he informed Members that he would revisit the data from local GPs and report back to the Committee at an appropriate time.

Dr Martin Bewley, Speciality Registrar in Public Health addressed the Committee and said that the report had primarily focused on the city centre air quality. He said that there were simple actions that could be implemented to improve air quality, these included reducing congestion at peak times by businesses adopting flexible working patterns and people working from home and businesses reviewing their delivery schedules. He advised that TfGM are considering these, and other actions as part of a wider strategy. He commented on the discussion around the airport by stating that the emissions from aircraft had improved significantly over previous years.

Decisions

The Committee:-

1. Recommend that the Chair discusses with the Chair of the Neighbourhoods and Environment Scrutiny Committee and the for Executive Member for Environment, Planning and Transport how best to report to the Committee that activities that are undertaken as part of her portfolio to improve air quality.
2. Requests the Director of Population Health and Wellbeing and Director of Public Health encourage schools and partners to develop green travel plans that are to be implemented and monitored.

HSC/18/37 LGA Adult Social Care Green Paper: Draft Manchester input

The Committee considered the report of the Executive Director of Strategic Commissioning and Director of Adult Social Care that presented Manchester's draft input to the Local Government Association (LGA) green paper on adult social care and wellbeing, '*The lives we want to lead*'. The period for consultation would end on 26 September 2018.

The Executive Member for Adults, Health and Wellbeing informed the Committee that the Government had repeatedly failed to respond to the challenge of an increasing demand on adult social care services in a context of austerity and increasingly reduced budgets to deliver these important services. She said that the publication of the green paper had been an attempt by the LGA to stimulate this discussion. She said that Manchester needed a fair settlement to fund adult social care to bridge the funding gap.

Members discussed the content of the LGA green paper and welcomed the proposed response presented within the report. Members commented that they fully supported a progressive taxation approach to fund adult social care, commenting that increasing Council Tax was not an appropriate or fair method of funding adult social care and penalised the poorest members of society.

Members debated the merits of means testing some universal benefits such as the winter fuel payment and television license however on balance felt that this was not appropriate.

Decisions

The Committee:-

1. Recommend that the comments of the Committee be incorporated into the response to the LGA consultation;
2. Supports the proposal of a progressive taxation system be implemented to fund adult social care; and
3. Endorses that there should be no changes to universal benefits.

HSC/18/38 Overview Report

A report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Decision

To note the report and approve the work programme.

Children and Young People Scrutiny Committee

Minutes of the meeting held on 17 July 2018

Present:

Councillor Stone – in the Chair

Councillors Collins, Hewitson, Lovecy, McHale, Madeleine Monaghan and Sadler

Co-opted Voting Members:

Mrs B Kellner, Representative of the Diocese of Manchester

Ms M Neall, Parent Governor Representative

Councillor Bridges, Executive Member for Children's Services

Councillor Rahman, Executive Member for Schools, Culture and Leisure

Margaret Cunningham, Manchester Schools Alliance (MSA) Lead Headteacher

Bernice Kostick, Headteacher, North Ridge High School

Lisa Vyas, Executive Headteacher, the Kingsway Trust

Sumayah Saadi, Member of the Youth Parliament and Manchester Youth Council

Natalie Dodd, Central Manchester Foundation Trust

Apologies:

Councillors Sameem Ali and T Judge

Mr L Duffy, Secondary sector teacher representative

Ms Z Stepan, Parent Governor Representative

CYP/18/36 Minutes

Decisions

1. To approve as a correct record the minutes of the meeting held on 19 June 2018.
2. To receive the minutes of the Ofsted Subgroup meeting held on 26 June 2018.

CYP/18/37 School System

The Committee received a report of the Director of Education which provided a brief overview of the school self-improving system in Manchester and how the Council worked in partnership with schools to ensure improving educational outcomes.

Officers referred to the main points and themes within the report which included:

- School provision in Manchester;
- Ofsted outcomes and pupil outcomes;
- Manchester Schools Alliance (MSA);
- The Manchester School Improvement Partnership (MSIP);
- Manchester Teaching Schools; and
- The role of the Council in effective school improvement partnership working.

A Member provided feedback on the Committee's recent visits to Briscoe Lane

Academy and Cedar Mount Academy. She reported that the visits had focused on the work the schools had been doing to reduce the number of pupils being excluded and that Members had been very impressed with this work. She commented that on the visit to Cedar Mount Academy Members had not had an opportunity to take a tour of the school site and see the students and that she would like to do so in future. The Chair reported that local Ward Councillors, including himself, were planning to visit the school and that he could extend this invitation to other Members.

Some of the key points and themes that arose from the Committee's discussions were:

- To note that the Ofsted Subgroup had recommended that the Regional Schools Commissioner (RSC) and Damian Hinds, the Secretary of State for Education, be invited to a future meeting of the Children and Young People Scrutiny Committee;
- Concern that three Manchester schools had been judged inadequate by Ofsted in the last 18 months and why, when a lot of support appeared to be available, were some schools drifting into the inadequate category;
- What was being done to improve the transition from primary school to secondary school; and
- Recognition that schools in Manchester had improved, in particularly in the primary sector.

The Head of School Quality Assurance and Strategic Special Educational Needs and Disability (SEND) informed Members that primary and secondary school partners were working together to improve the transition from primary school to secondary school including improving curriculum transition, particularly in relation to English and mathematics. Margaret Cunningham, MSA Lead Headteacher, informed Members that the MSA was working with the Council on this issue to identify and share good practice. She informed Members about a conference taking place in November which would provide primary and secondary school staff with the opportunity to explore good practice in relation to transition. The Chair asked whether Committee Members could attend the conference to which Mrs Cunningham responded that she would check with the Board.

Lisa Vyas, Executive Headteacher for the Kingsway Trust, advised Members that the introduction of the Curriculum for Life provided an opportunity to support transition as it helped children develop the softer skills they needed and spanned their education from 5 years of age through to 18.

The Head of School Quality Assurance and SEND outlined the support and challenge provided to schools in Manchester which were at risk of being judged as inadequate. She reported that a number of schools in this situation had successfully improved and avoided being judged inadequate, for example, through the provision of brokered support, but that details of this were not made public. Bernice Kostick, Headteacher of North Ridge High School agreed that this was the case. She also reported that it took time to turn around a school that was in decline. The Head of School Quality Assurance and SEND outlined the provisions within the Department for Education's Schools Causing Concern guidance, advising that the Council was limited in the intervention it could make, particularly if the school was an academy.

The Director of Education reported that there was a lack of clarity from the government on the role of the RSCs but that the Council was working with the RSC responsible for the north-west of England, Vicky Beer, and with local academies to identify ways to secure improvement of failing schools.

Decision

To invite Vicky Beer, the Regional Schools Commissioner, and Damian Hinds, the Secretary of State for Education, to a future Committee meeting.

CYP/18/38 Manchester Curriculum for Life

The Committee received a report of the Director of Education which provided an update of the progress made on developing a Curriculum for Life for children and young people in Manchester in response to this being identified as the top priority for children and young people in the national 'Make Your Mark' ballot. The report outlined the plans to pilot the approach developed from September 2018 to April 2019 and the key actions for this next phase of work.

The main points and themes within the report included:

- The background to the development of the Curriculum for Life;
- Progress made so far;
- The skills and challenges included in the Curriculum for Life;
- Engagement with children, young people, schools and settings; and
- Proposals to pilot the approach set out in the report.

Sumayah Saadi, a Member of the Youth Parliament and Manchester Youth Council who had been involved in the development of the Curriculum for Life, welcomed that the Council had listened to the voices of young people who had voted for a Curriculum for Life through the 'Make Your Mark' ballot.

Some of the key points and themes that arose from the Committee's discussions were:

- To welcome this initiative and the work undertaken, as set out in the report;
- The importance of skills such as debating and dealing with failure;
- How the evidence of pupils' achievements could be recorded without it reinforcing the gap between high-achieving pupils and other pupils and to request that, through the pilot project, officers look at who wasn't engaging with it and what the barriers were;
- Had any conversations taken place with the organisers of the Duke of Edinburgh's Award scheme which helped young people to develop similar skills;
- How had the pilot schools been selected and did they represent the diversity of Manchester schools;
- The impact on transition from primary to secondary school if the scheme was, as suggested, used flexibly by different schools; and
- The importance of engaging with and getting support from parents.

The Director of Education informed the Committee that the method of recording evidence would be explored through the pilot and that it was important that this was sustainable. Natalie Dodd from Central Manchester Foundation Trust reported that officers had looked at the Duke of Edinburgh's Award scheme, including engaging with young people who had taken part in it, and that the Curriculum for Life would run alongside this, and would involve young people who would not sign up for the Duke of Edinburgh's Award. The Executive Member for Schools, Culture and Leisure informed Members that this would be a universal scheme in a format that was accessible to all Manchester children. Ms Dodd advised that the recording of evidence would need to be done in a way that young people could reflect on and learn from. Sumayah Saadi emphasised the importance of young people understanding the skills that they had developed and reported that the Curriculum for Life would help young people to have a better awareness of their skills.

Natalie Dodd reported that the schools involved in the pilot had been selected from those which had expressed an interest in being involved but that it did include a diverse range of schools. The Director of Education advised Members that a balance was needed in terms of how flexible the scheme was but the framework and the skills would remain the same so pupils transitioning from primary to secondary school would find the scheme familiar, even if there were differences in approach between different schools. Ms Dodd outlined the engagement work with parents and foster carers which would be taking place as part of the pilot project.

A Member informed the Committee about work the company Seetec was doing with young people who had struggled in the education system, encouraging them to have aspirations and to realise that they did have skills. She suggested that the Council might be able to learn from their experience. The Chair suggested he or the Member should raise this with the Chair of the Economy Scrutiny Committee, whose remit included skills development for ages 16 and over.

Decisions

1. To thank Sumayah Saadi for her contribution.
2. To request an update report in 12 months' time.
3. To request that the Director of Education provide verbal feedback on the pilot at the Committee's meeting on 9 October 2018.

CYP/18/39 Early Years

The Committee received a report of the Director of Education which provided an overview of the Early Years offer in the city, including outcomes in relation to the Early Years Delivery Model (EYDM) and outcomes for children at the end of the foundation stage profile. The report also outlined proposals which were currently being developed to implement the school leadership model in two areas of the city.

Officers referred to the main points and themes within the report which included:

- The impact of the EYDM;
- Childcare provision;
- Outcomes for children at the end of the Early Years Foundation Stage (EYFS);

- School leadership of school readiness; and
- Strengthening the link between Early Help and Early Years.

The Director of Education reported that the Early Years outcomes within the report were based on 2017 data as this was what was available at the time of writing the report; however, she reported that she now had the 2018 data and this indicated that outcomes in Manchester had improved and that the gap between Manchester and the national average had very slightly reduced.

Some of the key points and themes that arose from the Committee's discussions were:

- What the challenges and gaps were in this area and what was being done to address these;
- Whether the Health Visitor role in the EYDM was working as well as it could;
- Why the take-up of developmental reviews reduced at 9 months and 2 years; and
- To welcome the improvements made to the quality of day care settings and childminders in Manchester.

The Director of Education reported that the key challenges were improving the take-up of developmental reviews at 9 months and 2 years and improving school readiness. She informed Members about a bid for funding to support schools and early years providers to work closely together on a piece of work to develop the skills children needed to be ready for school. The Early Years Service Manager outlined the EYDM's 8 stage assessment model, reporting that the earlier Health Visitor assessments took place at the family home but that the assessments at 9 months and 2 years old took place at a health centre or Sure Start Children's Centre and that this was the probable cause of the drop-off in the take-up of assessments. She advised Members that carrying out these assessments at the family home would impact on the capacity of the Health Visitor Service but that the Council was working with the Health Visitor Service, through the Commissioning Service, on how the take-up of these assessments could be improved. She outlined steps already being taken to improve take-up, including using the Early Years Outreach Workers to remind parents of their appointment and follow up with those who did not attend.

The Chair noted the work taking place to introduce the school leadership model in Gorton and Cheetham Hill. He requested that officers update him on progress in appointing schools to lead on this.

Decisions

1. To note the report.
2. To continue to monitor progress.

CYP/18/40 Overview Report

A report of the Governance and Scrutiny Support Unit was submitted. The overview report contained key decisions within the Committee's remit, responses to previous recommendations and the Committee's work programme, which the Committee was

asked to approve.

Decision

To note the report.

Neighbourhoods and Environment Scrutiny Committee

Minutes of the meeting held on 18 July 2018

Present:

Councillor Igbon – in the Chair
 Councillors Chohan, Flanagan, Harland, Hassan, Hewitson, Jeavons, Lyons, Noor, Reid, Sadler, White and Wright

Councillor Akbar, Executive Member for Neighbourhoods
 Councillor Stogia, Executive Member for Environment, Planning and Transport

Jonny Sadler, Programme Director, Manchester Climate Change Agency

Apologies: Councillors Hughes and Kilpatrick

NESC/18/31 Minutes

The minutes of the Neighbourhoods and Environment Scrutiny Committee meeting of 20 June 2018 were submitted for approval. Councillor Azra Ali requested that her apologies be recorded.

A Member sought confirmation that the report that had been scheduled for this meeting on the Draft Resident Parking Policy would be considered at the September meeting. The Chair confirmed that this item would be considered at the Committee's September meeting.

Decision

To approve the minutes of the meeting held on 20 June 2018 as a correct record subject to the above amendment.

NESC/18/32 Manchester Climate Change Annual Progress Report

The Committee considered the report of the Deputy Chief Executive (Growth and Neighbourhoods) that provided Members with an update on progress being made towards the delivery of the city's ambitions to reduce carbon emissions. It included details of the citywide progress towards the interim target of a 41% reduction in carbon emissions by 2020 from a 2005 baseline. It also detailed the Council's contribution towards this target via the reduction in direct carbon emissions attributed to the Council's activities since 2009/10. The latest data showed that citywide emissions had reduced by 34% since 2005 and the Council's direct emissions had reduced by 33.8% from a 2009/10 baseline. The report also provided information about the city's transition towards being a zero carbon city.

Officers referred to the main points and themes within the report which included:-

- Information on citywide activity being coordinated by the Manchester Climate Change Agency (MCCA) and the Council to address climate change, including information on the engagement with schools, partners and businesses;
- A detailed breakdown of the reduction in the Council's direct CO₂ emissions; and
- An update on the ambitions for the city post 2020.

Some of the key points that arose from the Committee's discussions were:-

- What was being done to support local businesses and that consideration should be given to establishing a Business Charter and an accreditation scheme;
- More needed to be done regarding connectivity across the city, including repairing canal paths to encourage cycling in north Manchester;
- Council policies and strategies, such as planning, transport and health needed to align to the Climate Change Action Plan. In particular as a result of the increased number of construction sites across the city and the impact this had on congestion, traffic flow and emissions. The issue of Planning conditions in relation to housing developments was also raised;
- Residents needed to be engaged in this activity and good practice should be shared across all wards;
- Ward coordination should be used to effectively communicate this activity and share good practice across wards;
- A publicity campaign should be developed to increase awareness about climate change activity with residents, and this campaign should be appropriate for all residents;
- The Universities should deploy their student volunteers to other areas of the city to support local residents and not just concentrate on the south area of the city;
- What was being done to address vehicles idling;
- What was being done to support Eco Schools and what benefits has this programme delivered; and
- What was being done to promote alternative travel for Council staff.

The Programme Director, MCCA informed the Committee that the MCCA had recently launched their 2018 Annual Report, and the headlines from the report was projected to reduce its carbon emissions by 38% 2020 from a 2005 baseline, against the 41% target; that the low carbon sector employed 38,000 people in Greater Manchester and this sector was expected to grow by 11% year on year nationally. He further described that the connection between health and carbon reduction was increasingly well understood and work to address air quality, and link into wider policies and strategies, including measures to address fuel poverty, into this area of work was ongoing. He further informed the Committee that the MCCA and Manchester Climate Change Board had adopted the Tyndall Centre on Climate Change recommendations that Manchester had a 15m tonne carbon budget and to meet this Manchester would have to reduce its emissions by 13% year on year. The Agency and Board launched this as a proposal to the city at the Manchester Climate Change Conference on 17 July 2018. Three strands of work are now planned. Firstly, work with key sectors and partners to develop draft action plans by October 2018 and final action plans by March 2019. Secondly, for Manchester City Council to deliver a resident-focused communications programme with residents. And thirdly for the Agency and Board to work with Manchester City Council with a view to the

carbon budget being adopted as formal Council policy by end-2018, on behalf of the city.

He said that the MCCA sought to influence and support partners across the city to engage in climate change activity and reduce emissions. He said that they did support local businesses, and made reference to the good work undertaken by the Greater Manchester Growth Company, but acknowledged more needed to be done in this area. He said that the annual report that had been published contained examples of the work undertaken by schools around this agenda and schools were keen to engage with this agenda; however, resources remained a challenge to meet the demand from schools. He said that there were many good examples of community and resident initiatives across the city, and they were working with community and faith groups to replicate these in other areas across the city. He further informed the Committee that the Universities were key partners to influence the significant student population within the city and both Universities would be invited to formally join the Manchester Climate Change Board. He also acknowledged the comments made regarding the need for an effective and coherent communications campaign and commented that engagement of residents was central to the success of this activity and a communications strategy would be developed by Manchester City Council.

The Strategic Lead Policy and Strategy said that a modal shift for staff travel when on Council business was already being promoted and encouraged through the use of the Manchester Car Club, active travel and public transport. He said that future consideration would also need to be given to policies regarding electric vehicles and mileage payments. He also said that if the 15m tonne carbon budget was to be formally adopted by the Council all strategies and action plans would be reviewed to ensure that the targets and progress reflected this.

The Executive Member for Environment, Planning and Transport said that the Council sought to influence partners and lead by example in regard to reducing carbon emissions. She said this was demonstrated by the use of estates; applying social value to procurement and developing and implementing policies, such as the Green and Blue Infrastructure Policy. She said that the Council remained committed to working with Transport for Greater Manchester (TfGM) and the Greater Manchester Cycling and Walking Commissioner to increase active travel and improve public transport across the city. She further commented that TfGM had directed that buses should not idle and the wider work around air quality would seek to address the issue of cars idling near schools.

The Executive Member for Environment, Planning and Transport further commented that the Universities in Manchester were key partners to drive this agenda and their students undertook a number of days of voluntary and activity days. She commented that work was ongoing with the Universities to address the issues regarding waste and fly tipping in student areas at particular times of the academic year. She informed the Committee that a Manchester Nature Festival would be organised to showcase the good work undertaken by local community groups and this would help establish links between groups and share experience and good practice.

In response to comments made regarding LED street lighting the Executive Member for Environment, Planning and Transport said that it was anticipated that the installation of LEDs would be completed by September 2019. She said that information was available on the Council's website where residents could find out when changes were scheduled to be made and report any issues.

Decision

The Committee recommend:-

1. To establish a Task and Finish Group, the remit and scope to be agreed and that an invitation to join the group be extended to all Members of the Council.

NESC/18/33 Improving Road Safety Around Schools

The Chair recommended that consideration of this report be deferred to the September meeting as Members felt there were inaccuracies within the data that had been provided within the report. Members requested that when this report was considered again that the Executive Member for Schools, Culture and Leisure and the Director of Education be in attendance.

The Chair requested that if Members had identified any inaccuracies recorded against their ward, or phase 1 schemes that members did not support, to notify her via email and this would be relayed to the Executive Member for Environment, Planning and Transport and relevant officers.

Decisions

The Committee:-

1. Agreed to defer consideration of this item to the September meeting of the Committee;
2. Recommended that Members email the Chair with any identified inaccuracies in the report recorded against their ward or phase 1 schemes that members did not support, and
3. Recommended that when this report is considered again that the Executive Member for Schools, Culture and Leisure and the Director of Education be in attendance.

NESC/18/34 Overview Report

The report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

A Member commented that as the 'Improving Road Safety Around Schools' report had been deferred to the September meeting that the 'Greater Manchester Clean Air Plan' should be moved to the October meeting. The Deputy Chief Executive said that enquiries would be made to see if this item could be moved to a later meeting.

Decisions

The Committee:-

1. Notes the report; and
2. Approves the work programme subject to noting the above comments.

Economy Scrutiny Committee

Minutes of the meeting held on 18 July 2018

Present:

Councillor H Priest– in the Chair

Councillors Connolly, Davies, Douglas, Green, Johns, Newman, Shilton-Godwin, Raikes, and K Simcock

Councillor Leese, Leader

Councillor Richards, Executive Member Housing and Regeneration

Apologies – Councillors Hacking, Noor and Razaq.

ESC/18/28 Minutes

The minutes of the Economy Scrutiny Committee meeting held on 20 June were submitted for Approval.

In relation to Minute ESC/18/26 (Delivering the Our Manchester Strategy), Councillor Newman advised that the following point he had raised was inaccurate:-

- Whilst the expansion and development at Manchester Airport was welcome and in the main supported, the consequence of this and the recent introduction of charging for dropping off passengers, was resulting in anti-social parking within residential areas of Woodhouse Park ward and this needed to be addressed by the Council and the Airport.

He requested that it be amended as follows:-

- Whilst the expansion and development at Manchester Airport was welcome and in the main supported, the consequence of this and the recent increased activities of rogue meet and greet companies, was resulting in anti-social parking within residential areas of Woodhouse Park ward and this needed to be addressed by the Council and the Airport.

Councillor Douglas also requested that her attendance at the meeting be recorded.

Decision

To approve as a correct record the minutes of the meeting held on 20 June 2018 subject to the above amendments.

ESC/18/29 Manchester Piccadilly Strategic Regeneration Framework update 2018

The Committee considered a report of the Strategic Director (Development), which informed Members of the outcome of a public consultation exercise with local residents, businesses and key stakeholders on the draft Strategic Regeneration Framework (SRF) for the Manchester Piccadilly area.

The Strategic Director (Development) referred to the main points and themes within the report which included:-

- Consultation letters had been sent out to 3,276 local residents, businesses, and stakeholders;
- In total 15 responses were received to the consultation letters;
- The majority of the responses received to the consultation were generally supportive of regenerating the Manchester Piccadilly area, and of the SRF proposals;
- The issues raised following the consultation and responses given to these issues, which fell into the following major categories
 - Land and Property Impact;
 - Land Use;
 - Density and Height;
 - Heritage;
 - Public Realm;
 - Phasing;
 - Rail Services and Configuration;
 - Statutory Agency Responses; and
- HS2's configuration for Piccadilly station, at its current stage of design, did not mirror the configuration proposed within the SRF, which included a provision for Northern Powerhouse Rail (NPR).

Some of the key points that arose from the Committees discussions were:-

- There was strong support for the Piccadilly Station proposals within the SRF;
- There was concern in relation to the low response rate to the consultation and an assurance was sought as to whether this was a usual level of response to such important proposals;
- Consideration needed to be given to suitable walking and cycling routes to and from Piccadilly Station as well as suitable parking for bicycles;
- What was the Council intending to do to ensure the protection of historic buildings within the SRF;
- What potential impact would the difference in the design proposals for Piccadilly Station between HS2 and the Council have on the deliverability of the SRF;
- How would public space be delivered within the SRF in terms of land assembly;
- The SRF indicated that a residential tower block would be removed, was this accurate and if so had residents been informed;
- There was concern in relation to the provision of affordable housing within the SRF; and
- What further opportunity would there be to scrutinise the proposals.

The Leader welcomed the support for the proposals for Piccadilly Station from the Scrutiny Committee and advised that although a higher level of response to the consultation would have been welcomed, as the proposals were not contentious, the response rate that had been received was common. He acknowledged the point made around walking and cycling routes.

In terms of ensuring the protection of the historic buildings, it was reported that Historical England had not raised any concerns. Both buildings within the SRF were protected and it was intended that these would be retained and returned back into active life as appropriate.

The Leader advised that there would be a variety of ways to deliver public spaces within the SRF. The key aspect of this would be the need to deliver this in the first phase of development with the cost covered between all land owners. He advised that the SRF would not be delivered quickly, and although progress would be made with HS2 and NPR over the next 12 months, if there was a different footprint for the station, this would need to be re-visited.

Officers advised that there was one residential block that, at the present moment, could be affected by the plans within the SRF. Work was ongoing to determine whether the land occupied by the residential tower block was required by HS2 and if not, how the road layout might be altered to mitigate the need to remove it.

The Leader commented that as the Council received more clarity on HS2 and NPR proposals further reports would be submitted to Scrutiny for consideration.

Decision

The Committee:-

- (1) Notes the report; and
- (2) Supports the decision taken by the Executive to approve the Manchester Piccadilly Strategic Regeneration Framework with the intention that it will become a material consideration in the Council's decision making as the Local Planning Authority.

ESC/18/30 Northern Gateway – Draft Strategic Regeneration Framework

The Committee considered a report of the Strategic Director (Development), which provided details on the draft Strategic Regeneration Framework (SRF) that had been prepared for the Northern Gateway area, which had the capacity to deliver up to 15,000 new homes over a 15 to 20 year period.

The Strategic Director (Development) referred to the main points and themes within the report which included:-

- The background and context as to why the Northern Gateway was seen as a key development opportunity for the City;
- The vision and objectives of the draft SRF;
- The geographic neighbourhoods that would form the Northern Gateway, each with their own individual character and identity, but which were integrated into one functioning whole;
- The scale and density of the proposed development;
- The proposed mix of housing, which included 20% of all new homes delivered being affordable; and

- How public consultation on the SRF would be undertaken and the time frame for adoption of the SRF.

The Committee had been invited to comment on the report prior to its submission to the Executive on 25 July 2018.

Some of the key points that arose from the Committees discussions were:-

- Reassurance was sought that as part of the consultation, local businesses would be included as well as residents;
- Could an assurance be given that as part of the proposed housing, these would not be marketed as buy to let properties and would in fact be housing for Manchester residents at affordable prices;
- Would the City Centre Transport Plan be taken into consideration as part of the SRF to address the issue of parking on residential streets on the periphery of the city centre;
- It was enquired as to whether the homes that were to be built would have provision for the parking of bicycles and how many car parking spaces would be allocated to each property;
- It was pleasing to see that the provision of secondary school places was already being taken into consideration as part of the draft SRF;
- How could the Council ensure that the correct mixture of housing, including type and tenure would be delivered;
- What guarantee could be given that the required infrastructure for the proposals would be delivered and appropriately funded;
- What would be the implications for the areas just outside of the SRF boundary, with specific reference to the Queens Road area.

The Executive Member for Housing and Regeneration advised that the consultation exercise would take place over the months of August and September with opportunities for comment being provided on-line, in writing and in-person via a number of locally based drop-in events. Given the forthcoming school holidays, it was intended that two sets of consultation drop in events would be held – the first within a two week window in August, and the second in a one week window in September. These would be hosted at a number of accessible venues in and around the Northern Gateway, with the views of local Ward Members sought in terms of the most suitable locations. She agreed that it would be important that local businesses were also included in the consultation. Officers advised that it was also proposed to hold a number of business drop in events to gain the views on the proposals from local businesses.

The Committee was advised that the draft SRF was clear that 20% of all the proposed housing would be affordable and a mixture of tenure. There was also plans to deliver some social housing. One of the aims of the SRF was to create a new neighbourhood for local people and as such, it was not within the vision of the SRF that the proposed housing would be buy to let properties. In terms of the issue of parking for bicycles and the allocation of parking spaces, this would be part of future planning and design submissions, however, it was acknowledged that the SRF would need to address the issues that currently existed around parking on residential streets.

The Leader advised that the Council was not able to provide any form of guarantees that all the proposals within the draft SRF could and would be delivered, however, the Council was confident that a number of sites within the SRF would be developed. Some of the proposals would be dependent on obtaining the necessary support from government. He also advised the Committee that the SRF was a 20 year plan, and as such, it was not possible to predict at this stage what the exact mixture of housing would comprise of.

The Executive Member for Housing and Regeneration advised that it was not the intention of the SRF to establish a 'hard' border with the areas that it neighboured and it was hoped that as the redevelopment of the area took place, this would have a positive ripple effect on neighbouring areas.

Decision

The Committee endorses the recommendations to the Executive as follows:-

The Executive is recommended to:

- (1) Endorse the draft Northern Gateway Strategic Regeneration Framework as a basis for public consultation;
- (2) Note that the outcomes of the consultation exercise will inform a final version of the SRF to be brought back to a future meeting of the Executive for approval and adoption;
- (3) Note that proposals for a first phase development area in Collyhurst will be consulted upon as part of the SRF consultation exercise with a formal planning application expected to be submitted within the next 12 months

[Councillor Johns declared a personal and prejudicial interest in this item as his employer has worked on the economic vision for the Northern Gateway and left the meeting during consideration of this item]

ESC/18/31 Overview Report

The Committee considered a report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Decision

The Committee notes the report.

ESC/18/32 The Eastlands Regeneration Framework update (Part A)

The Committee considered a report of the Strategic Director (Development), which provided an update on the developments associated with the Sports and Innovation Zone at Eastlands. The report also sought approval to a Masterplan for the Sports and Innovation Zone and progress on acquiring land interests within the Edwin Road Industrial Estate which were required to deliver the Zone.

The Strategic Director (Development) referred to the main points and themes within the report which included:-

- The overall vision was to establish the Etihad Campus as the key driver of the development of a globally competitive sport, leisure and recreation economic cluster;
- A key component of securing the overall vision was the development of the Sports and Innovation Zone on the western side of the Etihad Stadium;
- The focus of this Zone would be to accommodate new academic facilities, student accommodation, offices for sports organisations and managed workspace for new business start-ups;
- Central to the successful delivery of the Etihad Campus Sport and Innovation Zone was the acquisition of all of the interests within the Edwin Road Industrial Estate on the western side of the Etihad Campus;
- The draft framework masterplan set out the preferred location for the Manchester Metropolitan Institute of Sport, together with options for the location of the House of Sport to accommodate existing and future National Governing Bodies; and
- The draft framework masterplan also set out a number of options for the future redevelopment of the Edwin Road Industrial Estate area to provide up to 1,000 student accommodation bed spaces;

The Committee had been invited to comment on the report prior to its submission to the Executive on 25 July 2018.

Some of the key points that arose from the Committees discussions were:-

- What public realm provision would be included within the Framework and would there be any spaces for people to congregate;
- The options proposed to change the road layout to improve pedestrian and cycle access was welcomed;
- What consideration had been given in regards to student integration with existing businesses and residents and student safety within the area; and
- Could the Framework make reference to the minimum room size standards for student accommodation.

The Strategic Director (Development) advised that the Council would be the principal land owner for the area that would be developed for student accommodation. Discussions had taken place with the University which had flagged up concerns around issues of affordability and the size of accommodation as well as the safety, security and wellbeing of students. The Council would be endeavouring to use its land interest to ensure these outcomes were delivered on behalf of the University and the city. The integration of students was very important to the University and these proposals were seen as being part of the University's long term trajectory in being a successful good neighbour within an area of the city it had previously not had a presence in. In terms of public realm, he advised that it was clear that in terms of delivering the quality of outcomes the Council wanted to achieve, it was important that a good and accessible piece of public realm existed across the whole campus and discussions were taking place around this with Manchester City Football Club and its owners.

The Leader commented that in terms of student accommodation, the Council had endeavoured to increase the amount of purpose built student accommodation in the appropriate areas of the city, and in doing so, there were particular requirements for purpose built accommodation which would not be replicated in individual housing units. This helped the Council maintain control over what could be built and where. He also advised that to apply the same standards to student accommodation as what was applied to multi-purpose accommodation would potentially lead to the loss of the limited control the Council currently had.

The Strategic Director (Development) reminded the Committee that the area identified for student accommodation was the only part of the wider Eastlands Regeneration Framework area where the Council supported proposed building of student accommodation.

Decision

The Committee endorses the recommendations to the Executive as follows:-

The Executive is recommended to:

- (1) Welcome the decision of Rugby Football League, Rugby League's governing body, to relocate their Headquarters onto the Etihad Campus helping to deepen and broaden the range of international and national sports organisations based there;
- (2) Note the progress being made to assemble land within the Sports and Innovation Zone as set out in Section 3 of this report;
- (3) Endorse the draft Masterplan for the Etihad Campus Sport and Innovation Zone as a basis for consultation with residents, organisations and businesses, landowners and other statutory stakeholders who would be affected by these proposals.

ESC/18/33 Exclusion of Press and Public

A recommendation was made that the public be excluded during consideration of the next item of business.

Decision

To exclude the public during consideration of the following item which involved consideration of exempt information relating to the financial or business affairs of particular persons and public interest in maintaining the exemption outweighs the public interest in disclosing the information.

ESC/18/34 The Eastlands Regeneration Framework update (Part B)

The Committee considered a report of the Strategic Director (Development), which provided details on the progress to date regarding its land assembly initiatives in and around the Edwin Road Industrial Estate and set out the financial consequences to

the Council of concluding this programme, including setting out the implication to the Council's revenue budget.

Officers referred to the main points and themes within the report and answered questions of the Committee.

Decision

The Committee endorses the recommendations to the Executive as set out in the report.

Economy Scrutiny Committee

Minutes of the meeting held on Wednesday, 5 September 2018

Present:

Councillor H Priest (Chair) – in the Chair
Councillors Connolly, Davies, Douglas, Green, Hacking, Johns, Newman, Raikes, Razaq, Shilton-Godwin and K Simcock

Also present:

Councillor Craig - Executive Member Adults Health and Wellbeing
Councillor Leese - Leader
Councillor N Murphy - Deputy Leader

Apologies: Councillor Noor

ESC/18/35 Urgent Business

The Chair informed the Committee that a request had been made to appoint Councillor Kirkpatrick to the membership of the District Centres Sub Group.

Decision

The Committee agrees to appoint Councillor Kirkpatrick to the District Centres Sub Group

ESC/18/36 Minutes

Decision

To approve as a correct record the minutes of the meeting held on 18 July 2018.

ESC/18/37 Economic Impact of the City's Age-friendly Manchester Strategy

The Committee considered a report of the Strategic Lead – Ageing, which provided an update on the approaches and work being undertaken to address the priority area of employment in the over 50s. The report also detailed the economic impact of older workers on the city and the challenges they faced, within the context of the city's ageing strategy Manchester: A Great Place to Grow Older 2017-2021.

The Head of Work and Skills referred to the main points and themes within the report which included:-

- Being in good, well paid, healthy, work and the ability to remain economically active into later life was a strong determinant in older people's health and wellbeing outcomes;
- Increasing the rate of economic participation of those aged 50-64 had great economic benefit for the city and city region;

- Older workers had more difficulty than any other group in returning to work, with analysis by the Department for Work and Pensions (DWP) showing just 16.2% of people over the age of 50 were supported into a long-term job;
- The Greater Manchester Ageing Hub had been formed to
- coordinate a strategic response to the opportunities and challenges of an
- ageing population;
- The age-friendly strategy for Manchester was refreshed in October 2017 in response to the major economic and demographic changes, alongside significant changes in the national and regional political context;
- The Age Friendly Manchester team worked closely with the Work and Skills team to strengthen the city's focus on older workers, either via existing programmes of work or in the development of new partnerships and initiatives which included, Work Clubs, In the Know Programme, Skills for Employment service, National Careers Service, Employer Engagement.

Some of the key points that arose from the Committees discussions were:-

- There was a massive indictment of austerity on particular sections of Manchester's society, how was this going to be addressed;
- There was need in change of behaviour and attitude by employers towards employing older people. How was this going to be promoted;
- Did officers have any views or comments on the impact of part time jobs;
- Where there any examples of employers that were working positively to address employment of older workers;
- What communications had there been with the private sector to encourage the employment of over 50's;
- Had any engagement taken place with the Chamber of Commerce to encourage the employment of over 50's;
- What work was being done to support Manchester residents over 64 who may still be in employment or wish to work; and
- Was there a geographical spread of work clubs across the city.

The head of Work and Skills commented that the impact of austerity had had a culminating impact on Manchester residents that had been or were on benefits, with health having a large impact particularly on those over 50. The Council had set out to become an age friendly city and it was acknowledged that the economic aspect of the strategy required greater prominence. In terms of attitude and behaviour, getting the message out to employers was ongoing and those who were already engaged were easier to target. Again it was acknowledged that this was an area that required improving.

In relation to part time employment, it was recognised that it was mainly women who were in these roles and these type of jobs were less secure than full time employment. The ability to secure good employment became more difficult the older a person got.

The Committee was advised of organisations that were currently looked to retain their ageing workforce and the Head of Work and Skills agreed to share examples of good practice with the Committee. A commitment was given to continue communicating

and encouraging businesses to employ older people and engage with the Chamber of Commerce.

The Head of Work and Skills advised that the age range within the strategy only covered people up to 64 but acknowledged the point made by the Committee as the state pension age was now above this and it was commented that this might need amending to measure outcomes up to the state pension age and beyond.

Officers commented that there was a network of work clubs across the city in areas of need, with those areas of high need having a greater concentration of clubs. It was agreed to circulate details of where these work clubs were located to Committee Members.

Decision:

The Committee

- (1) Notes the report; and
- (2) Requests that the information requested on examples of organisations that acted positively in employing older people and the locations of the work clubs be provided to Committee members.

ESC/18/38 Manchester Population Health Plan

The Committee considered a report of the Director of Population Health and Wellbeing, which provided Members with details of the Manchester Population Health Plan with specific reference to Priority 2 of the Plan, Strengthening the positive impact of work on health.

The Consultant in Public Health referred to the main points and themes within the report which included:-

- Work had a major positive impact on health and wellbeing through both economic reward and participation in society;
- Manchester had a well established work and health programme which had been endorsed by the health and Wellbeing Board and Work and Skills Board;
- High rates of health related worklessness had persisted in the city during times of economic growth and gaining employment increased the likeliness of reporting good health and quality of life;
- 31,000 people were claiming sickness related out of work benefits in Manchester,
- increasing the skills of and employment opportunities for families would contribute to the wider ambition to reduce their social exclusion and health inequalities;
- A key part of a proactive approach was maximising opportunities to refer residents to health and employment services and connect residents to community assets;
- Training and support would be required to improve access to jobs in the major employment sectors.

Some of the key points that arose from the Committees discussions were:-

- Why was mental health not a priority area within the Plan as this was one of the main contributors to worklessness;
- How did social prescribing work in practice;
- Was there a payment package associated with social prescribing;
- What work was being done amongst the BAME communities to raise awareness around the need to look after their health;
- What work was being done to help those in what could be considered 'poor' employment; and
- Was there any work being done to look at the linkages between employment and alcohol consumption

The Executive Member for Adult Social Care and Health advised that mental health was a much larger issue that needed addressing and the priorities within the Plan had been identified based on achievability. Since 2017 there had been a new Mental Health Trust in place which was responsible for reviewing the services provided as well as the structure. The trust was aware of the gaps in service especially in the north of the city and was committed to addressing this.

In terms of social prescribing, it was explained that this was based on a premise that 10 to 20% of GP patients did not have medical related issues and GPs were not equipped with the knowledge to help these patients. As such social prescribing allowed GPs to refer patients to link workers within communities which could assist in accessing services and sources of support to help build resilience.

It was reported that there was some significant barriers in accessing employment opportunities within BAME communities and further work was needed with employers to improve these opportunities.

Officers acknowledged the comments made around 'poor' employment and there was a significant number of employers that did not see the relevance of supporting their staff and this resulted in a high turnover of staff. Support was offered to employers using local intelligence to try and promote amongst employers the benefit investing in employee's health.

The Committee was advised that there was very few social prescribing schemes that made any provision for financial support to voluntary or third sector organisations and instead there was a lot of work undertaken in helping organisations access existing funding schemes.

Decision

The Committee:-

- (1) Notes the report; and
- (2) Requests that the full Population health plan is circulated to all Committee Members

ESC/18/39 Working Well and Work & Health update

The Committee considered a report of the Head of Work and Skills, which provided an update on Working Well pilot, an employment support programme delivered across Greater Manchester, its expansion, which was developed to build on the pilot to support a wider range of benefit claimant and the Work and Health programme which would provide support for unemployed people with health conditions or disabled people.

The Head of Work and Skills referred to the main points and themes within the report which included:-

- The outcome of the Working Well pilot, which had not performed as had hoped;
- The aim of the Working Well expansion programme which was open to a wider range of benefit claimants than the pilot and incorporated a more co-ordinated approach between services and an update on its performance;
- Details of a GP referral route to help those who would be in a position to move into work with some intensive and holistic support;
- The success to date of talking Therapies which was commissioned separately but as part of the wider Working Well expansion and provided access to Improving
- Access to Psychological Therapies (IAPT) for clients with mild to moderate mental health issues;
- Details on the Skills for Employment programme which aimed to improve skills, motivation and confidence, access work experience opportunities and help find sustainable employment;
- The integration of other services with the Working Well design; and
- Employer engagement with the programme.

Some of the key points that arose from the committees discussions were:-

- How would someone who was homeless or sleeping rough access the programme;
- Why had the performance of the Growth Company in delivering the Working Well programme not been as successful as anticipated and what was being done to address this;
- What were the challenges within south Manchester as referenced was made to thus in the report but no details were provided;
- What assurances could be given that the programme would continue once government funding had stopped;
- What consideration had been given to supporting older people into employment.

Officers advised that the majority of people that accessed the programme had been referred by their GP's. In terms of the performance of the Growth Company it was commented that there was nothing to suggested that the needs of Manchester residents were any more complex than those of other areas. The Growth Company's initial target was to get 20,000 people back into work and although this target had not been met, they had tried to encourage providers to work together and share best practice, which often took time. The Committee was also reminded that although

performance had not been as good as anticipated, those that had been referred to the programme had already been through the national programmes without success and the feedback that had been received from working well clients of their experience of the service had been positive and whilst the Working Well programmes had delivered relatively small scale outcomes, the more focused approach for the Health and Work programme and delivery by the consortium of the Growth Company working with Ingeus (which had delivered the pilot and extension programmes in 7 of the 10 local authorities in GM) was expected to deliver improved job outcomes particularly for disabled Manchester residents.

The Committee was advised that in terms of the challenges in South Manchester, there were some more surprising statistics when compared to the rest of Manchester, the details of this would be shared with Committee Members.

In terms of the programme continuing once funding had stopped it was explained that the programme had been established prior to the devolution of health and social care in Greater Manchester and as such this now presented opportunities for the programme to continue. The GM Work and Health Board was overseeing the development of a programme of early intervention and prevention and ensuring that further investment was secured. This would add another dimension to the Working Well offer, as a programme aimed at preventing residents with health conditions or a disability from falling out of the labour market long term. The aim was for the programme to support up to 14,000 individuals across Greater Manchester between 2019 and 2022.

Decision

The Committee:=-

- (1) Notes the report;
- (2) Requests a further update in approximately 12 months time; and
- (3) Requests that officers share details of the challenges that had been identified within the south Manchester area.

ESC/18/40 Greater Manchester Mayor's Good Employer Charter

The Committee considered a report of the Head of Strategy and Policy Development, GMCA, which provided Members with details of a proposed GM Good Employment Charter in order to help deliver the priorities of 'good jobs with opportunities for people to progress and develop' and 'a thriving and productive economy in all parts of Greater Manchester as set out in the Greater Manchester strategy(GMS).

The Head of Strategy and Policy Development referred to the main points and themes within the report which included:-

- the Charter would have a tiered structure, enabling it to engage a wide range of businesses, public service providers and voluntary and community sector organisations and encourage them to meet higher employment standards by progressing up the tiers, learning from best practice, and thereby improve productivity and service quality;

- The first tier of the Charter would be for those employers who supported the aims of the Charter and GMS, but were not yet in a position to meet the requirements of accreditation;
- The next tier of the Charter – membership – would require employers to become accredited, based around a small number of clear standards drawn from the areas raised in the consultation;
- There were many existing accreditations in these areas, both local and national, so rather than duplicate existing standards, the proposed approach was to combine other accreditations into the GM standard, requiring fewer resources in setting up;
- Engagement would continue with employers, employees, campaigners and others to develop and refine this proposition and prepare another public consultation document setting out the draft Charter to be published shortly; and
- Dependent on the outcome of that consultation, a final Charter was expected to be produced by the end of the year.

Some of the key points that arose from the Committees discussions were:-

- Consideration should be given to including the health service and employers in future consultation on the Charter;
- How would the membership of the proposed Independent Panel, which would be set up to oversee the running of the Charter, be selected;
- When would the next round of consultation take place;
- How would the resources needed for the running of the Charter be provided;
- It was hoped that within the requirements of the Charter there would be inclusion of the issues discussed around employment of the over 50's population of Manchester.

The Head of Strategy and Policy Development acknowledged the comments made in relation to including the views of the health service and its employees in the next round of consultation and it was reported that they had already been included in the design of the charter to date. In terms of the membership of the Panel, it was reported that this was still open to further discussion and the resources for the Charter would be discussed in the next round of consultation.

The Leader informed the Committee that the next round of consultation on the proposed Charter would be with the Greater Manchester Mayor, himself and other appropriate members of the GMCA, however, he did intend to bring the final version of the Charter before full Council before it was officially adopted.

Officers noted the comments previously made by the Committee around the employment of the over 50's and agreed that this would be looked at for incorporating into the final version of the Charter.

Decision

The Committee

- (1) Endorses the development and creation of a Greater Manchester Good Employment Charter; and

- (2) Requests that the draft consultation is submitted to Committee Members for information.

ESC/18/41 Overview Report

The Committee considered a report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

The Committee requested that the following items which were listed as 'to be scheduled' were to be added to the work programme for future meetings:-

- Affordable Housing for Vulnerable Demographics – 7 November 2018; and
- LTE Group (formerly Manchester College) Performance update – 6 February 2019

Decision

The Committee:-

- (1) Notes the report; and
- (2) Agrees the work programme subject to the above additions

Communities and Equalities Scrutiny Committee

Minutes of the meeting held on 19 July 2018

Present:

Councillor Hacking - In the Chair

Councillors Andrews, Cooley, M Dar, Evans, Fletcher-Hackwood, Kirkpatrick, Rawlins and Rawson

Councillor N Murphy, Deputy Leader

Pasha Shah, Ministry of Housing, Communities and Local Government

Jawad Amin, Khizra Mosque

Paul Edwards, Moston Meadows Residents Association

CEESC/18/29 Minutes

Councillor Andrews expressed an interest in joining the Our Manchester Voluntary and Community Sector Fund Task and Finish Group, which had been established at the 21 June meeting. The Chair of the Task and Finish Group reported that there was a vacancy on the Group for a Member of the Resources and Governance Scrutiny (RAGS) Committee, of which Councillor Andrews was also a Member. Councillor Andrews informed Members that he would discuss this with the Chair of the RAGS Committee.

Decision

To approve the minutes of the meeting held on 21 June 2018 as a correct record.

CEESC/18/30 Integration and Community Cohesion - Integrated Communities

The Committee received a report of the Chief Operating Officer (Neighbourhoods) which provided information about the seven key areas of the Integrated Communities green paper, how this work fitted into Manchester's local framework for strengthening community cohesion and an update on the work taking place in North Manchester on community cohesion. The report also provided an update on the revised publication date for the Greater Manchester Commission for Tackling Hateful Extremism and Promoting Social Cohesion report.

Officers referred to the main points and themes within the report, which included:

- Information on the national Integrated Communities green paper and the seven key themes to challenge segregation and promote integration;
- Information on Manchester's Framework for Delivering Community Cohesion;
- Information on the North Manchester Community Cohesion Pilot; and
- An update on the Greater Manchester Commission to Tackle Hateful Extremism and Promote Social Cohesion.

Some of the key points that arose from the Committee's discussions were:

- Welcoming the good work undertaken to bring communities together and strengthen community cohesion;
- That the green paper did not address the impact that cuts to local authorities' funding had on their ability to deliver public services;
- The impact of a reduction in public services in creating unhealthy competition for resources and the detrimental impact this had on community cohesion;
- The need to respond effectively to any groups coming into the city intent on spreading division and hatred;
- To request information on the number of children being home schooled in Manchester and what measures were being taken to protect them from extremism;
- Funding for English for Speakers of Other Languages (ESOL) courses;
- What additional support was to be offered to schools to deliver the requirement to promote British values; and
- What the implications of the green paper were for schools admissions policies.

Pasha Shah from the Ministry of Housing, Communities and Local Government informed Members that an analysis of the national consultation on the Integrated Communities green paper was currently ongoing and the findings of this would be published in due course. He reported that five areas had been identified as pilot areas, Blackburn and Darwen; Peterborough; Bradford; Walsall and Waltham Forest. He said that £7m funding had been made available for groups to apply to support this activity with the long-term intention of building sustainable local communities which were supported to make local decisions and formulate local responses to address issues.

Mr Shah said that the green paper recognised English language as a priority and that in the pilot areas local communities would be encouraged to develop local, creative solutions to meet demand. He advised that the responses to the consultation would inform what support would be offered to schools to promote British values. He said this would be further enhanced by schools adopting an admissions policy to ensure that children from a variety of communities were admitted to schools to address community separation and isolation that was experienced in some areas. He reported that further information on these areas of policy would be better addressed by the Department for Education following analysis of the consultation. The Chair said that he would discuss with the Chair of the Children and Young People Scrutiny Committee which Committee would scrutinise the implications of the green paper on admissions policies.

The Director of Neighbourhoods informed Members that links had been established with the pilot scheme areas and the experience and lessons learnt would be shared with Manchester.

Mr Edwards described the initiatives undertaken in Moston to support community cohesion, these included establishing monthly meetings with representatives of different community and faith groups to establish a positive dialogue and build relationships; the extension of the residents association to cover a new build multi-cultural area and support for a local multi-cultural theatre group. He further described the invaluable support that the residents had received from the Neighbourhood Team and local Councillors.

Mr Amin described the positive work undertaken at the mosque and that they engaged with all sections of the community. He gave an example of a recent Health Fair event that had been supported by a range of partners and was attended by all sections of the community. He said that the mosque also served as a Hate Crime Third Party Reporting Centre. He said that PCSOs attended a regular Friday drop in event at the mosque that helped build confidence in the community and build relationships between the local community and partners. He commented that the positive citywide response to the arena bomb was a testament to the work that had been undertaken in Manchester to bring communities together.

Decisions

1. To note the report and thank the guests for their contribution.
2. To request that information on the number of children being home schooled in Manchester and what measures are being taken to protect them from extremism be circulated to Members.
3. To note that the Chair will discuss with the Chair of the Children and Young People Scrutiny Committee which Committee should scrutinise the implications of the green paper on admissions policies.

CESEC/18/31 Manchester Adult English for Speakers of Other Languages (ESOL) Strategy - update

The Committee received a report of the Manchester Adult Education Service (MAES) Head of Service that provided an update of the current position with regard to the ESOL Strategy and the position of ESOL in the city.

Officers referred to the main points and themes within the report, which included:

- Providing Members with a background to the development of the Adult ESOL strategy for Manchester;
- An update on progress on the strategy;
- Information on the national picture including the All Party Parliamentary Group on Social Integration; and
- Information on the Government's Integrated Communities Strategy green paper that was published in March 2018.

Some of the key points that arose from the Committee's discussions were:

- What were employers doing to deliver ESOL for their employees;
- Were those residents affected by the closure of learning centres able to access other learning centres and where could details of these centres be found;
- Was the delivery of ESOL courses flexible to reflect the nature of people's working patterns ;
- Could the service meet demand and what were the future funding arrangements; and
- What would the impact of Brexit be on the level of demand for ESOL.

The Head of Work and Skills reported that evidence suggested that employers did not commission ESOL courses for their employees. She informed Members that the Adult Education Budget would be devolved to the Greater Manchester Combined Authority (GMCA) in 2019. She advised that, whilst work on the devolved budget was still ongoing, she was confident that the delivery of ESOL would continue as the provision of ESOL courses fitted in with the GMCA's objectives around work and skills.

The Adult Education Manager reported that it was recognised that learners could often work unconventional hours. She informed the Committee that both the Manchester College and MAES delivered courses in a flexible way with learners able to catch up on any missed classes at home and some courses were being piloted where learners could study online with the support of tutors and regular tutorials. She informed the Committee that information on where Talk English groups met could be obtained from the Talk English website, and she would circulate the link to Members. With regard to the question on Brexit, she said that the number of European workers accessing ESOL was very low and the demand for these courses arose from other community groups. She offered to share a profile of the learners with Members.

The Deputy Leader reported that the provision of ESOL was very important and the intention was to deliver more ESOL courses in Manchester, not less.

Decision

To note the report.

CESC/18/32 Delivering the Our Manchester Strategy

The Committee received a report of the Deputy Leader which provided an overview of the work undertaken and progress towards the delivery of the Council's priorities as set out in the Our Manchester Strategy for those areas within the portfolio of the Deputy Leader.

The Deputy Leader referred to the main points and themes within the report, which included activities in relation to:

- Tackling crime and antisocial behaviour;
- Keeping children, young people and adults with vulnerabilities safe;
- Protecting people from serious harm;
- Reducing the crime impact caused by alcohol and drugs;
- Changing and preventing adult offender behaviour;
- Skills and Employment; and
- Employer Engagement.

Some of the key points that arose from the Committee's discussions were:

- The need to recognise that older people require training, upskilling and the offer of apprenticeships;

- That the experience of residents and businesses when trying to contact Greater Manchester Police (GMP) via the 101 number was unsatisfactory; and
- Following recent national news reports, an assurance was sought that GMP would respond appropriately to reports of hate crime.

The Deputy Leader acknowledged the comments made regarding the experience of residents when calling the 101 number. He informed Members that conversations were ongoing with the Chief Constable and the Police and Crime Commissioner to discuss options to improve this. He advised Members that Manchester residents were encouraged to report hate crimes and he would be seeking an assurance from GMP that they were responding appropriately. He stated that he would update Members following his discussions with GMP.

The Deputy Leader acknowledged the comments made regarding the need for older people to be able to access training and apprenticeships. He said that he recognised that people needed to receive ongoing training to reflect the changing nature of employment so that people's skill sets remained relevant.

Decision

To note the report.

CESC/18/33 Overview Report

A report of the Governance and Scrutiny Support Unit was submitted. The overview report contained a list of key decisions yet to be taken within the Committee's remit, responses to previous recommendations and the Committee's work programme, which the Committee was asked to approve.

The Chair informed Members that the Deputy Mayor for Policing and Crime had been invited to attend a future meeting and it was hoped that she would be able to attend the Committee's September meeting. A Member requested that the report on Community Asset Transfers be included on the Committee's October agenda, to which the Chair agreed.

Decision

To note the report and agree the work programme subject to the above amendments.

Communities and Equalities Scrutiny Committee

Minutes of the meeting held on 6 September 2018

Present:

Councillor Hacking - In the Chair

Councillors M Dar, Fletcher-Hackwood, Rawlins and Rawson

Councillor S Murphy, Deputy Leader

Michaela Turner, Designated Safeguarding Lead, Abraham Moss School

DCI Rebecca Boyce, Greater Manchester Police

Apologies: Councillors Andrews and Kirkpatrick

CESC/18/34 Minutes

Decisions

1. To approve the minutes of the meeting held on 19 July 2018 as a correct record.
2. To note the minutes of the Our Manchester Voluntary and Community Sector Fund Task and Finish Group meeting held 12 July 2018.

CESC/18/35 Domestic Violence and Abuse - Update

The Committee received a report of the Chief Operating Officer (Neighbourhoods) which provided Members with a progress update on the implementation of the Domestic Violence and Abuse Strategy 2016 – 2020.

Officers referred to the main points and themes within the report, which included:

- Providing a background to the report following the ‘Delivering Differently – Manchester’s Domestic Violence and Abuse Strategy’ that was launched on the 17 June 2016;
- A description of achievements and developments over the previous twelve months, including initiatives that focused on the impact of domestic violence and abuse on children and young people;
- A description of the activities undertaken with a range of partners around the five work streams of: preventing abuse; managing safety; supporting people to seek help; adapting delivery models in response to changing needs and demands; training and developing the workforce;
- The impact of domestic abuse on children and young people;
- Funding and commissioning arrangements; and
- Information on the conduct of domestic homicide reviews.

Some of the key points that arose from the Committee’s discussions were:

- What training had been provided to staff working in schools in relation to Operation Encompass;
- How did Operation Encompass support those children not in mainstream education;
- Members commented that the report lacked any figures in the report and asked how many referrals had been made as a result of Operation Encompass;
- What work was being done through schools to promote healthy relationships;
- What activities were being undertaken to address coercive behaviours, such as financial and emotional abuse and what support was provided for children who were affected by this;
- Further information on Domestic Homicide Reviews was sought;
- What organisations were involved with the Domestic Violence Forum and how did this work fit in with the Greater Manchester Mayor's Policing and Crime Plan;
- Further information was sought on the Bridging to Change programme, designed to address perpetrators' behaviour;
- What work was being done to tackle Female Genital Mutilation (FGM) and so-called 'Honour Based' Violence; and
- How were the outcomes and success of these interventions and actions measured?

The Domestic Violence Manager informed the Committee that the Domestic Violence and Abuse Strategy had been co-produced with a range of partners, including the Voluntary and Community Sector, and the Domestic Violence Forum, chaired by the Deputy Leader which comprised of 34 members, including statutory organisations, Greater Manchester Police (GMP), the Probation Service, Health partners and the Voluntary and Community Sector. She said that the Domestic Violence Forum was collectively responsible for delivering the strategy and they had an agreed action plan.

DCI Boyce informed the Committee that Operation Encompass provided an overnight referral to the relevant school to notify them if a child had been present when police had attended an incident of domestic violence. This overnight referral made it possible for schools to provide the most appropriate pastoral care to the child. She said that training had been delivered to GMP staff and this continued to be refreshed to ensure good and consistent practice and recording was embedded. She said that it was planned that this be rolled out across Greater Manchester. She further informed the Committee that each school had been provided with guidance regarding Operation Encompass; however, it was recognised that each school had its own arrangements to deliver pastoral care to their pupils so the guidance was not prescriptive. In response to a request for the number of referrals made, the Committee was advised that this would be circulated. The Committee was informed that the scheme operated across all wards and across borders for those children attending schools in other Authorities.

DCI Boyce informed the Committee that Operation Encompass included referrals to non-mainstream places of education, for example Pupil Referral Units, and if a child attended an early years provision, such as a nursery, the Manchester Safeguarding Unit would be advised of the referral so that appropriate action could be taken.

Michaela Turner said that her school did become aware of children affected by coercive forms of abuse within a family that would not necessarily result in GMP attending a property and making a referral. She said this information was usually obtained through informal interactions with family members. She said the school would still respond appropriately to the child concerned. She said that the school also promoted and raised awareness around the subject of healthy relationships via a range of activities within the school.

In response to the question regarding training of front line staff, the Community Safety Lead said this training was available to all staff of partner organisations, including the voluntary sector. She said that the training was regularly reviewed. In addition she said that there were regular campaigns to raise awareness of the issue of domestic violence. In response to the comment made regarding the measuring of outcomes, the Community Safety Lead said this was being reviewed to effectively measure the impact of these activities.

In response to the discussion around the issue of coercive behaviour and abuse, the Domestic Violence Manager said that it was recognised as a form of abuse and work was underway to tackle this. She reported that training had been delivered to staff working in banks to help them identify signs of financial control and abuse. She informed Members that work was being developed with the Work and Skills Team and with CityCo so that other employers and staff could receive this training. Members welcomed this stating that Credit Unions should be encouraged to take up the offer of this training.

The Deputy Leader said that coercive abuse was recognised in the definition of domestic violence and was punishable in law. She said that there had been a number of successful prosecutions in Manchester and nationally a prosecution had been secured by agencies rather than the victim.

The Domestic Violence Manager reported that the Bridging to Change programme was a voluntary programme designed for perpetrators to address their patterns of behaviour. She explained that initially the course addressed this with the individual prior to group sessions. She said that following completion of the course victims were supported for the following six months to ensure there were no reoffending. She advised that perpetrators could also attend follow up sessions.

The Domestic Violence Manager reported that the Safe and Together Project was designed to hold perpetrators to account and influence behaviour change. She said the emphasis was on early help and preventative work.

The Community Safety Lead said that the Greater Manchester (GM) Strategy sought to work across borders and Manchester contributed to the GM Forum. She advised that this allowed for the development and sharing of good practice to address the issue of domestic violence.

The Community Safety Lead explained that Domestic Homicide Reviews were introduced in 2011. She said that the purpose of these was to identify lessons learnt. She said reviews were chaired by an independent person and involved all of the agencies that were engaged with the family concerned. The findings of a review were

reported to the Community Safety Partnership and then the Home Office. The lessons learnt were then shared with the relevant Safeguarding Board.

In response to the discussions around FGM and So-called 'Honour Based Violence' the Domestic Violence Manager said there were projects specifically to work with families at risk of FGM and young people and adults affected by FGM. She reported that there was a grant specifically to fund and develop peer mentors in communities across the city to engage with communities around this issue. She said that support for south Asian women was provided citywide by Saheli Asian Women's Project and that there was a dedicated help line.

Decision

To note the report and request that an update report be submitted for consideration in approximately 18 months' time.

CESC/18/36 Overview Report

A report of the Governance and Scrutiny Support Unit was submitted. The overview report contained a list of key decisions yet to be taken within the Committee's remit, responses to previous recommendations and the Committee's work programme, which the Committee was asked to approve.

Decision

To note the report and agree the work programme.

Resources and Governance Scrutiny Committee

Minutes of the meeting held on 19 July 2018

Present:

Councillor Russell - in the Chair

Councillors Ahmed Ali, Andrews, Barrett, Clay, Davies, Kilpatrick, B Priest, Watson and Wheeler

Councillor Ollerhead, Executive Member for Finance and Human Resources

Councillor Rahman, Executive Member for Schools, Culture and Leisure
(RGSC/18/41 and RGSC/18/43 only)

Apologies:

Councillor Lanchbury, Moore, Rowles and A Simcock

RGSC/18/34 Minutes

Decision

To approve as a correct record the minutes of the meeting held on 20 June 2018.

RGSC/18/35 Delivering the Our Manchester Strategy

The Executive Member for Finance and Human Resources presented his report to the Committee and welcomed any comments or recommendations.

Some of the key points that arose from the Committee's discussions were:-

- In future reports, a consistent reference to Manchester's 'most vulnerable residents', as opposed to 'the vulnerable' or 'most vulnerable' would be welcomed, to ensure there was an emphasis on them as people;
- Confirmation was sought that as well as Social Value, Ethical Procurement would be an area that the Executive Member would also be focussing on;
- Could an update be given as to what was being done with anchor institutions to encourage that they too were delivering social value through their contracts;
- Was it possible to measure the benefit of social value in Members' wards and if so, how;
- As there was no specific targets within the report, how was the Committee to measure the Executive Member's success going forward;
- Future reports should also contain details on the progress being made with implementing HR priorities;
- Did the Executive member have an aspiration for the Council to become an accredited Living Wage employer;
- Consideration should be given to the Council's digital strategy and improving the information available to the public via the Council's website; and
- Could the Executive Member provide an assurance that it was not Council policy to enter into contracts with those who were responsible for blacklisting

and if it was not currently possible, that this was incorporated into the Council's Ethical Procurement policy.

The Executive Member gave an undertaking to ensure there was consistency in references to Manchester's our most vulnerable residents in his future reports. He acknowledged the comments made around Ethical Procurement and agreed that greater reference would be made to this area in future reports.

In terms of anchor institutions, the Committee was advised that the Executive Member had requested Officers produce a report for him on this particular topic and he agreed that the Council needed to be doing more to encourage these institutions to embed Social Value within their contracts.

The Executive Member advised that he would try and obtain information that related to how Social Value was benefitting Members' wards and share this with the Committee. He commented that the Council worked closely with CLES who produced statistical information for the city as a whole in relation to how Social Value was being delivered.

In terms of targets to be measured against, the Executive Member commented that as he was new in post, he had not wanted to set targets that were unrealistic at this stage. He advised that in future reports there would be targets that the Committee could measure his performance against. A key area he was keen on was ensuring that Manchester received the recognition it deserved for its work on delivering Social Value.

The Executive Member assured the Committee that it was not Council policy to enter into contracts with any organisation that was blacklisted or those who had been blacklisted and were not able to demonstrate that they no longer engaged in this type of activity.

The Executive Member confirmed that he aspired for the Council to become a Living Wage Employer and was looking into it.

Decision

The Committee:-

- (1) Notes the report;
- (2) Requests that a future report is submitted to the Committee on the Council's policy for dealing with contractors who were or had been blacklisted; and
- (3) Requests that the Executive Member for Finance and Human Resources explore the possibility of the Council becoming an accredited Living Wage employer.

RGSC/18/36 HR People Strategy

The Committee considered a report of the Deputy Chief Executive, which set out progress made in delivering the Council's Our People Strategy and the priorities for the next 12 months.

Officers referred to the main points and themes within the reports, which included:-

- The delivery of the 2017/18 Apprenticeship Strategy with 200 apprentice starts, which exceeded the corporate target of 169;
- A reduction of approximately 17% in agency staff spend for 2017/18 when compared to 2016/17;
- A continued downward trend in sickness absence levels;
- A significant increase in staff engagement;
- The roll-out of About You, a strengths-based performance management framework for all staff;
- The launch of a strengthened process to support staff redeployment as part of a review of m people arrangements;
- Re-accreditation of the Excellent level of the Equalities Framework for Local Government (EFLG);
- Delivery of the £1.5m workforce savings target for 2018/19;
- Priorities for the year ahead, which included
 - maintaining a focus on optimising workforce resources;
 - embedding integrated teams across the wider health and social care partnership;
 - continuing work to refresh m people; and
 - a strong focus on organisation development (OD), to restore the internal capacity that was removed historically.

Some of the key points that arose from the Committee's discussions were:-

- There was concern as to the approach some sections were allegedly managing staff underperformance through suspension whilst investigations were conducted and that these were taking very long periods to conclude;
- Whilst it was pleasing to see that the Council had achieved re-accreditation of the Excellent level of EFLG, was it possible to provide a breakdown of ethnicity across the Council;
- Further clarity was needed on the priority to restore the internal capacity to invest in OD in order to embed the Our Manchester behaviours across the workforce;
- What was being done to address those areas of the Council that had still yet to fully embrace the new cultural direction the Council was heading in;
- It was felt that there needed to be further work undertaken to reduce the amount spent on the use of agency staff; ad
- Did the Council undertake exit interviews with staff who left and if so, what was done with this information.

The Head of HROD advised that she was not aware of any situations where staff had been suspended pending investigation into their performance and asked that if Members knew of such instances, they should advise her accordingly. She offered to provide a report to a future meeting of the Committee which looked at staff performance and the tools the Council had available to address underperformance by staff.

The Head of Organisation Development advised that in terms of an ethnicity breakdown of council employees, there was an annual publication available via the Council's website that covered this which could also be circulated to Committee Members. He also advised that at the next meeting of the HR Sub Group, the Group would be looking at the issue of equality.

The Head of HROD explained that in order to successfully deliver the Our Manchester behaviours across the workforce, it would be necessary to reinvest in OD in order to improve the processes and content of the staff development offer, drive up the skills profile of the workforce; invest in leadership and management development and develop an asset-based staff development offer. This would be contained within the current budget and involve a redesign of the service to bring in more specialists within this area.

In terms of exit interviews, the Committee was advised that these were undertaken and managed at a directorate level. It was suggested that consideration could be given as to how the information gathered could be used at a corporate level to help improve and shape future service delivery.

Decision

The Committee

- (1) notes the report; and
- (2) requests a future report on underperformance and disciplinary management.

RGSC/18/37 Update on implementation of the General Data Protection Regulations (GDPR)

The Committee considered a report of the City Solicitor, which set out the impact of GDPR on the Council and updated the Committee on the work done to implement GDPR including mitigating the loss of personal data.

Officers referred to the main points and themes within the reports, which included:-

- To ensure that the Council was in a position to comply with the new data protection laws, an intensive work programme led by an interdisciplinary team of officers had been carried out;
- Whilst there were areas where more work was needed to fully embed the new requirements, the Council's rating using the Information Commissioner Office's online GDPR self-assessment tool was 'overall green';
- The duty on the Council to record all data breaches and to report data breaches that were likely to result in a risk to an individual to the Information Commissioner's Office within 72 hours of becoming aware of the breach;
- The Council had built on existing practices and procedures to ensure staff were aware of the need to take care when handling personal data and what constituted a data breach;
- Awareness regarding GDPR requirements including data breaches had been raised by a variety of measures, including a 'Golden Rules' communications campaign.

- 92% of staff with ICT access had completed the Council's Information Governance (IG) e-learning module (which took into account GDPR). Arrangements had also been made for training staff who did not have ICT access; and
- As required by GDPR the Council has appointed a Data Protection Officer (DPO)

Some of the key points that arose from the Committee's discussions were:-

- What process was in place in the event of a fine for failure to meet GDPR requirements;
- When would the Council reach full maturity of the project;
- Could anything be put in place to make the IG training compulsory for staff;
- How many reports of data breaches had there been since GDPR came into effect;
- Was the role of the DPO a full time permanent position

The Head of Governance advised that the Council was trying to minimise the risk of any fine by ensuring staff dealt with data protection appropriately and although the risk could not be completely removed, it was felt that in the main risks could be minimised by demonstrating the Council had good practices in terms of how it handled personal data. It was acknowledged that it would be preferable that all staff completed the IG training and it was possible to target those individuals who had yet to complete this. In terms of the full maturity of the project, there was still some aspects that needed completing, but it was hoped that these areas of work would be completed soon in order to ensure that good GDPR practices were embedded within directorate.

The Committee was advised that between GDPR had come into effect and 20 June 2018, there had been 39 data breaches logged. This was seen as a positive sign as it demonstrated that staff were aware of the requirements to report data breaches promptly. It was confirmed that the role of the DPO was a full time permanent position and was responsible amongst other matters for monitoring data protection compliance, making recommendations to the Council's Corporate Information Assurance Risk Group (CIARG) and Departmental Senior Information Risk Owners (DSIRO's) for actions to prevent the recurrence of specific categories of breach and to ensure lessons were learnt across the Council.

Decision

The Committee notes the report

RGSC/18/38 ICT update

The Committee considered a report of the Chief Information Officer, which provided an update on the steps being taken around data retention and resilience, key ICT projects and the financial position of the service.

Officers referred to the main points and themes within the reports, which included:-

- The progress made in all major projects, including:-
 - Data Centre Programme;
 - Public Services Network (PSN);
 - Assistive Technology in Adult Social Care;
 - Estates Transformation;
 - Communications Room;
 - Universal Access;
 - Networks and resilience; and
 - Capital Investment Plan
- The contract with the Council's new data centre facility provider was anticipated to start in October 2018, which would deliver the Council's first resilient data centre facilities;
- The service had lost a number of key resources recently. Feedback received had highlighted the growth and opportunities in the technology sector across Greater Manchester and higher wages on offer;
- The 2018/19 approved ICT revenue budget was £13.684m with £0.520m savings proposed;
- ICT were currently forecasting a breakeven position as at the end of May 2018, although there was an underspend on staffing costs due to vacant positions; and
- The ICT combined programme was forecasting £7.878m (of which £0.700m was unallocated and related to pipeline projects) against a total 2018/19 budget of £16.441m, which was resulting in a variance of (£8.563m).

Some of the key points that arose from the Committee's discussions were:-

- When was it anticipated that the Assistive Technology programme for Adult Social Care would be implemented and what would this technology include;
- A lot of the work within ICT was supportive of functions in other directorates. As such how were projects prioritised, governed appropriately and delivered effectively;
- Why was the Council not currently compliant with PSN
- How was the Council looking to retain staff within ICT and what offer was available to them in terms of flexible working, and how many staff currently worked part time;
- Was there any plans or consideration being given to looking at having a Municipal Broadband provider similar to arrangements in Stockholm and the Netherlands;
- How was Social Value and Ethical Procurement being delivered as part of the capital spend within ICT; and
- Was it thought that recent fines incurred by Google as reported in the national press, have any impact of its presence in the UK and if so would it have any bearing on the Council's contract with Google.

The Chief Information Officer advised that the roll out of the Assistive Technology programme was being overseen by the Director of Adult Social Care. The technology would be used to provide people with greater control over their own support plan and level of independence to enable people to live at home much longer. The production of specifications was currently underway to take proposals

out to the market to find the appropriate technology solution and third party providers. Soft market testing was also underway and a number of technology partners and social care providers had been engaged with to develop the way forward.

In terms of prioritisation of projects, it was explained that there was a significant number of layers of governance that impacted the change process that ICT went through to deliver new services, including SMT, and ICT Board and a Capital Board. There was also a number of ICT Business Partners within each directorate to ensure that the priorities of the directorate structures were replicated in what ICT delivered. The Chief Information Officer gave an undertaking to work with the Committee to ensure that there was effective scrutiny of this process in the future.

The Committee was advised that the reasons for non-full compliance with PSN was detailed in the report. It was expected that the Council would reapply for this compliance in October 2018. Reassurance was given that there was no operational risk internally as things stood.

The Chief Information Officer acknowledged that the issue of retaining staff was an area of concern and challenges did exist in maintaining staffing levels. Various methods of retention have been implemented which had included the payment of honorariums, market rate supplements and opportunities to maximise the use of the apprenticeship levy. He explained that due to the demand and transformation of this sector, it needed to be acknowledged that staff would no longer stay with a single organisation throughout their career. In terms of flexible working, apart from staff that worked on a rota basis on the service desk, all other staff were able to work flexibly. This included 10 out of 168.5 FTE staff working part time. The Committee felt that this was an area that Officers could explore further and the Chief Information Officer agreed to look at it further.

In terms of the Capital Plan, there was some work to be undertaken to look at a new corporate Wi-Fi solution and a procurement exercise would be undertaken in the next 12 months and it was hoped to open up the opportunity to engage in this with SME organisations that contributed to the Council's Social Value aspirations. This could potentially include the Council or a wholly owned company of the Council that was compliant with procurement guidelines.

It was reported that any external contract for ICT provision needed to demonstrate the highest levels of social value sign off. It was made clear in all contracts, the percentage terms a contractor must reach in delivering social value prior to the letting of a contract. The Executive Member for Finance and Human Resources commented that ICT was a very good exemplar of a Council department delivering social value.

The Executive Member for Finance and Human Resources did not feel that the fine incurred by Google would have any impact on its presence in the UK or have any detrimental impact on its contract with the Council.

Decision

The Committee:-

- (1) Notes the report;
- (2) Requests that in future reports, information is provided on:-
 - the process undertaken for the prioritisation of projects for different directorates;
 - details on the original capital spend against each project and any variance, the original planned delivery date, revised delivery dates, and actual delivery date of projects;
 - the original approved budget and revised approved budget for projects;
 - the viability of a municipally owned business that could bid for various IT procurement projects; and
 - the retention strategy for ICT staff

RGSC/18/39 Financial support for care leavers including a Council Tax discount

The Committee considered a report of the City Treasurer, which sought Executive approval to provide financial support to care leavers in order to assist them in managing the social and financial transition from local authority care to independent living and assist in sustaining tenancies whilst mitigating the risk of homelessness and increased transience for this vulnerable group of young people.

The Director of Customer Services and Transactions referred to the main points and themes within the reports, which included:-

- The Council's responsibility to care leavers;
- The challenges care leavers faced in managing their own finances;
- The powers available to the Council to provide financial support assistance;
- The position of support across the other Greater Manchester authorities, including the cost to date in providing this support
- The Councils position in terms of support provided including the cost to date;
- Revenue consequences associated with extending the provision of support and age range for care leavers up to their 25th birthday;
- Legal considerations in respect of legislation of looked after children and care leavers and Council Tax legislation; and
- Proposed next steps.

The Committee had been invited to comment on the report prior to its submission to the Executive on 25 July 2018.

There was unanimous support from the Committee in relation to the proposals within the report. A key point that arose from the Committees discussions was:-

- In terms of the pre-tenancy training courses that required undertaking by care leavers, could consideration be given to providing more training around managing budgets.

Decision

The Committee:-

- (1) Notes the report;
- (2) Requests that Officers take into consideration the request around additional training in managing budgets; and
- (3) Endorses the recommendations to the Executive as follows:-

That the Council supports the proposal set out in the proposed AGMA protocol and the following changes are made and agreed to Manchester City Council policies.

For any bills or charges relating to the 2018/19 financial year, the Council will award a Council Tax discount to care leavers of up to 100% of the Council Tax that is due, subject to the following points:

- The discount will apply until the care leaver reaches their 25th birthday;
- If the care leaver is joint and severally liable or becomes a member of a household where an exemption or discount is in place, such as a Single Person Discount or Student Exemption, the presence of the care leaver should be ignored so that the exemption/discount is not affected;
- Care leavers up to their 25th birthday are included as a specific vulnerable group in the Council's discretionary financial support policies including the Welfare Provision Scheme, the Discretionary Council Tax Support Scheme and the Discretionary Housing Payment scheme;
- For the purposes of this report, a care leaver is defined as an individual whom any Council has Corporate Parent responsibilities for. The care leaver should be resident in the Manchester area and have been in the care of a local authority (looked after) for at least 13 weeks since the age of 14 and who was in care on their 16th birthday;
- This decision is effective from the beginning of the 2018/19 financial year and, as such, any awards would be backdated to 1 April 2018 where appropriate. Care leavers who become responsible for Council Tax after this date will be granted the discount from the date of occupation; and
- The Council has discretion to backdate the care leavers discount to April 2017 and this discretion is delegated to the Director of Customer Services and Transactions or their nominated representative. Each request will be considered on its own merits.

RGSC/18/40 Overview Report

The Committee considered a report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Decision

The Committee notes the report.

RGSC/18/41 National Speedway Stadium update (Part A)

The Committee considered a report of the Strategic Director (Development), which provided update in relation to the National Speedway Stadium at Belle Vue Sports Village following the report to the Resources and Governance Committee dated 21 June 2018.

The Strategic Director (Development) referred to the main points and themes within the reports, which included:-

- A chronology of the events leading to the Eastlands Trust ('the Trust') being instructed by the Council to operate the National Speedway Stadium in November 2016 and Belle Vue Speedway 2017 Ltd ('BVSL') entering into a lease agreement with the Council in 2017;
- Clarification of the relationship between the Council with Eastlands Trust and BVSL;
- The current and future position of BVSL;
- The future proposal for the speedway sport nationally;
- Clarification about the Council's proposed financial support to enable the establishment of a speedway academy at Belle Vue; and
- Clarification of the proposed investment into the National Speedway Stadium by the Council.

Some of the key points that arose from the Committee's discussions were:-

- With the information now provided, there was support for the proposals to provide financial support to enable the establishment of a speedway academy at Belle Vue;
- It was hoped that the investment in the stadium would result in a similar effect as the investment that had been made in the Manchester Velodrome for the 2002 Commonwealth Games;
- It was good to see that a range of non-speedway activities and usage had been proposed for increased income opportunities at the stadium; and
- There was a reassurance that the new operator arrangements would be in line with the rest of the leisure estate, where all potential losses were fully underwritten by the operator and not the Council.

Decision

The Committee notes the report.

RGSC/18/42 Exclusion of Press and Public

A recommendation was made that the public be excluded during consideration of the next item of business.

Decision

To exclude the public during consideration of the following item which involved consideration of exempt information relating to the financial or business affairs of

particular persons and public interest in maintaining the exemption outweighs the public interest in disclosing the information.

RGSC/18/43 National Speedway Stadium update (Part B)

The Committee considered a report of the Strategic Director (Development), which provided additional information that was requested by the Committee including the Business Plan, provided by Belle Vue Speedway 2017 Ltd.

The Committee asked questions to which the Strategic Director (Development) and the Executive Member for Schools, Culture and Leisure responded.

Decision

The Committee notes the report.

This page is intentionally left blank

Audit Committee

Minutes of the meeting held on 31 July 2018

Present:

Councillor Ahmed Ali - In the Chair
Councillors Connolly, Lanchbury, Russell, A Simcock and Watson

Independent Co-opted member: Mr S Downs
Independent Co-opted member: Dr D Barker

Also Present:

Stephen Nixon, Grant Thornton
Simon Livesey, Grant Thornton
Karen Murray, Mazars

Apologies: Mark Heap, Grant Thornton

AC/18/35 Urgent Business

The Chair reported that he had agreed to the submission of an item of urgent business relating to the replacement of the "Audit Findings Report" Minute number AC/18/38.

AC/18/36 Minutes

The minutes of the Audit Committee held on 11 June 2018 were submitted for approval.

Decision

To approve the minutes of the meeting held on 11 June 2018 as a correct record subject to the inclusion of Councillor Connolly in the list of those present at the meeting.

AC/18/37 Annual Statement of Accounts 2017/18 and Letter of Representation

The Committee considered the report of the City Treasurer that summarised the amendments that had been made to the Annual Statement of Accounts following their audit by the Council's External Auditors, Grant Thornton. The report included a copy of the letter of representation from the Council to its External Auditors (Appendix 1 of the report) and the Committee were requested to approve and acknowledge the letter before it was signed by the City Treasurer and Chair of Audit Committee.

The Committee was informed that no changes had been made to the Single Entity accounting statements. The group accounting statements had been amended to reflect the audited accounts of Manchester Airports Holdings Ltd (MAHL) which had not been available when the draft group accounts had been submitted to the Council's external auditors on 31 May. .

The Committee thanked the External Auditors and the Council's Accounts Team for the work they had undertaken in producing the Statement of Accounts for 2017/18 within the revised, earlier timescales.

The Chair invited questions from the Committee.

Members referred to page 21 of the report and officers were requested to refresh the descriptions of individual committee functions to provide further detail. The Chair suggested that the description of Audit Committee functions include the words "and external audit verification".

Decisions

1. To note the amendments made to the annual accounts since they were reported to Audit Committee in June 2018.
2. To approve the revised annual accounts including the accounting policies contained within them.
3. To approve and acknowledge the letter of representation, as detailed within Appendix 1 of the report submitted, which will be signed by the City Treasurer and the Chair of the Committee (Councillor Ahmed Ali).
4. To request officers to refresh the description of the core functions of Council committees, as detailed in Appendix 2 of the report, and include this within the 2018/19 Statement of Accounts.

AC/18/38 Audit Findings Report

The Committee considered the amended report of the Council's External Auditors, Grant Thornton that provided a summary of the key issues arising from the statutory audit of the Council's financial statements for the year ending 31 March 2018.

The Committee was informed that the external audit process did not identify any issues of concern or risk and an unqualified opinion on the Council's accounts would be issued on the accounts. The External Auditor also noted the high quality of the draft accounts and acknowledged the support of the Finance Team in responding to issues raised. It was reported that adjustments had to be made to the group accounts following the receipt of the audited Manchester Airports Holdings Limited accounts but that no issues of concern were raised by the External Auditor. The External Auditor reported that the Value for Money conclusion would be unqualified as the Council had demonstrated proper arrangements to secure economy, efficiency and effectiveness in its use of resources. The Committee noted that the External Auditors

had not needed to use any statutory powers and the certificate of completion of the audit would be issued during August 2018 when the audit of the Whole Government Accounts (WGA) return had been finalised.

It was reported that in line with Ethical Standards, Grant Thornton would be replaced by Mazars as the Council's external audit provider having acted in this role for ten years.

The Chair referred to the production of the Audit Findings report and reminded the Council's new external auditors that future reports should conform to the agreed Council's standards for documents and that all text should be Arial font, size 12.

Decision

1. To note the report submitted.
2. To note the comments and questions raised.

AC/18/39 Internal Audit Assurance Report

The Committee considered the report of the City Treasurer and the Head of Internal Audit and Risk Management that provided a summary of internal audit work undertaken and opinions issued in the period April to June 2018.

The Chair invited questions from the Committee.

A committee member referred to the Public Services Network (PSN) (paragraph 6.3 of the report) and asked if there were any issues arising from the Council's Code of Connection submission to the Cabinet Office. Reference was also made to Disclosure and Barring Service (DBS) checks (paragraph 6.4 of the report) and officers were asked if a timescale had been included for the improvement actions identified.

It was reported that no specific concerns had been raised by Cabinet Office in response to the Council's Code of Connection submission. The issue of PSN would be included within the Risk Review Item on ICT Disaster Recovery to be considered by the Committee at the meeting in September 2018. The Committee was informed that on the issue of DBS, substantial progress had been made and agreement had been made by the Senior Management Team that the Director of Human Resources and Organisation Development is now the Council's Lead Counter-signatory. In response to questions raised the Head of Internal Audit and Risk Management undertook to provide members of the committee with a briefing note to explain the functions, roles and responsibilities regarding Council's framework for DBS checks.

A member expressed concern regarding the findings of the Manchester Health and Care Commissioning audit of governance arrangements and asked officers if there would be further work to address the issues raised. Reference was also made to the concerns raised on leases following an audit of Income and Debt Management of the Arndale Market (paragraph 7.2 of the report). Officers were asked to provide more

information to the Committee.

The Committee was informed that there would be follow up audits during 2018/19 on Manchester Health and Care Commissioning that will focus on the Financial Framework and Operational Plan. Further work on governance arrangements of MHCC will take place as part of a broader review of the partnership governance including the flow of information between partners and decision making arrangements. Updates would be provided to the Audit Committee in future reports, including progress on actions taken to respond to audit recommendations.. The issue of lease arrangements arising from the audit of the Arndale Market related to the commercial terms of leases on empty units that present the Council with a financial challenge. The follow up action included reviewing the terms of the unit leases in order to seek to reduce the financial risk to the Council.

A member referred to pothole repairs and the use of jet patching and asked officers to confirm whether jet patching equipment had been purchased by the Council to undertake this work.

(Following the meeting it was confirmed that the Council's Highways Service had engaged two companies to undertake jet patching work within the City. This had been procured and was arranged on a day rate to cover the cost of plant, labour and materials. The Council did not buy any separate plant or equipment for jet patching work.)

A member referred to the levels of assurance and the number of moderate assurance opinions given following audits. Officers were asked when the Internal Audit report would be submitted for consideration to provide an executive summary of audits. It was reported that new styles of audit reports would be produced by the autumn, it was proposed that the reports would include reference to assurances over lower risk areas and that levels of assurance may reduce from 5 to 4 without a 'moderate' category.

A member asked why the Council was providing a Data Protection Officer service for schools in view of the pressures on existing resources and was the Council at risk of legal challenge if a data breach took place.

It was reported that the service provided did not impact on the Manchester audit plan and was designed to be self-funding. The service offered had robust processes and this would help to mitigate the Council's position against legal challenge.

Decision

1. To note the report.
2. To request that a briefing note be provided for members of the committee to explain the functions, roles and responsibilities regarding Disclosure and Barring Service checks.

AC/18/40 Outstanding Audit Recommendations

The Committee considered the report of the City Treasurer and the Head of Internal Audit and Risk Management that summarised the current implementation position and arrangements for monitoring and reporting internal and external audit recommendations.

The Audit Committee were invited to consider the level of assurance and information provided in respect of ICT disaster recovery and whether the Chief Information Officer be invited to report to the September Committee meeting on the progress in addressing disaster recovery risks.

The Chair invited questions from the Committee.

Reference was made to the outstanding recommendations concerning the Multi Agency Safeguarding Hub (MASH) (page 20, Appendix 2 of the report). A member expressed concern on the use of dip testing to monitor response times on urgent referrals and requested that the Director of Children's Services attend the meeting of Audit Committee in September to provide an update on the recommendations and respond to members' questions.

With reference to paragraph 3.4 of the report, a member requested that an update on ICT Disaster Recovery also provide further information on the Public Services Network (PSN) and be submitted to the September meeting of the Committee.

Members also requested that a Risk Item report be presented to a future meeting of the Committee in response to concerns expressed relating to the North West Foster Care Framework and the Multi Agency Safeguarding Hub and include details of formal and informal work involved.

Decision

1. To note the report submitted.
2. To note the comments made on the report.
3. To request that a report is submitted to the September meeting of the Audit Committee to provide an update on ICT Disaster Recovery including the three recommendations not taken forward and to provide further information on the Public Services Network (PSN).
4. To request that a Risk Item report be presented to a future meeting of the Audit Committee in response to concerns expressed relating to the North West Foster Care Framework and the Multi Agency Safeguarding Hub and to include details of any formal and informal work involved.

AC/18/41 Work Programme and Audit Committee Recommendations Monitor

The report of the Governance and Scrutiny Support Unit which contained responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Members considered that items for consideration at the September meeting of the committee and suggested that items be moved to the October meeting relating to governance issues (Register of Significant Partnerships and Contract Management and Governance).

In noting that a training session had been arranged for the October meeting of the Committee, the City Treasurer undertook to examine the scheduled items within the Work Programme.

Decision

To note that the Work Programme will be updated for the next meeting of the Audit Committee.

AC/18/42 Exclusion of the public

A recommendation was made that the public be excluded during consideration of the next item of business.

Decision

To exclude the public during consideration of the following item which involved consideration of exempt information relating to the financial or business affairs of particular persons and public interest in maintaining the exemption outweighs the public interest in disclosing the information.

AC/18/43 Annual Counter Fraud report (Public Excluded)

The Committee considered the report of the Head of Internal Audit and Risk Management that provided a summary of the anti-fraud arrangements and investigation work undertaken during 2017/18, with a particular focus on the work delivered by Internal Audit.

In considering the report the Committee was assured over the Council's corporate governance and risk management arrangement, the control environment and the associated anti-fraud and anti-corruption arrangements based on the information provided within the report submitted.

Decision

1. To note the report submitted.

2. To endorse the Counter Fraud Strategy.

Audit Committee

Minutes of the meeting held on 3 September 2018

Present:

Councillor Ahmed Ali - In the Chair
Councillors Connolly, Russell, A. Simcock and Watson

Independent Co-opted member: Mr S Downs
Independent Co-opted member: Dr D Barker

Also Present:

Councillor Bridges Executive Member for Children's Services
Councillor Craig Executive Member for Adults Health and Wellbeing

Apologies: Councillor Lanchbury

AC/18/44 Minutes

The minutes of the Audit Committee held on 31 July 2018 were submitted for approval.

Decision

To approve the minutes of the meeting held on 31 July 2018 as a correct record.

AC/18/45 ICT Assurance Update: Disaster Recovery Planning and Public Service Network

The Committee considered the report of the Chief Information Officer which provided an update on the progress made to ensure that the Council has plans in place to achieve ICT Disaster Recovery (DR) capability and improve the resilience of the Council's ICT infrastructure. The report explained that the work is progressing to establish DR capability by September 2019 and provided details on the associated approach and timescales. The Committee also received a presentation on the arrangements for data storage centre.

The Chair invited questions from the Committee.

A member referred to the use of Crown Commercial Services Framework in the procurement of the necessary technical infrastructure and sought assurance that the framework procurement process would be governed by the same ethical procurement standards as those used by the Council.

The Committee was informed that the procurement framework used is the same as that used by the Council and worked to the same ethical standards.

A member referred to Public Service Network (PSN) certification and asked officers to explain the implications in not achieving PSN certification and when was the certification expected to be renewed by the Cabinet Office.

It was reported that there was no specific operational restrictions imposed or impact on users or partners as a result of non-certification. The Council had provided regular updates to the Cabinet Office on progress being made to decommission MS Servers and other obsolete platforms.

The Committee agreed that it was satisfied with the assurance provided by the review of effectiveness and management of improvement actions provided within the report it had considered.

Decision

To note the report submitted and the comments raised.

AC/18/46 Adults Assurance Update

The Committee considered the report of the Director of Adult Services which provided an update on the progress being made to meet the concerns raised regarding limited assurance opinions in respect of:

- Transition: Children to Adult;
- Disability supported accommodation services, Quality Assurance;
- Homecare Contracts; and
- Client Financial Services.

The Chair invited questions from the Committee.

A member referred to terminology used within the report to describe the users of a service and requested officers refers to users of a services as “residents” and not “customers”.

Members commented on the report with reference to transitions (children to adult) and expressed concern on the time taken for the development of a strategic vision. Officers were also requested to provide details on the number of transitions and cases that were complex or had entered into a crisis state. Officers were also asked to explain the outcome of the work stream development report (paragraph 2.2 of the report) and underlying work load.

It was reported that work was ongoing with partners and the outcome of user forums would be fed into the production of an Our Strategic Vision and this would include a half-day workshop in November 2018 to finalise the strategy with a launch event proposed in early 2019.

The Executive Member for Adults Health and Wellbeing reported that the figures for those young people involved in transitions were available and could be provided to members. The figures were not included in the report because the remit related to

the vision strategy, governance and key roles and responsibilities as requested in the Work Programme. With reference to paragraph 2.2, the Committee was informed that the work stream report had not sufficiently taken into account the pace and evolution of the service and the development of the Our Manchester vision. Work was ongoing to determine service capacity, demand, workload and waiting lists and the findings of a demand and gap analysis would be reported to the Executive Member for Adults Health and Wellbeing.

The Chair referred to provision for the mental health of young people as part of the support offered during transitions and asked for an update on developments for the service.

The Committee was informed that an internal audit of Greater Manchester Mental Health NHS Foundation Trust would take place on systems and processes and the quality of service experienced by users and their outcomes. Additional resources had been provided to support improvements in mental health support for young people in transition. Mental health professionals would also be taking part in the workshop in November to look at development pathways and processes for young people in transition. In addition, work had been commissioned to consider current service provision for young people aged 16 years to 21 years old in view of the current process of the transfer between providers when a young person reaches the age of 18. Other work was looking at a future young person mental health model which could be used as part of future commissioning arrangements.

A member referred to the new model of homecare (paragraph 4.3) and sought assurance on how the new model would address the concerns of the existing model (paragraph 4.1 of the report).

The Committee was informed that the new model of homecare is outcome based and will be located within twelve neighbourhoods in the city. The new model will provide flexibility for the user on the way a package of care is delivered. A neighbourhood manager and social work team will be directly involved to oversee the development of relationships with locally based lead providers to broker support packages. The support packages will be monitored and checked to ensure a standard of quality for the user.

A member referred to the writing of reports to the Committee and the need to provide a clear distinction in the information provided by an Executive Director and the opinion of the Head of Audit and Risk Management.

The City Treasurer reported that the Committee receives a quarterly assurance report from the Head of Audit and Risk Management which follows a formal process to provide independent opinion to the Committee on audits that had been completed. Including audit opinions within a report in advance of this may present those views as subjective and not independent.

The Committee agreed that it was satisfied with the assurance provided by the review of effectiveness and management of improvement actions provided within the report it had considered.

Decisions

1. To note the report submitted and the assurance provided.
2. To agree that future reports provide relevant statistical information relating to the area of service concerned in addition to any specific issues requested.
3. To agree that a report is submitted providing statistics relating to young people involved in transition (children services to adult services).

AC/18/47 Children's Services Audit Recommendations

The Committee considered the report of the Strategic Director of Children's Services which provided an update on outstanding recommendations from an audit of the Foster Carers Framework and Multi Agency Safeguarding Hub. The report also provided a management update to confirm the actions being taken to address risks identified from the audits.

In the absence of the Director of Children's Services, the Deputy Strategic Director Children's Services introduced the report and responded to questions from Committee Members.

A member referred to Paragraph 3.10 and the use of dip sampling on referrals that progress to a Strategy Discussion and questioned if the process was a sustainable in providing a level of assurance when personnel were not available.

It was reported that the circumstances relating to the dip sampling not taking place in July related to staff resources and had been resolved following the appointment to post of Head of Complex Safeguarding. The review of referral cases was undertaken one month after the referral takes place.

A member commented on the involvement of Internal Audit on the contents of the report and it was explained that Internal Audit would discuss the content prior to submission to the Committee for proof of evidence on actions. The quarterly assurance report to the meeting of the Committee in November would provide the independent opinion of Internal Audit with a further update in January 2019.

A member referred to the Foster Care Contract and a net overpayment of £186 and asked for confirmation on the level of over and under payment involving providers. Officers were also asked to explain the monitoring process involved in visits (announced and unannounced) to children's/ establishments homes for risk evaluations and provider monitoring, and to clarify the length on the timeliness of referrals to ensure children are kept safe.

It was reported that identifying the £186 overpayment was provided as an assurance on the success of the system of monitoring payments, however the detail of the investigation of the financial processes would need to be provided separately. Visits made to children's establishments is the responsibility of Ofsted as the regulator to provide that assurance. It was reported that the Council will have discussions with

contract providers to ensure the standards of provision specified are being provided for the children concerned. The report sets out a framework for the allocation of resources to carry out visits and checks and this will include unannounced visits to any establishment brought into question regarding expected standards. The issue of contacts and referrals was explained and Members were informed that once a contact is received a decision is made based on the evidence and circumstances provided on whether it is necessary to escalate to a referral. Once the referral is confirmed, action will be taken based on professional judgement of the information and intelligence available.

The Committee agreed that it was satisfied with the assurance provided by the review of effectiveness and management of improvement actions provided within the report it had considered.

Decision

To note the report submitted and the assurance provided.

AC/18/48 Disclosure and Barring Service (DBS) Checking Arrangements

The Committee considered the report of the City Treasurer and the Head of Audit and Risk Management which provided an overview of the Council's current arrangements for Disclosure Barring Service checking, previous and recent audit activity in this area and an update on recent progress to further improve the control framework.

The Committee had requested further information following consideration of a report received on DBS administration processes in June 2018, on the following:

- Explanation of the key elements of the DBS checking process;
- Roles and responsibilities of key officers;
- Internal scrutiny arrangements to provide assurance over consistency of decision making; and
- Potential for use of technology to deliver process efficiency.

The Chair invited questions from the Committee.

A member referred to paragraph 2.7 of the report and asked what process was used to communicate to those members of staff requiring DBS notification and making checks for members of staff where online access was not available.

Members were informed that the e-bulk was used for the uploading of documents and not individual checks. Support for staff would be provided by their manager regarding notification and check requirements through a renewal notification system.

With reference to paragraph 2.5, officers were asked what type accreditation or training process was involved for the Lead Counter signatory and delegated officers for the Council and was it possible to delegate the counter-signatory role in their absence. The Committee was advised that the Head of Human Resources and

Organisational Development is the Lead Counter signatory for the Council together with other senior officer delegated signatories. A DBS Group had been established to share information and provide support and training to help maintain consistency across the Council. It was confirmed that it was not possible to delegate the counter-signatory role down to another officer.

A member requested for the submission of information on the process of DBS monitoring for volunteers supporting Council activities.

The Committee agreed that it was satisfied with the assurance provided by the review of effectiveness and management of improvement actions provided within the report it had considered.

Decision

1. To note the report and comments received.
2. To request further information is submitted regarding the monitoring of DBS checks for people acting in a volunteer capacity when supporting Council related activities.

AC/18/49 Annual Complaints and Enquiries Report 2017/18

The Committee considered the report of the Deputy Chief Executive which presented the complaints and enquiries dashboard for the Council's annual performance for 2017/18 relating to corporate and social care complaints, Councillor and MP enquiries. The report also provided information of how the complaints and enquiries received has been used to influence service related improvements. The Head of Performance, Research and Intelligence introduced the report.

The Chair invited questions from the Committee.

A member asked how reports relating to complaints on councillors was listed.

It was noted that the Standards Committee considers an annual report on councillor complaints.

Decision

To note the report submitted.

AC/18/50 Work Programme and Audit Committee Recommendations Monitor

The report of the Governance and Scrutiny Support Unit which contained responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Decision

To note that the Work Programme will be updated for the next meeting of the Audit Committee.

Health and Wellbeing Board

Minutes of the meeting held on 29 August 2018

Present

Councillor Richard Leese, Leader of the Council (MCC) (Chair)
 Councillor Bev Craig, Executive Member for Adult Health and Wellbeing (MCC)
 Councillor Garry Bridges, Executive Member for Children's Services (MCC)
 Councillor Sue Murphy, Executive Member for Public Service Reform
 Jim Potter, Chair, Pennine Acute Hospital Trust
 Vicky Szulist, Chair, Healthwatch
 Kathy Cowell, Chair, Manchester University Hospitals Foundation Trust (MFT)
 Dr Manisha Kumar Clinical Director, Manchester Health and Care Commissioning
 Mike Wild, Voluntary and Community Sector representative
 David Regan, Director of Public Health

Also present

Dr Murugesan Raja, GP Board Member Manchester Health and Care Commissioning

Apologies

Paul Marshall, Strategic Director of Children's Services
 Rupert Nichols, Chair, Greater Manchester Mental Health NHS Foundation Trust
 Dr Tracey Vell, Primary Care representative – Local Medical Committee

HWB/18/21 Minutes

Decision

To agree the minutes of the meeting of the Health and Wellbeing Board held on 4 July 2018.

HWB/18/22 Manchester Family Poverty Strategy 2017-2022 Implementation Update

The Board received a report from the Head of Work and Skills, Strategic Development Directorate and the Strategic Lead – Policy and Strategy, People, Policy and Reform. The report provided an update on the progress that has been made towards the implementing the Manchester Family Poverty Strategy 2017-2022. The report summarised the rationale for the development of the Strategy and outlined the governance structure established to support the implementation of the strategy.

The Executive Member for Public Service Reform introduced the report and made reference to the purpose of the Strategy in addressing the negative impact of government welfare reforms on families, high levels of financial exclusion and rising levels of debt. Members were reminded of the importance of organisations working together to help the people affected to move into sustainable work as a route out of

poverty. The Board was also informed of the establishment of a Poverty Trust Commission which will consist of thirty representatives. Fifteen representatives will be people with lived experience and fifteen will be representatives from anchor institutions in the public and private sector. Board members were asked to seek support and involvement in the Commission from their organisations to promote this work.

The Chair invited members of the Board to ask questions.

A member referred to homelessness and the impact of fuel poverty on families and asked what work was being done with housing providers in the public and private sectors to help families build resilience and address the issue.

It was reported that fuel and food poverty would be included in the work programme of the Working Group 2 to focus on raising and protecting family incomes to help mitigate the impact on families living in poverty. Discussions had taken place with the National Energy Authority with the outcome that a Horizon 2020 bid for EU non-structural funds could be made.

The Chair referred to the accuracy of data used to indicate levels of poverty, in particular the figure that stated 28% of children (29,600) in Manchester were living in a low income family. The point was made that the figure may be higher due to the age of the data and changes in the population of the city and it was important to have a more accurate figure on the number of families living in poverty.

It was reported that the figures used were about three years old and the figures would probably be higher in view of changes in population and reductions to benefit payments to families. The Core Group had discussed the issue of measuring levels of family poverty and work was ongoing to determine a reasonable level of income.

Decisions

1. To note the report and the comments raised.
2. To endorse the comments of the Executive Member for Public Service Reform regarding the importance of anchor organisations working together to help the people affected to move into sustainable work as a route out of poverty.
3. To note the request made to Board members to seek support and involvement in the work of the Poverty Trust Commission from their organisations.

HWB/18/23 Health and Wellbeing Board Review

The Board received a report from the Director of Population Health and Wellbeing presenting the outcome of a review of the role of the Health and Wellbeing Board to reflect the changes in health and social care since 2016.

The review consisted of a number of interviews with all Board members and officers from related external organisations to seek views on how the Health and Wellbeing Board was functioning based on four themes. In addition to this a review session was held on 4 July 2018 where the feedback from the interviews to help inform the following themes:

- Theme 1: Purpose of the Health and Wellbeing Board
- Theme 2: Priorities, expectations and measuring success
- Theme 3: Composition of the Health and Wellbeing Board
- Theme 4: Governance, meetings and supporting structure
- Theme 5: Board reporting, associated papers and presentations

In response to the response to the review the following outcomes were attached to the report for consideration:

- A revised Work Programme and Forward Plan;
- A report from the Transformation Accountability Board on Locality plan Governance Arrangements used to inform the Review Session held on 4 July 2018;
- A refresh of the roles and responsibilities incorporating the requirement to inform and receive reports relating to Care Quality Commission inspections;
- Proposals to review the membership of the Health and Wellbeing Board.

Members commented on the review with reference to the importance of considering work and skills and social value within procurement processes to increase sustainable employment within groups, in particular the long term unemployed. Councillor Craig offered to bring forward to an earlier meeting of the Board, the consideration of the thematic focus on the wider determinants (Work and Skills) topic.

The Chair invited members to contact Councillor Craig or David Regan if there were any areas of interest they wanted to have included within the Work Programme for the Board.

Decisions

1. To note the report submitted and thank Board members for their contributions to the review process.
2. To receive the proposed Work Programme and Forward Plan 2018/2019 for the Health and Wellbeing Board.
3. To agree the proposed changes to the membership of the Health and Wellbeing Board as detailed in paragraph 3.4, of the report submitted and to forward this to the Constitution and Nomination Committee for consideration.
4. To thank those members of the Health and Wellbeing Board who will be standing down as members as a result of the review of membership and to gratefully acknowledge the valuable contributions they have provided to the work of the Board.

HWB/18/24 Locality Plan Communications and Engagement

The Board received a report from the Director of Corporate Affairs, Manchester Health and Care Commissioning which provided a summary of the communication and engagement activity planned to raise the awareness and implementation of the Locality Plan. The Board also watched a video relating to the work of the NHS and the Our Healthier Manchester in supporting and promoting the health and wellbeing of the city's population.

The Board received a copy of the Our Healthier Manchester "How we can all create a healthier city" booklet and it was reported that 700 copies had been circulated throughout the city. It was reported that thirty three events had taken place across the city to help start conversations and provided feedback from residents, in particular how services and support were notified and accessed.

The "Our Healthier Manchester" sets out the overall plans for health and social care across the city for the next five years and provides details of service integration for better outcomes and approaches to help people lead healthier lives.

The Executive Member for Adult Health and Wellbeing referred to the ongoing and future work from the Locality Plan and invited Board members and their organisations to sign up to use the Our Manchester format and branding in their own approaches. It was reported that an Our Healthier Manchester communications and engagement toolkit is available to provide partners with materials to help promote and stimulate discussion about the vision and changes needed to promote a healthier future.

In commenting on the report the point was made that with regard to the 6 month period of communication and engagement there needed to be a long-term mechanism to include the input of interested user groups and individuals in the co-design of services. The accessibility and availability of the locality plan for hard to reach groups was also raised with emphasis on the need to consider the quality of the systems used by organisations that may not be open to other organisations. It was also noted that the passing of information through non-system means such as word of mouth should also be recognised. The comment was made that the targeting of particular age groups for screening and campaigns could be reconsidered to ensure that all age groups are targeted and made aware of the importance of healthy lifestyles, health checks and health screening. The point was also made that the engagement of targeted groups could be increased where individuals receive an invitation to attend a screening rather than being notified.

Decisions

1. To welcome and endorse the approach as outlined in the report submitted.
2. To welcome the use of the new communications materials within Board Member's organisations.
3. To agree to proactively support the engagement work proposed.

4. To agree to promote the outputs of the engagement work within Board Member's organisations so that services continue to develop to reflect the needs of local people.

HWB/18/25 Manchester Health Profile

The Board received a report from the Director of Population Health and Wellbeing which provided a summary of the headline messages from the Manchester Health Profile 2018 published by Public Health England on 3 July 2018. The report also provided detailed analysis of how Manchester is performing relative to other parts of England, as well as trends based on data received. The Profile report has confirmed that the health of the people of Manchester remains generally lower than the England average. The indicators used in the Health Profile are grouped into 7 domains, these are:

- Life expectancy and causes of death
- Injuries and ill health
- Behavioural risk factors
- Child Health
- Inequalities
- Wider determinants of health
- Health protection

The Chair noted the report and commented that there was some good progress made on the indicator relating to GCSE attainment within Manchester which has improved significantly and is now close to the national average.

Decision

To note the report submitted.

HWB/18/26 Smoke Free Manchester: Our Plan for Tobacco Control (2018-2021)

The Board received a report from the Director of Population Health and Wellbeing which provided an outline of how the new Tobacco Control Plan for Manchester which will help reduce smoking prevalence and in doing so reduce the huge burden of disease and health inequality caused through tobacco addiction and tobacco related harm. The Plan has been produced with the Manchester Tobacco Alliance which is a partnership of clinicians, cancer charities, voluntary and community sector organisations and City Council and NHS teams.

The report stated that there are estimated to be 91,500 smokers in Manchester with an adult prevalence rate of 21.7% with a target to reduce this to 15% by 2021. Manchester also has the highest premature mortality rate in England for the three major smoking related diseases (lung cancer heart disease and stroke).

The Smoke Free Manchester Plan is aligned with the Greater Manchester “Making Smoking History” programme under the GMPOWER acronym for the approach partners are taking across Greater Manchester and will be adopted for Manchester.

The Chair invited questions from the members of the Board.

In welcoming the report and the Plan, a member referred to the delivery plan and suggested that more detail was required, in particular a more proactive approach to the use of e-cigarettes as an alternative to smoking cigarettes and where other nicotine replacement approaches had not worked.

A member commented on the support to help smokers stop when they are a patient in hospital and the need to provide additional capacity and resources in the community to continue the support after discharge. The point was made that a change of culture was required to include smoking cessation as part of a consultation with a clinician rather than considering the support as a specialist service. The member also stated that the use of e-cigarettes should be considered as an alternative to smoking after other approaches to nicotine replacement had been tried.

The Chair referred to the implementation of the CURE pilot and asked if the shortfall in capacity and resources related to smoking cessation or in other services.

The Board were informed that as part of the CURE Pilot starting on 1 October 2018, all new patients admitted to Wythenshawe Hospital will be asked if they smoke and offered smoking cessation help accordingly as an inpatient and after discharge. The Pilot would include a zero smoking policy in and around the hospital. The implementation of community based pathway for outpatient support was ongoing and would use contact with local GPs as part of phase 1 of the pilot. Funding for the Greater Manchester “Making Smoking History” programme had been secured and this would enable the rollout of the plan across the rest of Manchester.

The Chair referred to zero smoking at all health premises and asked for an update on the proposal.

It was reported that no legislation currently existed for smoke free open spaces and implementation would require culture change for voluntary smoke free areas to be created. The Greater Manchester Tobacco Programme is initiating a piece of work to introduce local legislation for smoke free public spaces, however it is anticipated that the process will be difficult and will take time to complete.

The Board had a lengthy discussion on the issues surrounding the use of e-cigarettes, in particular, as a means of helping with smoking cessation as well as other issues such as an alternative for people who were likely to start smoking or as an alternative for smokers that did not want to stop smoking. Consideration was given to the health impact of e-cigarettes on users and through inhalation by non-smokers.

It was reported that the current guidance provided by Public Health England indicated that e-cigarettes are 95% safer than smoking cigarettes and provided an aid to help stop smoking. Issues arising from their use included the risk from use indoors

to non-smokers and the targeting of vaping products at those underage and the health implications of vaping on pregnant women.

Decisions

1. To approve the Smoke Free Manchester: Our Plan for Tobacco Control (2018-2021).
2. To request that further information is submitted to the Board to provide insight on the current evidence available on the safety of e-cigarettes and vaping
3. To request that further information is submitted to the Board on the effectiveness of vaping as an aid to smoking cessation.
4. To request that further information is submitted to the Board regarding the impact on the health of non-smokers from the passive inhalation of e-cigarette vapor.

HWB/18/27 Joint Strategic Needs Assessment Work Programme – 29 August 2018

The Board received a report from the Director of Public Health for Manchester which described the process of developing the Joint Strategic Needs Assessment (JSNA) Work Programme for the second half of 2018/19. The report provided an outline of proposed future topics and the new governance arrangements being introduced and the arrangements for evaluating the JSNA process and its impact on commissioning and decision making.

Decisions

1. To note the proposed list of topics for delivery by the end of December 2018 and the revised arrangements through the Health and Social Care Commissioning Group.
2. To agree to continue the use and promote the value of the Joint Strategic Needs Assessment and support the collection of evidence to demonstrate the use of the JSNA in commissioning decisions.
3. To agree to a formal evaluation of the JSNA to help maximise the opportunities provided by the integration of health and social care partners in order to optimise the JSNA process.

Licensing Committee

Minutes of the meeting held on 16 July 2018

Present

Councillor Ludford (in the Chair)

Barrett, Chohan, Grimshaw, Hassan, Hughes, Jeavons, Madeleine Monaghan, Reid and Stone.

Apologies

Councillors Evans, T. Judge, Lynch and McHale.

LC/18/6 Minutes

The minutes of the meeting on 26 March 2018 were submitted for consideration.

Decision

To approve as a correct record the minutes of the meeting held on 26 March 2018.

LC/18/7 Review of Gambling Policy 2019-2021

A report of the Head of Planning, Building Control and Licensing was presented to the Committee, which presented the Committee with a draft statement of the revised Gambling Act Policy and informed them of the method of consultation that is proposed will be implemented.

Members were aware that under the Gambling Act the Council, as Licensing Authority, is required to produce a policy every three years setting out how it intends to implement the Act. The current policy is in effect until January 2019 and so the next version is required to be in place from then.

The proposed revised policy aims to support the successful delivery of the Our Manchester – The Manchester Strategy through a number of measures relevant to the promotion of the licensing objectives, including:

- Requiring operators to take a variety of relevant risk factors such as levels of deprivation or crime and antisocial behaviour in local risk assessments to support communities and improve the areas in which they live.
- Recognising the ethnic diversity of areas and ensuring appropriate responsible gambling information is provided in relevant languages.
- Supporting the licensing objective preventing children and vulnerable persons from being harmed by gambling to achieve our aim for a progressive and equitable city which is for everyone in the city to have the same opportunities, life chances and potential to lead safe, healthy, happy and fulfilled lives, no matter where they are born or live. This means reducing the disparities between different areas of the city. The most successful societies in the long term are those that are the least polarised.

The main changes proposed are:

- Change in layout so it is easier to read
- Expectations of operators in relation to content of local area risk assessments
- Removing duplicated information
- Replacing reference of Data Protection Act with new GDPR
- Alignment with Our Manchester strategy

The main changes to the policy are summarised as follows:

- Clarification of maximum machine entitlement for Bingo and Adult Gaming Centre premises
- Update of Responsible Authority contact details

The draft policy attached to the report had been prepared for public consultation, which will take place over a 10 week period. The Committee were satisfied that the draft policy was ready for public consultation and agreed that this should take place as soon as practical.

Decision

1. To note the report and draft policy
2. To agree that the policy be sent for public consultation for a period of 10 weeks, in addition to consulting the following parties.
 - The Responsible Authorities who are consulted on Gambling applications in Manchester (GMP, Planning, Environmental Health, Child Safeguarding Board, Greater Manchester Fire and Rescue Service, HM Revenue and Customs, Gambling Commission)
 - All Ward Councillors of Manchester City Council and all Manchester MPs
 - All Neighbourhood Strategic Leads
 - Gamcare and Beacon Counselling Trust
 - All gambling premises in Manchester
 - Gambling Trade Associations
 - Licensing solicitors involved in gambling licences in Manchester
 - Cityco

Licensing and Appeals Committee

Minutes of the meeting held on 16 July 2018

Present

Councillor Ludford (in the Chair)

Barrett, Chohan, Grimshaw, Hassan, Hughes, Jeavons, Madeleine Monaghan, Reid and Stone.

Apologies

Councillors Evans, T. Judge, Lynch and McHale.

LAP/18/19 Minutes

The minutes of the meeting on 4 June 2018 were submitted for consideration as a correct record.

Decision

To approve as a correct record the minutes of the meeting held on 4 June 2018.

LAP/18/20 Street Collection Permits Annual Report

The Committee were presented with the report of the Head of Planning, Building Control and Licensing. The report provided information on the street collection permits allocated for 2016 and the returns from those collections. The report also provides information on permits requests received before the priority allocation deadline for 2017 and the decisions made in respect of them.

The allocation of street collection permits is made in accordance with the Street Collection Permits Allocation and Monitoring Policy approved by this Committee on 29 October 2012.

Decision

To note the report.

Licensing and Appeals Committee

Minutes of the meeting held on 10 September 2018

Present

Councillor Ludford (in the Chair)

Barrett, Chohan, Evans, Grimshaw, Hassan, Hughes, Jeavons, T. Judge, Lynch, McHale, Madeleine Monaghan and Reid.

Apologies

Councillor Stone.

LAP/18/21 Minutes

The minutes of the meeting on 16 July 2018 were submitted for consideration as a correct record.

Decision

To approve as a correct record the minutes of the meeting held on 16 July 2018 2018.

LAP/18/22 Taxi Licensing Service Update Report

The Committee were presented with the report of the Head of Planning, Building Control and Licensing. The report provided information to update the Committee on key issues affecting service delivery, and how the Unit is responding to challenges and demand.

The Committee welcomed the progress that had been made in regard to the improvements in service delivery, and commended officers for the hard work and determination that had resulted in the improvements to service delivery.

The Committee asked whether there could be a cap put on the number of Private Hire Drivers from out of the borough, who have been licensed as Hackney Carriage Drivers by local authorities who do not have the same standards as Manchester, but were told by officers that there is no power in the legislation to allow for this. Officers also confirmed that there is a wider piece of work taking place at a Greater Manchester level, and that this issue would be raised accordingly. Officers also confirmed that there are no set National Standards for the process of obtaining a licence or who would qualify for a licence, as each Local Authority has the power to determine their own policies and standards.

Decision

1. To instruct officers to prepare further reports on:
 - Private Hire Operator Conditions
 - Private Hire Operator Accreditation Scheme
 - Driver Test review

2. To instruct officers to conduct additional consultation on the HCV Policy and report back to the Committee in December 2018.

LAP/18/23 Taxi and Private Hire Compliance Quarterly Report – Quarter 4 2017/18

The Committee were presented with the report of the Head of Planning, Building Control and Licensing. The report informed the Committee of the compliance work undertaken by the Licensing Unit for the following reporting period:

- Quarter 4 17/18: January – March 2018

The information provided the Committee with an update and overview of the types of complaints received, proactive investigations, activity and legal applications to uphold high driver and proprietor standards in Manchester. It also demonstrated the type of work being carried out in regard to the large number of drivers and vehicles that are working in the city that are licenced by other Licensing Authorities.

Decision

To note the report.

LAP/18/24 Exclusion of the Public

Officers considered that the following items contain confidential information as provided for in the Local Government Access to Information Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The Licensing and Appeals Committee Hearing Panel is recommended to agree the necessary resolutions excluding the public from the meeting during consideration of these items.

Decision

To exclude the public from the remainder of the meeting.

LAP/18/25 Appeal against a decision to refuse to grant a street trading consent for a mobile catering unit on Oxford Road at All Saints

The Committee considered the representations both oral and written from all parties. The Applicant told the Committee he had amended the application following the decision of the Sub Committee and in particular he had made the menu healthier. He also told the Committee his food offering was unique as it was a fusion between African and British food which was not available elsewhere in the area. The objectors addressed the Committee and reiterated their objections. The representative for Manchester Metropolitan University stated it was incompatible with the University's aim to create a world class campus with high quality public realm, it was incompatible with the Oxford Road corridor, it would create a public nuisance and there was no requirement for any further food outlets. The Oxford Road partners also expressed

concern about public safety with a vehicle mounting the pavement. An existing trader expressed concern on the impact on existing traders.

After consideration of all the evidence the Committee considered that this was not an appropriate location for this business due to safety concerns for the public and also due to the large availability of hot food provision in the area. The Committee also took into the account the large amount of investment in the area and agreed with the views of objectors that the presence of this unit would detract from the objectives of the public realm project being developed in the area. Therefore although the Committee was supportive of the Applicants business the Committee did not consider that this location was appropriate and therefore did not consider it fit to grant the application.

Decision

To refuse to grant the application.

LAP/18/26 Review of a hackney carriage vehicle proprietor licence HV1016 and an Application for exemption from conditions of fitness

The Committee considered the content of the Report and the representations of the proprietor, his legal representative and representative from Mercedes. The Committee accepted that there had been some confusion on both sides as to the exact dimensions of the vehicle. This had led to a financial decision having been made by the proprietor to purchase the vehicle in question. The Committee had inspected the vehicle and noted it was a new vehicle which otherwise met the criteria other than having a swivel seat and being some 5 and a half inches longer than permitted.

The Committee otherwise found the vehicle to have good accessibility and to be a safe and comfortable design. The Committee did have some concerns that about the excess length of the vehicle as it would have a detrimental impact on the ranks. However considering the size of the hackney carriage fleet the Committee considered that overall one vehicle which was 5 and a half inches over the permitted length would have a minimal overall impact on the current ranks in the city.

Therefore in order not to prejudice the proprietor's financial position the Committee decided it was appropriate in this case to grant an exemption from the policy given that the negative impact of just one vehicle of this length should be minimal.

Therefore the Committee considered it was not appropriate to take any further action in respect of the licence.

Decision

1. To take no further action against the licence.
2. To allow an exemption from the conditions of fitness for the vehicle MX18 KUO.

Planning and Highways Committee

Minutes of the meeting held on 26 July 2018

Present: Councillor Ellison (Chair).

Councillors: Shaukat Ali, Clay, Curley, Y. Dar (who left the meeting at the end of item 7), Kamal, Lovecy, Watson, White and Wilson.

Apologies: Councillors Nasrin Ali, Kirkpatrick, Lyons, Madeleine Monaghan and Strong.

Also present: Councillor Wheeler

PH/18/63 Minutes

Decision

To approve the minutes of the meeting held on 28 June 2018 as a correct record.

PH/18/64 115387/JO/2017 - Lidl 2 Stanley Grove Longsight Manchester M12 4AA

The planning application site is located in Longsight District Centre and at the south-east junction of Stockport Road and Stanley Grove, which forms a traffic light controlled junction. The application relates to an established retail food store with frontages to both sections of highway. Longsight District Centre car park is situated to the east of the application building and is accessed from Stanley Grove. A main railway line with an elevated embankment runs to the east of the site leading to a railway bridge that crosses Stanley Grove and restricts access to high sided vehicles approaching it in both directions. There is no immediately adjacent housing with the surrounding area, which comprises of retail and commercial uses with incidences of upper floor residential accommodation.

The existing retail food store was authorised through planning permission 066114/FO/NORTH2/02 granted on 17 April 2003. The current opening and servicing hours relating to the existing retail use are controlled through the following conditions of planning permission 109890/JO/2015/N2:

- i. Condition 3 (opening hours) - The premises shall not trade or otherwise be open to the public outside the following hours:
 - a. Mondays to Saturdays 08:00 to 22:00
 - b. Sundays (including Bank Holidays) 10:00 to 17:00
- ii. Condition 4 (servicing and deliveries) - No loading or unloading including deliveries and waste collection to the unit shall be carried out between the hours of 20:00 to 06.30. On Sundays loading and unloading shall be restricted to the period between 08:00 and 16:00.

This application seeks to remove condition 4 allowing unrestricted servicing to be undertaken at the store. However, the existing opening times would be retained.

The Committee carefully considered all of the representations that were summarised in the report, and concluded that unrestricted servicing hours would pose a real risk of impacting the amenity of local residents. The Committee also concluded that further negotiation should take place with a view to aligning the servicing hours more closely with the opening hours of the store. Officers confirmed that such a material change to the application would need to be determined again by the Committee, after discussions with the applicant, and the Committee agreed to defer the matter to allow this process to take place.

Decision

To defer the matter for further negotiation with a view to aligning the servicing hours more closely with the opening hours.

PH/18/65 119986/FO/2018 - 22 Honor Street Manchester M13 0WY

The application site is located at the corner of Honor Street and Whiley Street.

The site relates to a roughly rectangular shaped, vacant corner plot, following the recent demolition of a terraced house due to health and safety issues arising from works undertaken to the dwelling house (demolition undertaken 28th November 2017). The three boundaries of the site currently comprise temporary herras fencing to prevent unauthorised access to the plot.

The application site is situated within a predominantly residential area largely comprising two storey, terraced dwelling houses. A short distance to the south is a terrace of three storey properties on Dickenson Road, a number of which are in commercial use at ground floor level.

Planning permission is sought for the erection of a two storey dwelling house with accommodation in the basement and loft space.

The Committee were satisfied that the proposals would renovate a currently derelict site, and noted that there was a strong condition attached to the recommendation to prevent the use of the building as an HMO. The Committee were satisfied that the proposals were proportionate and appropriate for the site.

Decision

To grant the application subject to the conditions and reasons in the report and the late representations, with an additional condition regarding ground conditions at the site.

PH/18/66 119890/VO/2018 & 119892/JO/2018 - Starlight Theatre Water Street & Colonnaded Viaduct Manchester

This is an application to amend Planning Permission and Listed Building Consent (ref no's 114294/VO/2016 and 114370/LO/2016) which were approved in January 2017 for the demolition of the Starlight Theatre, a workshop, other structures and the perimeter wall and the erection of a flexible arts and events space.

Since then the design has been developed in consultation with a specialist consultancy team, contractors and Manchester International Festival (MIF). This has resulted in a number of changes and these applications reflect these amendments. The amendments require a new planning application, but the changes to the Listed Building Consent can be dealt with via a Variation of Conditions under Section 19 of the Planning (Listed Buildings and Conservation Areas) Act 1990.

The proposed amendments comprise a reduction in scale and shape of the theatre with its outer skin becoming more faceted and its capacity reduced from 1600 to 1520. The orchestra pit would be redesigned and the ocular window would be removed from the elevations to address operational and acoustic requirements. The truck lifts would become external to the Theatre and the layout of the foyer space would change. The number of penetrations to the arches in Grade II Listed Colonnaded Viaduct would be reduced with columns re-located.

Officers clarified that the wording on page 11 of the report could give the mistaken impression that Councillor Richard Leese had made a representation, but that he had not in fact done so. In addition, officers clarified that the provision of Blue Badge parking would be monitored through the Travel Plan process, and that this process would be comprehensively managed in conjunction with Conditions 8 and 10 as detailed in the report.

An objector stated that the revised plans were a downgrade on what should be a world class venue. He told the Committee that it was too common that developers submitted ambitious designs that they then reduced in scale and quality.

The applicant's agent spoke to the Committee and said that the proposals were as a result of the design developing in consultation with a specialist consultancy team, contractors and Manchester International Festival (MIF). This has resulted in a number of changes and these applications reflect these amendments.

The revised design would also better meet the structural, acoustic, visual and functional requirements of the Factory.

The Committee welcomed the commitment to providing skills, training and better employment for local people, as well as the creation of new public realm that would allow residents and community groups access to spaces for performances and activities. Officers confirmed that the applicant considered community involvement to be a vital part of their proposals. Officers also considered that the events strategy clause contained in Condition 11 could be strengthened as part of the process.

The Committee also asked officers to ensure that the needs of older members of the community were fully considered both with regard to the internal spaces and the public realm. Officers confirmed that they would ensure that the applicant was fully

informed of the importance that the Committee placed on Age-friendly activities and events.

The Committee also welcomed the diverse range of uses and spaces throughout the project as a whole, and commented that the proposed linkage with MOSI would be a key part of the success of the scheme overall.

The Committee asked officers what work had been done with regard to the Transport Strategy, and how this would integrate with the transport hubs at Deansgate/Castlefield and the wider city centre. Officers confirmed that a wide range of measures would seek to reduce travel by car, traffic speeds and enhance road safety. These form part of a Sustainable Travel Plan Strategy, which include City Car Club vehicles, extensive cycle facilities, located within a new walkable district with quality wayfinding and materials. Officers also confirmed that as part of the event strategy, visitors would be provided with information about the best means of travelling to and from the venue.

Decision

To approve both the applications subject to the conditions and reasons in the report and late representation, and an amendment to Condition 4 regarding accessibility for older people in addition to condition 11 to include community use strategy.

PH/18/67 119801/FU/2018 - 40 Laystall Street Manchester M1 2JP

40 Laystall Street is bounded by Laystall Street, Brock Street, Lomax Street and Great Ancoats Street. The site was previously occupied by a Grade II Listed building that was destroyed by fire in 2000. It is not within a Conservation Area, but is within the setting of the Grade II Listed 32-34 Laystall Street. Other uses in the immediate area include industrial uses, shops, residential properties, hotels, bars, car parking, a church a gym and offices.

The building has been operated as an 84 room apart hotel since 1 June 2010 and it is understood was never used as apartments. Planning permission is sought to regularise and retain the existing use as an aparthotel (C1) with the existing six commercial units (A1, A2 or B1). It contains 84 hotel apartment suites and is part 13 storeys high (including ground floor) and has two basement levels.

The applicant's agent spoke to the Committee and said that the building has been operating as an apart-hotel for 8 years with no issues or complaints. The building requires investment as it is in a poor state of repair, and in order to attract operators to the retail units, which are currently vacant, the applicant is prepared to significantly invest in the building. He explained that although the original use was for residential units, the original developer went into receivership, and the subsequent owner decided the only viable option was to use the suites as aparthotel rooms. He pointed out that the building has never been in residential use, so the formalisation of the use of the building would not result in any loss of residential accommodation in the City. The applicant's agent added that it would not be lawful or acceptable for any S106 payment to be made, given that there had already been a significant contribution by the applicant towards improved highway infrastructure.

Councillor Wheeler representing Piccadilly Ward spoke in objection to the proposals and said that it was unacceptable to change the use of the building from residential to commercial use, given the need for affordable homes in the City Centre. He also questioned why the applicant had been allowed to operate as an aparthotel for so long without any enforcement action by officers. Councillor Wheeler requested that the matter be deferred to allow for more information to be provided regarding these issues. He also asked for clarification as to whether an aparthotel could be classified as a “home” or as a “hotel” and whether in either case a S106 contribution should be sought.

Officers explained that there is often a fine line in planning terms between the use of a building as residential (C1) and as an aparthotel (C3) and it is often a matter of fact and degree. Officers explained that they had been advised of the nature of the operation in 2010 and came to the conclusion that an application for a change of use was not required. The very low level of service that was provided at this building, with no facilities for breakfast for example, and just a reception area similar to a concierge service meant the officers were satisfied that this aparthotel fell within parameters for residential use. Officers added that legal advice from leading counsel had informed them at the time that any enforcement action would not be likely to succeed. Officers also said that any future consideration or change of use was not relevant for the purpose of this application.

Officers also confirmed that there is no policy in the Core Strategy that would prevent residential buildings from being used for other purposes. He told the Committee that the use of this building as an aparthotel was consistent with approved planning policy. The use provides accommodation for people with flexible working i.e. that work in Manchester on temporary contracts or in multi-centre jobs, as it has long term options.

The Committee commented that when the building was originally used as an aparthotel, the prevalence of such use within the City Centre was much lower than now, and that there may be a need for the policies surrounding such use to be strengthened. However, the Committee also noted that this building was very close to Piccadilly Station, and that the Piccadilly SRF is a high-level document that demonstrates the potential scale of development that could be achieved. It sets the framework within which redevelopment proposals can come forward.

New development within this area will mainly focus on infilling existing sites and should reinforce the historic grain, acknowledging the scale of neighbouring city blocks and reinvigorating connections that existed in the past. The mix in this area should be governed by demand with suitability accessed on a plot by plot basis.

Decision

To approve the application subject to the conditions and reasons in the report and the late representation.

Planning and Highways Committee

Minutes of the meeting held on 23 August 2018

Present: Councillor Ellison (Chair).

Councillors: Nasrin Ali, Shaukat Ali, Clay, Curley, Y. Dar, Kamal, Kirkpatrick, Lovecy, Lyons, Madeleine Monaghan, Strong, Watson, White and Wilson

Apologies: Councillors: Monaghan, Kamal, and Lovecy.

PH/18/68 Minutes

To approve the minutes of the meeting held on 26 July 2018 as a correct record.

PH/18/69 119450/FO/2018 - The Old House at Home 73 Burton Road, Manchester M20 1HB

Planning application 119450/FO/2018 was received for the erection of 12 no. four-bed, three-storey dwelling houses (Class C3) with associated parking, landscaping and boundary treatment following demolition of existing, vacant, public house.

The application site relates to a rectangular parcel of land approximately 0.15 hectares in size fronting Burton Road, with Darlington Road to the south; the rear of the terraced properties of 1-10 Newton Avenue to the south-east; and, a terrace of three properties to the north-east. The site is not located within a conservation area, and the building on site is not listed.

The land comprises the former Old House at Home public house located within the northern part of the site, associated car parking and external amenity areas associated with the previous use of the site lie to the south of the public house building. The main vehicular access into the site is currently taken opposite the junction of Malvern Grove and Burton Road a secondary servicing access point is located to the north of the building on site. An alleyway exists between the site and the rear boundary of numbers 1-10 Newton Avenue. Double yellow lines are present on Burton Road that the application site faces onto, these restrictions are not present on the opposite side of the carriageway or on Darlington Road to the south. According to the application information the public house on the site ceased trading in 2017.

This section of Burton Road and surrounding areas are residential in character with the application site being the only non-residential property in the immediate vicinity.

The report of the Head of Planning set out the planning issues for the Committee to consider. At the meeting further representations were made by the Head of Planning. The applicant attended the meeting and addressed the Committee. Councillor White addressed the Committee in his capacity as Ward Councillor and objected to this Planning Application. The Committee raised several concerns with this Planning

Application which included overdevelopment, loss of privacy to the occupiers of houses to the rear which included the view that the proposed planters would not overcome this concern as well as impacts on residential amenity.

Decision

To be **minded to refuse** the application and request officers bring a report back which addresses the concerns raised by the Committee and to provide potential reasons for refusal for further consideration.

(Councillor White declared a prejudicial interest in this item. He spoke in objection regarding this application and withdrew from the meeting).

PH/18/70 119823/FO/2018 - Burnage Cricket and Social Club 247A Kingsway, Manchester M19 1AL

Planning application 119823/FO/2018 was received for the erection of a three storey building to form ancillary club accommodation (indoors games room, store rooms and bar) and beauty salon (sui generis) on the ground floor with managers flat on the first and second floors and creation of new vehicular access off Kingsway.

The Burnage Social Club is located to the east of the Kingsway and Mauldeth Road junction and occupies a site of approximately 1.1 hectares. The site, which formerly operated as a cricket club, consists of a single-storey social club building; a newly-constructed three-storey building, comprising a manager's flat on the upper floors with additional social club facilities and a beauty salon on the ground floor. The remainder of the site consists of the large grassed area of the former cricket pitch with a parking area to its northern boundary. Vehicular and pedestrian access to the site is via Mauldeth Road. To the north and east of the site there are dwellinghouses (Burnside Drive and Brookthorpe Avenue) while to the south, on the opposite side of Mauldeth Road, there is a commercial parade and further dwellinghouses. Adjoining the site to the west there are a number of commercial properties which front Kingsway.

Planning permission was granted on 8th December 2015 under reference 110171/FO/2015/S2 for the erection of a two-storey building to provide changing rooms and a bar at ground floor with manager's accommodation above.

During construction it became apparent that the development was not being built in accordance with the approved drawings. As a result, the applicant was requested to submit a variation of condition application to regularise the matter. However, as that application (112391/JO/2016/S2) also proposed using part of the ground floor as a beauty salon it was determined that a full planning application was required. This resulted in application 112391/JO/2016/S2 being withdrawn and replaced with the application now before committee.

The accommodation originally approved under application 110171/FO/2015/S2 consisted of the following:

- Ground Floor – changing rooms, bar, wc's and showers
- First and Second Floor – manager's flat (5 bed)

The application now being considered proposes the following accommodation:

- Ground Floor – indoor games room, bar with store area, storerooms, beauty salon and entrance hall to the upstairs accommodation
- First and Second Floors – manager's flat (5 bed)

In addition, the applicant is also proposing to introduce cladding to the second floor, a new vehicular access/driveway with car parking area off Kingsway and a new boundary wall with fencing panels and gate along the Kingsway frontage. This boundary wall/fencing has been partially erected.

The report of the Head of Planning set out the planning issues for the Committee to consider. At the meeting further representations were made by the Head of Planning. The applicant attended the meeting and addressed the Committee. It had been agreed that an additional condition be added which requires the hours of the Hair Salon and the games room to be agreed in writing with the Local Planning Authority. A revision to condition 8 was agreed which amends the condition to read as follows – the external bar and associated beer garden should not be used outside the hours of 11am to 10pm. It is also the case that Condition 9 which was included within the Late Representation should also state that the car park shall be demarcated.

Decision

To **approve** the application subject to the conditions and reasons detailed within the report and late representation.

PH/18/71 120020/FH/2018 - 77A Austin Drive Manchester M20 6FA

Planning application 120020/FH/2018 was received for the erection of part single/part 2 storey front and rear extensions, including alterations to roof to increase height to introduce a second storey, associated alterations including rendering and cladding of facades.

The application site is a single storey, 2 bedroom detached bungalow situated within a large and roughly rectangular plot (476m²) at the northern end of Austin Drive. The plot is unusual being considerably wider at 35 metres than those around (between 9 and 16 metres) and narrower (22 metres tapering to 11 metres). The bungalow is at the head of a cul-de-sac with a turning circle outside the front boundary. On the eastern side of the bungalow and extending part way to the rear, is a wide tarmac driveway with a single detached brick garage in the north-eastern corner. West of the dwelling is the 'rear' garden that extends to 13 metres in length x 14 metres in width (at widest point) which is bounded by shrubs and semi-mature trees. The property is of traditional brick and render construction with a hipped red-brown clay tile roof, exposed brick quoins and brick headers to some windows.

It is unknown when the bungalow was built, being absent from Ordnance Survey maps which extend to 1938 at which point the plot formed part of the curtilage of no. 79 Austin Drive to the east.

The style of the bungalow however points to early-C20 development. Within close proximity to the bungalow, the surrounding area is residential in character comprising a varied housing typology of mainly early C20 2-storey, 3-bedroom semi or detached houses within average-sized plots in Austin Drive, and larger Victorian houses on Fog Lane to the north. The exception to this are a pair of 4-bedroomed contemporary 3-storey dwellings sharing part of the northern boundary of the site which were allowed on appeal (Planning ref: 087824/FO/2008/S2). These dwellings were refused by the City Council on grounds of overdevelopment of the site.

The report of the Head of Planning set out the planning issues for the Committee to consider. At the meeting further representations were made by the Head of Planning. The applicant attended the meeting and addressed the Committee.

Decision

To **approve** the application subject to the conditions and reasons detailed within the report.

PH/18/72 119331/FO/2018 - Land At Godley Close and Parkhouse Street, Manchester

Planning application 119331/FO/2018 was received for the proposed erection of 8 three bedroom 2 storey houses with associated gardens, boundary treatments, car parking and vehicular access.

This planning application relates to a cleared area of vacant grassland situated to the south-west of the junction of Parkhouse Street and Godley Close. The northern and eastern site boundaries are enclosed by low posts and railings with a laurel hedge to the western boundary and trees and bushes sited along the southern boundary. Industrial uses are located to the immediately to the west of the application site with frontages to Parkhouse Street. Housing is located immediately to the south of the site and also to the east and north-east. Openshaw Park is located to the north. Notwithstanding its current grassed surface, the application site has been previously developed.

The proposed development comprises:

- The siting of a 4 dwellinghouses with principal elevations fronting Parkhouse Street and arranged in paired semi-detached configuration (plots 1-4) and a terrace of 4 dwellinghouses facing Godley Close (plots 5-8). The proposed houses would be arranged with a formal building line maintaining a distance of 3.1 metres to the Parkhouse Street (northern boundary to the back of pavement). Plot 4 would also have a returning elevation to Godley Close maintaining a distance of 3.4 metres to the eastern boundary;

- 100% off-street parking provision would be provided in the form of the driveways alongside gables or within front garden areas;
- Boundary treatments to the front of the proposed houses would be a combination of low walls and railings (incorporating conservation kerbs and the base). Gates to pedestrian and vehicular access points have not been proposed apart from plot 4 where double 1.8 metre high boundary gates are proposed to match the fencing panels incorporated between brick piers to the eastern boundary. All dwellinghouses would have small front garden areas and larger rear gardens.

The report of the Head of Planning set out the planning issues for the Committee to consider. At the meeting further representations were made by the Head of Planning. The applicant attended the meeting but did not address the committee.

Decision

To be **mindful to approve** (Subject to any new issues being raised) the application subject to the conditions and reasons detailed within the report and late representation.

PH/18/73 115387/JO/2017 – Lidl, 2 Stanley Grove Longsight, Manchester M12 4AA

Planning application 115387/JO/2017 was received for the variation of condition 4 of planning permission 109890/JO/2015/N2 to allow the undertaking of servicing of existing retail food store between the hours of: Monday to Saturday – 6.00 am to 12 midnight; Sunday and Bank Holidays – 8.00 am to 7.00 pm.

The above planning application was reported to the meeting of the Planning and Highways Committee on 26 July 2018. At the meeting, Members of the committee deferred determining the proposal requesting that officers engage in further discussions with the applicant to determine whether servicing and deliveries could be viably undertaken within an extended timeframe of 2 hours before and after the existing opening times of the store, i.e.:

Monday to Saturday – 6.00 am to 12 midnight;
Sundays and Bank Holidays – 8.00 am to 7.00 pm.

It was considered that such an approach should be explored as means of securing closer management of the future undertaking of servicing and deliveries. The applicant has provided written confirmation of the acceptance of these servicing hours.

The planning application site is located in Longsight District Centre and at the south-east junction of Stockport Road and Stanley Grove, which forms a traffic light controlled junction. The application relates to an established retail food store with frontages to both sections of highway. Longsight District Centre car park is situated to the east of the application building and is accessed from Stanley Grove. A main

railway line with an elevated embankment runs to the east of the site leading to a railway bridge that crosses Stanley Grove and restricts access to high sided vehicles approaching it in both directions. There is no immediately adjacent housing with the surrounding area, which comprises of retail and commercial uses with incidences of upper floor residential accommodation.

The report of the Head of Planning set out the planning issues for the Committee to consider. At the meeting further representations were made by the Head of Planning. The applicant did not attend the meeting.

Decision

To **approve** the application subject to the conditions and reasons detailed within the report.

**Personnel Committee
Minutes of the meeting held on 25 July 2018**

Present

Councillor Ollerhead - In the Chair
Councillors Akbar, Bridges, Craig, N Murphy, Rahman, Richards, Sheikh and Stogia

Apologies

Councillors Leese and S Murphy

PE/18/19 Minutes

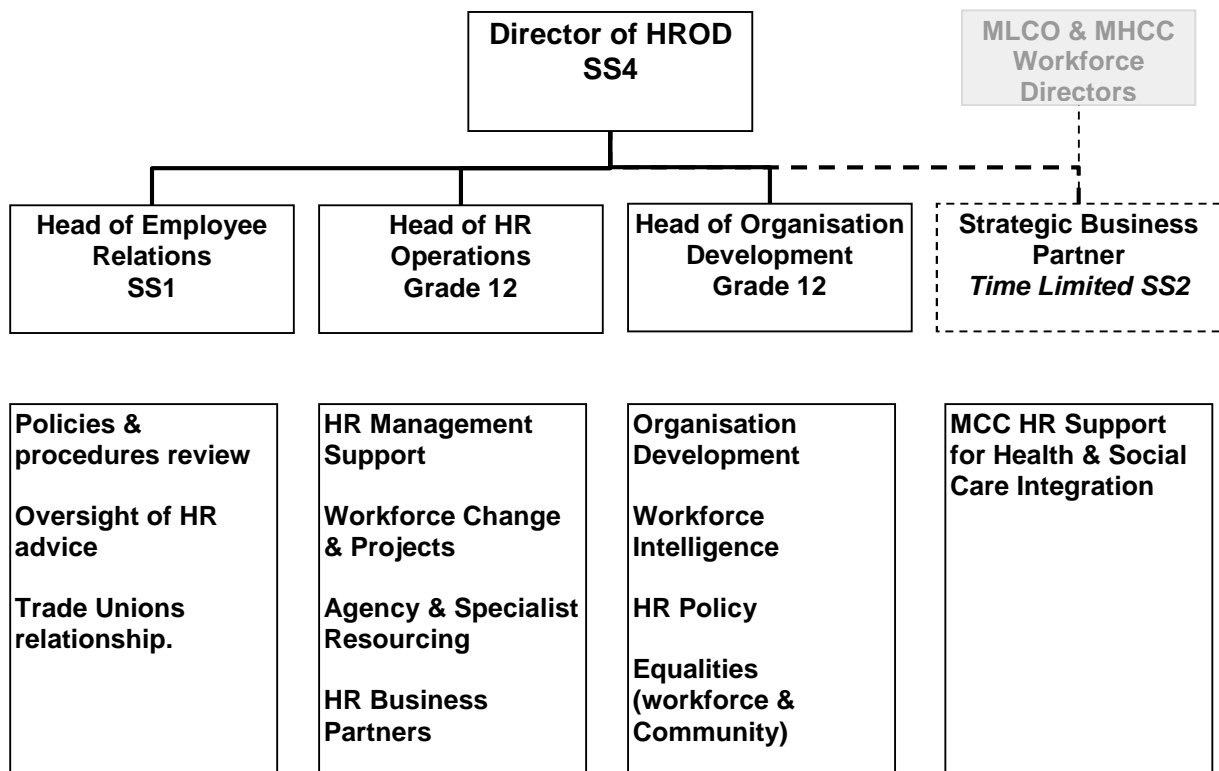
Decision

To approve the minutes of the meeting held on 27 June 2018.

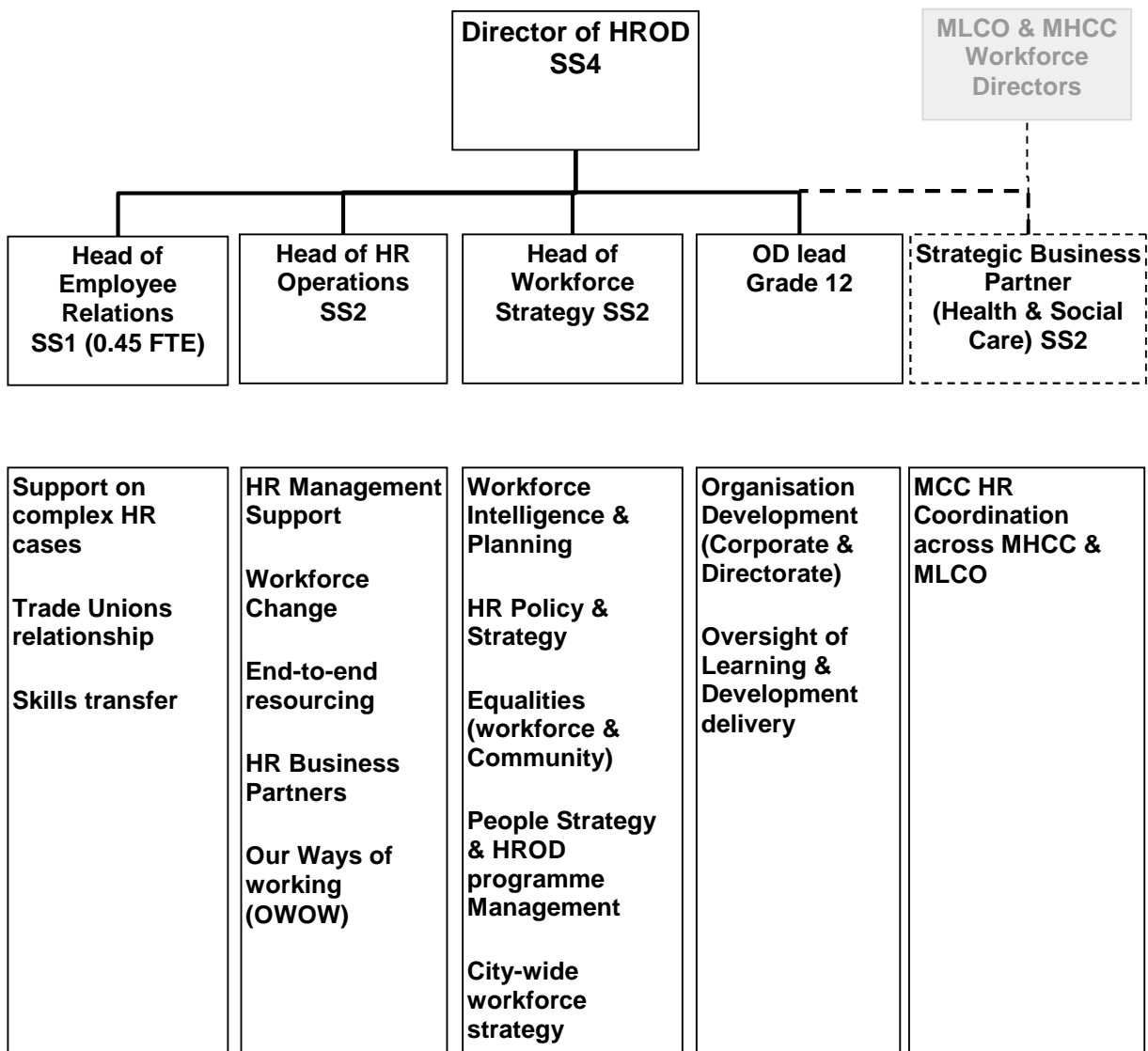
PE/18/20 HROD Senior Structure Review

The committee considered a report submitted by the Deputy Chief Executive that proposed changes to the senior officer structure of the HROD Service in order to continue to strengthen the Council’s core people management activity and processes.

The report explained the changes being proposed to each of the roles in the HROD senior structure. The existing structure was shown as being:



and the proposal were:



The committee agreed that these proposals would provide a strengthened senior structure for the HROD service which would provide a solid foundation for delivery of the Council’s “Our People Strategy”.

The report also explained that work was underway to review the detailed operating structure below these posts which would strengthen the capacity for Organisational Development and an enhanced programme management function to ensure oversight of the People Strategy delivery plan.

Decisions

1. To note the progress in delivering Our People Strategy.
2. To agree the regrade of the post of Head of HR Operations from Grade 12 to SS2 (£67,182-£72,721) to take account of the broadened operational remit and increased strategic role of this post.

3. To agree the redesignation of the post of Head of Organisation Development to Head of Workforce Strategy and regrade from Grade 12 to SS2 (£67,182-£72,721) to take account of the broadened operational remit and increased strategic role of this post.
4. To note the reduction of the post of Head of Employee Relations from full time to part time (0.45 FTE)
5. To agree that a permanent senior HROD post (SS2, £67,182-£72,721) will be established and deployed across the Manchester Local Care Organisation and Manchester Health and Care Commissioning as a Strategic Business Partner on a full time basis as part of the new integrated arrangements for health and social care. This posts will retain a matrix reporting line to the Director of HR/OD and formalises the current interim arrangements in place.
6. To note that a number of structural changes at Grade 12 and below will take place over the coming months to ensure effective operational management arrangements are in place to account for the changes and priorities described. This will include additional dedicated Organisation Development expertise.

Personnel Committee

Minutes of the meeting held on 12 September 2018

Present

Councillor Ollerhead - In the Chair
Councillors Akbar, Bridges, Craig, Richards, Sheikh and Stogia

PE/18/21 Minutes

Decision

To approve the minutes of the meeting held on 25 July 2018.

PE/18/22 Her Majesty's Coroners Pay Award

The Committee considered report of the City Solicitor which sought approval of a pay award for the Senior Coroner and Area Coroner in line with guidance from the Joint Negotiating Committee (JNC) and the outcome of a job evaluation exercise. It agreed the award would be applied with effect from 1 April 2018. It was explained that the Manchester City Coronial District has a high number of complex cases (higher than the national average), largely attributable to the city's demographics and infrastructure. In addition, the District has seen a significant increase in the number of deaths in the last 5 years (27%) in line with increases in the overall population, leading to an increased demand on the service.

The report explained that, subject to Personnel Committee approval, the Senior Coroner would be offered the top of the scale payment of £130,000 per annum with an additional £20,000 performance pay. A member asked for information about what constituted performance pay. It was explained that this was for the provision of non-statutory out of hours work and for supervision to Assistant Coroners who would undertake this work on a rota basis. This therefore meant that the Senior Coroner salary would be £150,000 with the Area Coroner receiving £100,000. The Committee noted that the increase in salary costs, including on costs amounted £33,000 for the Senior Coroner and £66,000 for the Area Coroner. This would be met from current resources within the Corporate Core for 2018/9 and would be included as part of the 2019/20 budget process.

No Trade Union comments were submitted for consideration at the hearing.

The Committee agreed the pay award.

Decisions

1. To recommend that the Council approve the increase in salary for the Senior Coroner from £105,000 with £20,000 additional performance payment to £130,000 in line with JNC guidance with continuance of the £20,000 payment to cover the provision of additional non statutory out of hours cover, back dated to 1 April 2018.

2. To recommend that the Council approve the increase in salary for the Area Coroner from £75,000 to £100,000, backdated to 1 April 2018.

PE/18/23 Being Our Best Selves: Our Employee Health and Wellbeing Strategy for the Council

The Committee considered the new strategy for Employee Health and Wellbeing in the Council: 'Being Our Best Selves'.

It was explained that the Strategy had been developed with a cross-section of employees, the Trades Unions, managers and leaders across the Council and with input from experts in the field of workforce wellbeing. It was also asserted that the Strategy took into account the specific context of the Council, such that an ambitious and cross-cutting definition of wellbeing had been incorporated.

The Strategy had been designed to support employees' physical and mental health and deliver a high quality working life. It was asserted that the new strategy would improve attendance, engagement and, ultimately, productivity, and would support the delivery of the Council's overarching priorities through:

- The alignment of progressive Human Resources and health and safety policy frameworks.
- Proactive occupational health interventions including the Employee Assistance Programme and targeted work on mental health
- Quality leadership and management practice, to manage people as individuals using strengths-based tools such as the About You framework.
- Supporting workplace practice such as Our Ways of Working which would bring together the HR, Estates and ICT offer to allow staff to work flexibly wherever practicable to maximise their productivity and reduce costs.

Trade Union comments were submitted for consideration at the meeting. These requested a greater emphasis on the impact of cultural factors such as diet or attitudes towards mental health within the Strategy. The Committee endorsed those comments and agreed that such considerations should be incorporated into the Strategy.

A member suggested that the strategy should be circulated to all members of the council for information. The Committee agreed to this.

Decisions

1. To agree the Employee Health and Wellbeing Strategy subject to the inclusion of reference to cultural factors (such as the impact of diet and cultural attitudes to mental health) and note the associated delivery plan and priorities
2. To agree the amended Strategy shall be circulated to all members of the council for information.

PE/18/24 Corporate Services Structure Changes

The Committee considered a report of the City Treasurer which discussed revised management arrangements within Corporate Services to ensure that capacity and management is effectively focused, strengthened and optimised across Procurement/Integrated Commissioning and Audit and Risk.

It was explained that a review of management arrangements had been undertaken to take account of leadership, management and specialist services support provided by Internal Audit and Risk Management to the Greater Manchester Combined Authority (GMCA) and Bolton Council, as well as the City Council. In addition to this, there were complex commissioning functions within the Council's leadership including commissioning across all public services; the growing focus on social value, the City's single commissioning function for health and social care and need to drive best value in commissioning and procurement of the goods and services required by the Council.

Not Trade Union comments were submitted for consideration at the meeting.

The Committee endorsed the revised management arrangements.

Decisions

1. To approve the establishment of a new role of Deputy Head of Internal Audit and Risk Management in Audit and Risk Management at SS1 (£59,664 - £64,574).
2. To agree the disestablishment of the post of Head of Procurement (Grade SS3 £77,172 - £85,507)
3. To agree and approve the establishment of a new role of Head of Integrated Commissioning/Procurement in Procurement/Integrated Commissioning at SS3 (£77,172 - £85,507) which replaces the current funded secondment position at this level.

This page is intentionally left blank

**Manchester City Council
Report for Information**

Report to: Council – 3 October 2018

Subject: Urgent Key Decisions

Report of: The City Solicitor

Purpose of report

To report those key decisions that have been taken in accordance with the urgency provisions in the Council's Constitution.

Recommendation

To note the report.

Wards affected: All

Financial consequences for the Revenue budget

None

Financial consequences for the Capital Budget

None

Implications for:

Antipoverty
No

Equal Opportunities
No

Environment
No

Employment
No

Contact officers:

Fiona Ledden
City Solicitor
0161 234 3087
f.ledden@manchester.gov.uk

Donna Barnes
Governance Officer
0161 234 3037
d.barnes@manchester.gov.uk

Background documents:

None.

1. Background

- 1.1 The Constitution (Overview and Scrutiny Procedure Rules) establishes a procedure for dealing with key decisions where action needs to be taken immediately for reasons of urgency, and is therefore not subject to the normal call in arrangements.
- 1.2 The procedures states that the chair of the appropriate scrutiny committee must agree that both the decision proposed is reasonable in all the circumstances, and to it being treated as a matter of urgency.
- 1.3 Such decisions are to be reported to the Council.

2. Urgent Key Decisions taken since the last meeting of Council

2.1 Urgent key decisions requiring exemption from the call in procedure are set out below.

Date	Subject	Reason for urgency	Decision Taken by	Approved by
26 July 2018	Plot Q, Manchester Airport	It was essential that the deed variation to change the user clause in the lease was completed by 31 July in order for the development deal to proceed.	Chief Executive	Councillor Russell – Chair of Resources and Governance Scrutiny Committee

This page is intentionally left blank